Get on Board: Member Enrichment Training

Station 15: Ryan White Part A Program

May 6, 2026

Presentation created by Behavioral Science Research Corp.

Behavioral Science Research

Miami-Dade HIV/AIDS Partnership

Get on Board!

Member Enrichment Training Series

- Training sessions are designed to promote understanding of the Ryan White Program planning council (Partnership) and service system.
- Your presenters are Marlen Meizoso and Christina Bontempo, Partnership Staff who have more than 40 years combined experience with the Partnership and the Ryan White Program.
- Please chat or come off mute for questions or comments throughout today's presentation. Video participation is encouraged!
- Contact us at (305) 445-1076.
- All information in this presentation is subject to change.

Today's Objectives

- ✓ **Explain** how the Ryan White Part A program works.
- ✓ **Identify** local Part A services and funding categories.
- ✓ **Understand** how Part A reports help to guide decision-making.
- ✓ **Apply** this knowledge during PSRA, reallocations, and program assessment.

Terminology Check: PSRA

What is the Ryan White HIV/AIDS Program Part A?

Where do YOU fit in this system?

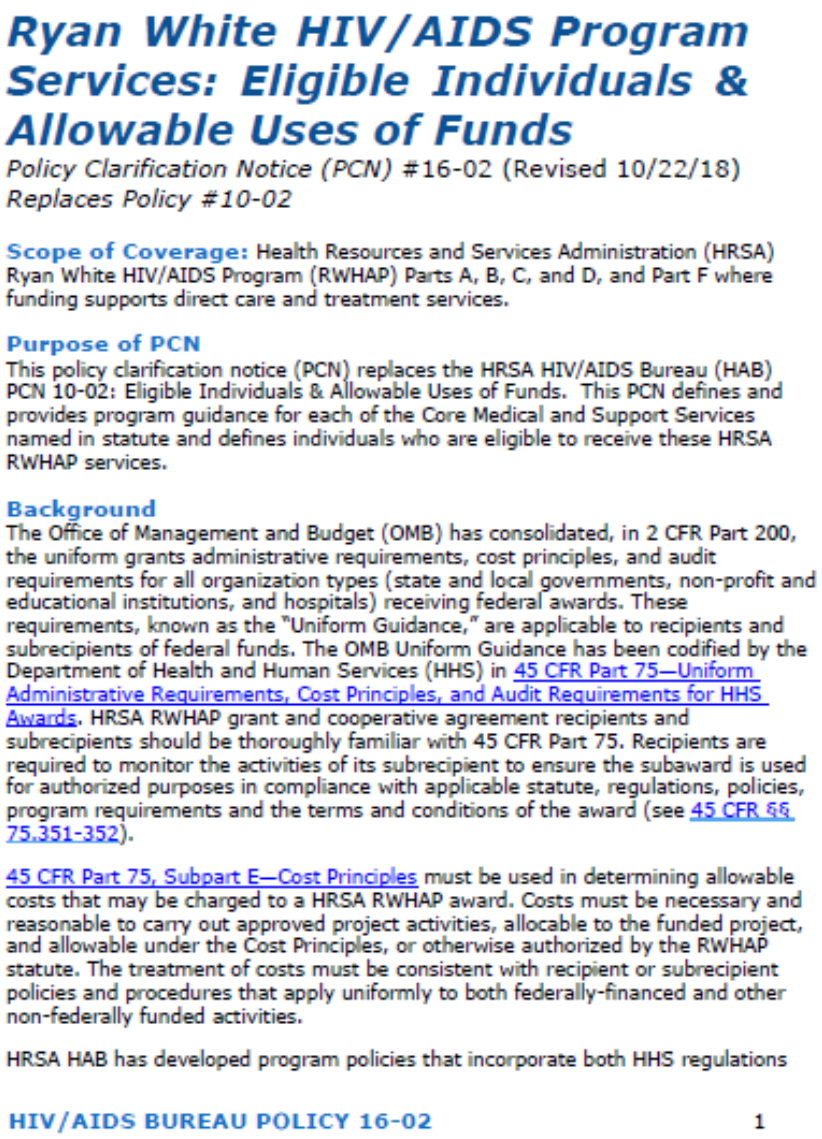
Terminology Check: EMA, HRSA, PC, RWHAP, RWP, TGA

Why Understanding the Ryan White Part A Program Matters

- Setting priorities and allocating funds is a legislative responsibility of the Miami-Dade HIV/AIDS Partnership.
- Partnership members are responsible for allocating more than $22 Million in Part A and Minority AIDS Initiative (MAI) funding.
- Decisions made about funding impact care for more than 9,000 people with HIV in Miami-Dade County.
- Members are responsible for ensuring the Recipient allocates funds efficiently and in accordance with the Partnership's recommendations.

Terminology Check: MAI, Planning Council, The Recipient

Policy Clarification Notice #16-02 Allowable Services



Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds

Policy Clarification Notice (PCN) #16-02 (Revised 10/22/18)
Replaces Policy #10-02

Scope of Coverage: Health Resources and Services Administration (HRSA) Ryan White HIV/AIDS Program (RWHAP) Parts A, B, C, and D, and Part F where funding supports direct care and treatment services.

Purpose of PCN
This policy clarification notice (PCN) replaces the HRSA HIV/AIDS Bureau (HAB) PCN 10-02: Eligible Individuals & Allowable Uses of Funds. This PCN defines and provides program guidance for each of the Core Medical and Support Services named in statute and defines individuals who are eligible to receive these HRSA RWHAP services.

Background
The Office of Management and Budget (OMB) has consolidated, in 2 CFR Part 200, the uniform grants administrative requirements, cost principles, and audit requirements for all organization types (state and local governments, non-profit and educational institutions, and hospitals) receiving federal awards. These requirements, known as the "Uniform Guidance," are applicable to recipients and subrecipients of federal funds. The OMB Uniform Guidance has been codified by the Department of Health and Human Services (HHS) in 45 CFR Part 75—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards. HRSA RWHAP grant and cooperative agreement recipients and subrecipients should be thoroughly familiar with 45 CFR Part 75. Recipients are required to monitor the activities of its subrecipient to ensure the subaward is used for authorized purposes in compliance with applicable statute, regulations, policies, program requirements and the terms and conditions of the award (see 45 CFR §§ 75.351-352).

45 CFR Part 75, Subpart E—Cost Principles must be used in determining allowable costs that may be charged to a HRSA RWHAP award. Costs must be necessary and reasonable to carry out approved project activities, allocable to the funded project, and allowable under the Cost Principles, or otherwise authorized by the RWHAP statute. The treatment of costs must be consistent with recipient or subrecipient policies and procedures that apply uniformly to both federally-financed and other non-federally funded activities.

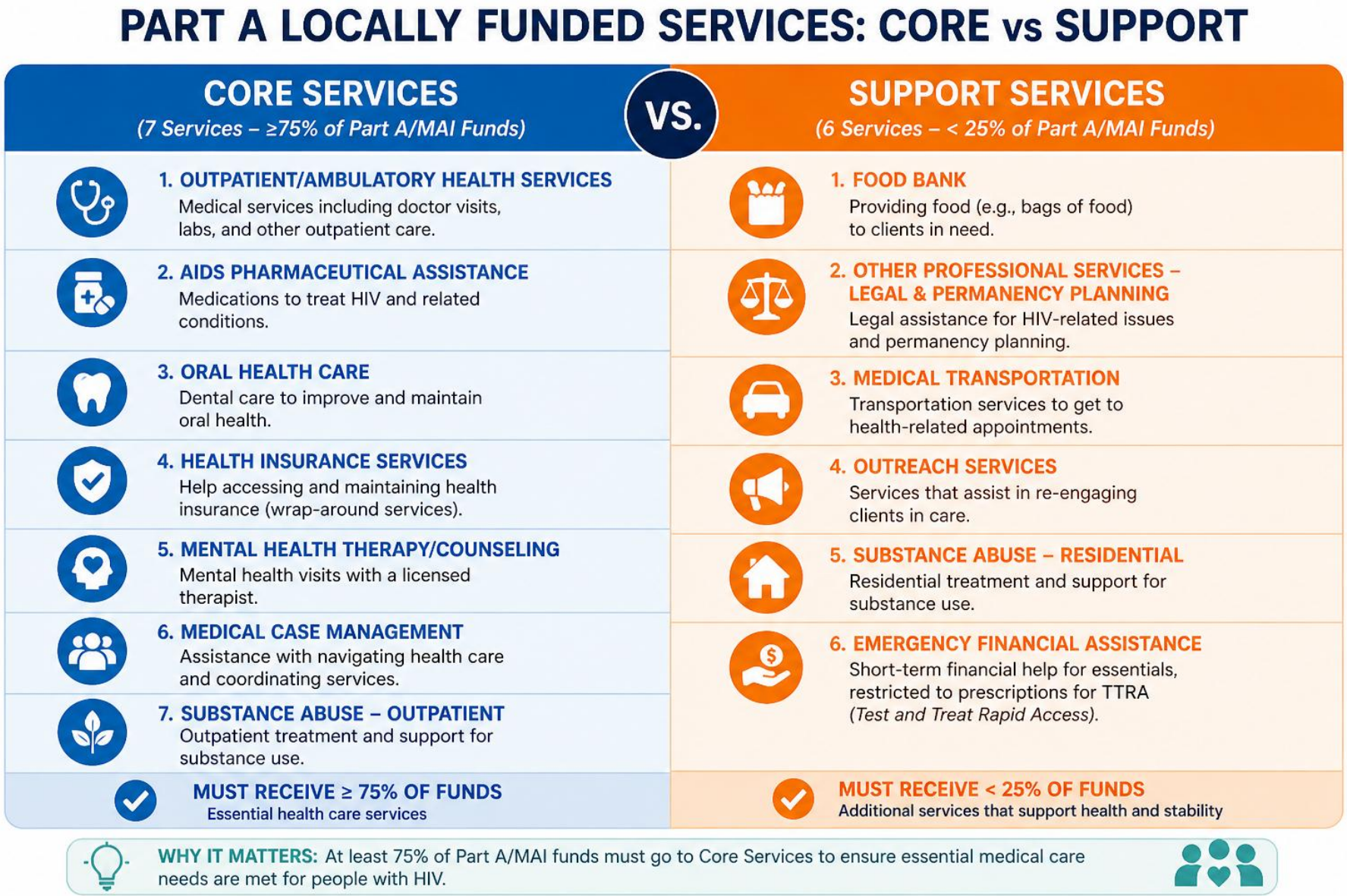
HRSA HAB has developed program policies that incorporate both HHS regulations

HIV/AIDS BUREAU POLICY 16-02 1

- "PCN Sixteen–Oh–Two"
- The ultimate guide of the 28 services that can be funded under Part A.

Terminology Check: PCN

What Are the Local Part A Services?



Your Role as a Member

Members in Action!

What do you actually do as a member?

- Participate in the PSRA:
  - What are our priorities?
  - How much funding is allocated to each service?
- Make allocation and reallocation decisions.
- Make service priority decisions.
- Review monthly reports:
  - Are we underspending or overspending?
  - Are we in compliance with the 75% / 25% requirement?
- Identify trends to consider for future planning.
- Provide feedback to the Recipient and your committee.

Terminology Check: PSRA, 75% / 25%, The Recipient

Priority Setting

Partnership members are responsible for Priority Setting and Resource Allocations (**PSRA**).

- Care and Treatment Committee Members make PSRA recommendations based on Needs Assessment data.
  - Members ***prioritize*** all 28 fundable services as described in PCN #16-02.
  - Members ***allocate*** *resources* to the 13 locally-funded Part A services.

Terminology Check: PCN, PSRA

Resource Allocation

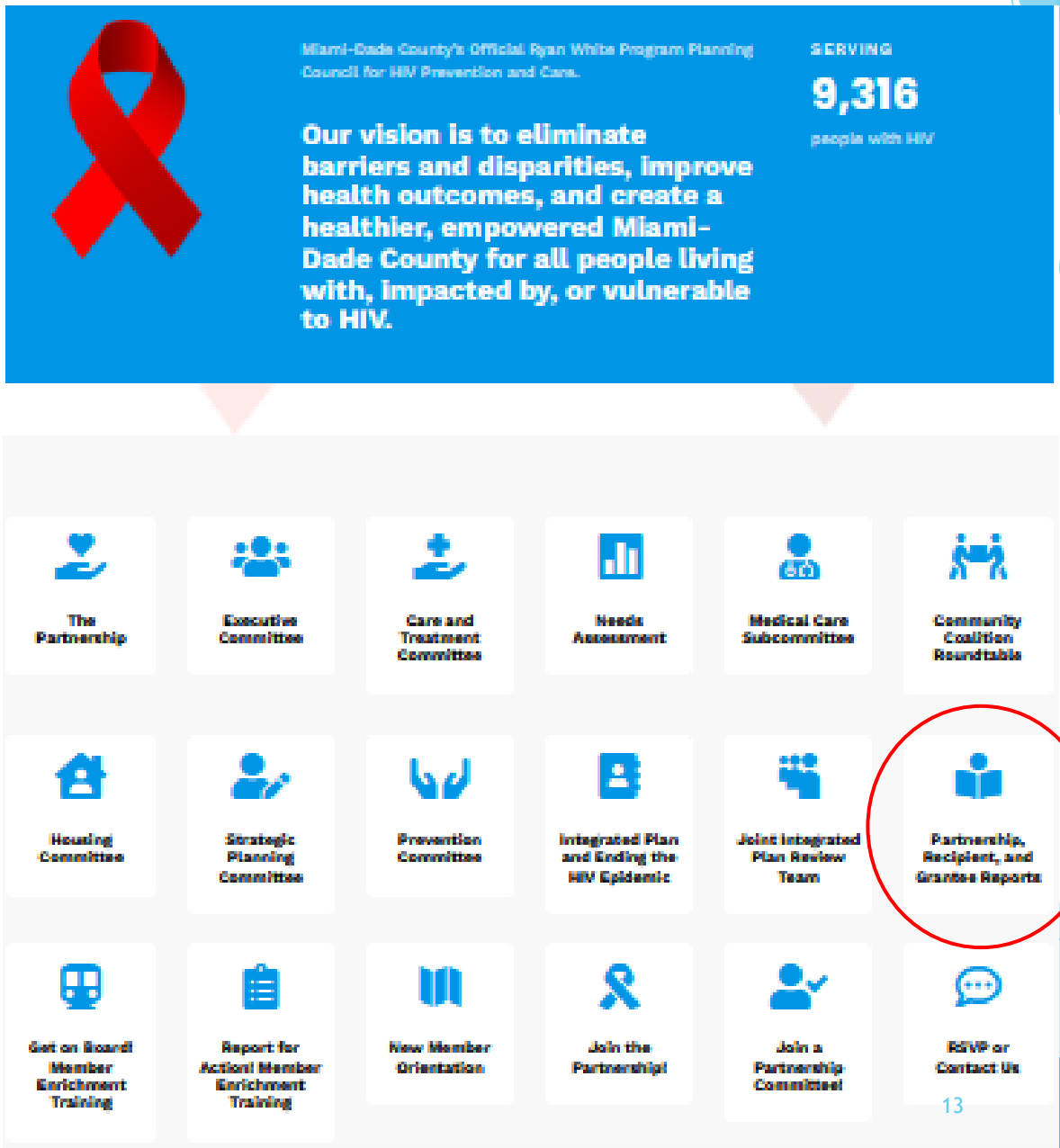
- **Three Components of RWP Funds**
  1) Formula
     - Amount of money awarded to the EMA based on the number of people living with HIV/AIDS.
  2) Supplemental
     - Amount of money awarded to the EMA based on the competitive grant.
  3) Minority AIDS Initiative (MAI).
- **Funds Distribution Requirements**
  - **NO LESS THAN 75%** of funds **MUST** be allocated to **CORE** services.
  - **NO MORE THAN 25%** of funds **MAY** be allocated to **SUPPORT** services.

Terminology Check: EMA, MAI, RWP, 75% / 25%

Report Breakdown

Where to Find Reports

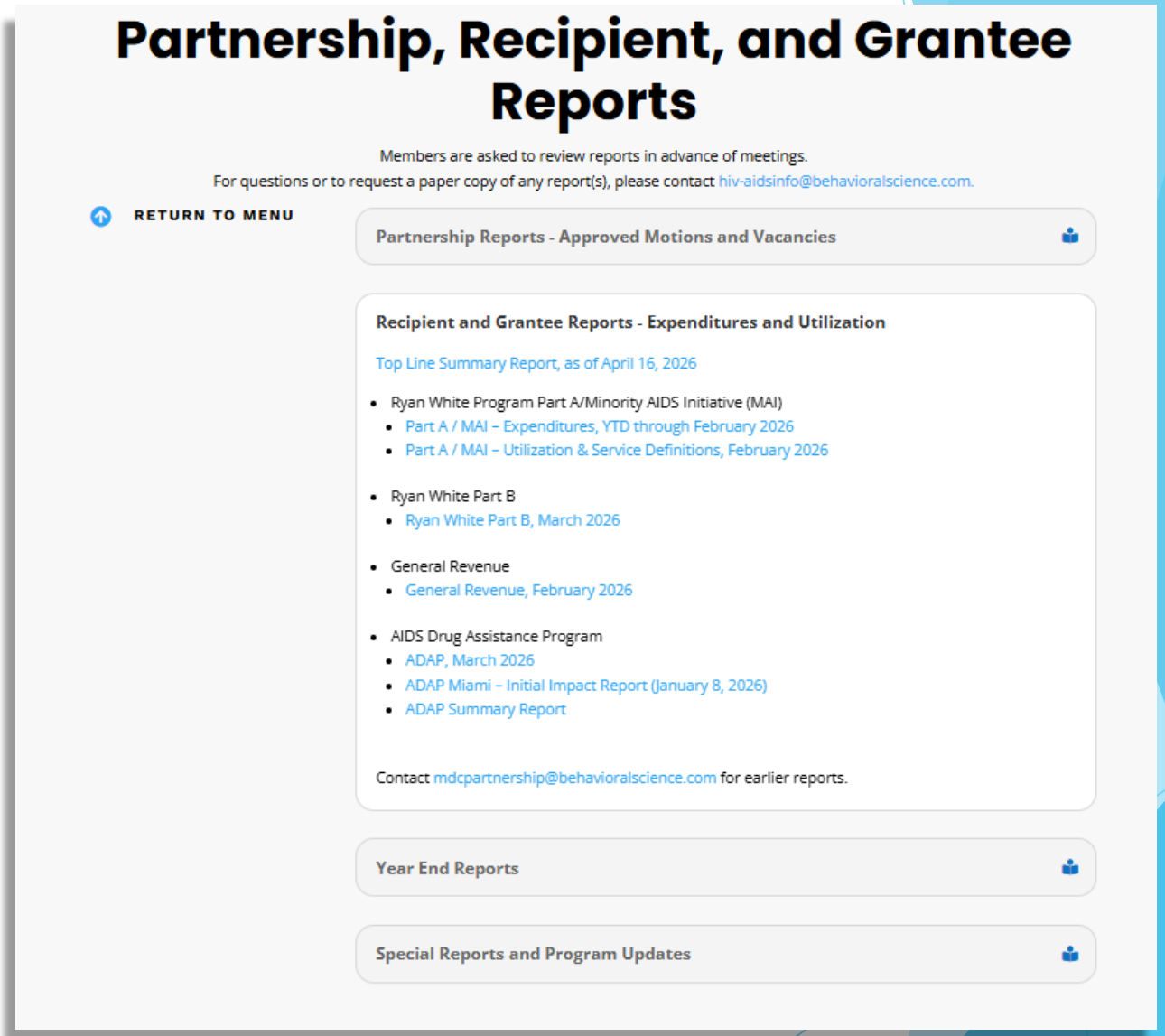
www.partnershipmiami.org



Where to Find Reports

www.partnershipmiami.org

- Recipient and Grantee Reports - Expenditures and Utilization Tab



Partnership, Recipient, and Grantee Reports

Members are asked to review reports in advance of meetings.
For questions or to request a paper copy of any report(s), please contact hiv-aidsinfo@behavioralscience.com.

RETURN TO MENU

Partnership Reports - Approved Motions and Vacancies

Recipient and Grantee Reports - Expenditures and Utilization

Top Line Summary Report, as of April 16, 2026

- Ryan White Program Part A/Minority AIDS Initiative (MAI)
  - Part A / MAI – Expenditures, YTD through February 2026
  - Part A / MAI – Utilization & Service Definitions, February 2026
- Ryan White Part B
  - Ryan White Part B, March 2026
- General Revenue
  - General Revenue, February 2026
- AIDS Drug Assistance Program
  - ADAP, March 2026
  - ADAP Miami – Initial Impact Report (January 8, 2026)
  - ADAP Summary Report

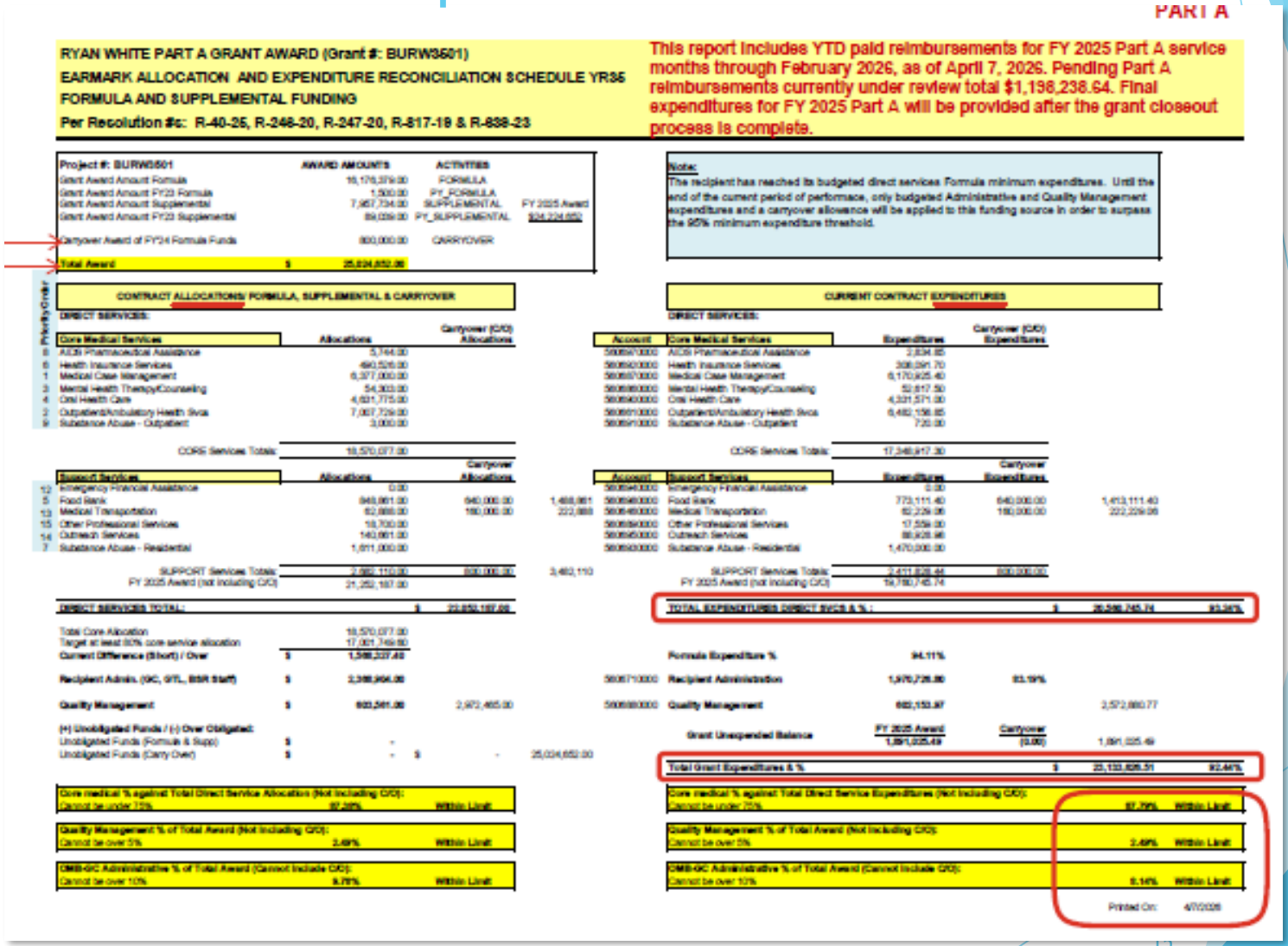
Contact mdcpartnership@behavioralscience.com for earlier reports.

Year End Reports

Special Reports and Program Updates

The Expenditure Report

$ The amount of money allocated and spent.



PART A

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3601)
EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35
FORMULA AND SUPPLEMENTAL FUNDING
Per Resolution #s: R-40-25, R-248-20, R-247-20, R-817-19 & R-838-23

This report includes YTD paid reimbursements for FY 2025 Part A service months through February 2026, as of April 7, 2026. Pending Part A reimbursements currently under review total $1,198,238.64. Final expenditures for FY 2025 Part A will be provided after the grant closeout process is complete.

Project #: BURW3501

	AWARD AMOUNTS	ACTIVITIES	
Grant Award Amount Formula	16,170,379.00	FORMULA	
Grant Award Amount FY23 Formula	1,500.00	PY_FORMULA	
Grant Award Amount Supplemental	7,957,734.00	SUPPLEMENTAL	FY 2025 Award
Grant Award Amount FY23 Supplemental	89,039.00	PY_SUPPLEMENTAL	$24,234,652
Carryover Award of FY24 Formula Funds	800,000.00	CARRYOVER	
Total Award	$ 25,034,652.00		

Note:
The recipient has reached its budgeted direct services Formula minimum expenditures. Until the end of the current period of performace, only budgeted Administrative and Quality Management expenditures and a carryover allowance will be applied to this funding source in order to surpass the 90% minimum expenditure threshold.

CONTRACT ALLOCATIONS: FORMULA, SUPPLEMENTAL & CARRYOVER

DIRECT SERVICES:

Priority Order	Core Medical Services	Allocations	Carryover (C/O) Allocations
8	AIDS Pharmaceutical Assistance	5,744.00	
6	Health Insurance Services	490,526.00	
1	Medical Case Management	6,377,000.00	
3	Mental Health Therapy/Counseling	54,303.00	
4	Oral Health Care	4,631,775.00	
2	Outpatient/Ambulatory Health Svcs	7,007,729.00	
9	Substance Abuse - Outpatient	3,000.00	
	CORE Services Totals:	18,570,077.00	

Priority Order	Support Services	Allocations	Carryover Allocations	
12	Emergency Financial Assistance	0.00		
5	Food Bank	840,000.00	640,000.00	1,468,861
13	Medical Transportation	82,889.00	180,000.00	222,888
15	Other Professional Services	19,700.00		
14	Outreach Services	140,661.00		
7	Substance Abuse - Residential	1,811,000.00		
	SUPPORT Services Totals:	2,892,110.00	820,000.00	3,462,110
	FY 2025 Award (not including C/O)	21,252,187.00		
	DIRECT SERVICES TOTAL:		$ 22,072,187.00	

Total Core Allocation	18,570,077.00	
Target at least 80% core service allocation	17,001,749.60	
Current Difference (Short) / Over	$ 1,568,327.40	
Recipient Admin. (GC, GTL, BSR Staff)	$ 2,388,904.00	2,972,465.00
Quality Management	$ 603,561.00	
(+) Unobligated Funds / (-) Over Obligated:		
Unobligated Funds (Formula & Supp)	$ -	
Unobligated Funds (Carry Over)	$ - $ -	25,034,652.00

Core medical % against Total Direct Service Allocation (Not including C/O):	
Cannot be under 75%	87.39% Within Limit
Quality Management % of Total Award (Not including C/O):	
Cannot be over 5%	2.49% Within Limit
OMB-GC Administrative % of Total Award (Cannot include C/O):	
Cannot be over 10%	9.78% Within Limit

CURRENT CONTRACT EXPENDITURES

DIRECT SERVICES:

Account	Core Medical Services	Expenditures	Carryover (C/O) Expenditures
5609541000	AIDS Pharmaceutical Assistance	2,834.85	
5609503000	Health Insurance Services	308,091.70	
5609570000	Medical Case Management	6,170,925.40	
5609580000	Mental Health Therapy/Counseling	52,817.50	
5609540000	Oral Health Care	4,331,571.00	
5609510000	Outpatient/Ambulatory Health Svcs	6,482,156.85	
5609591000	Substance Abuse - Outpatient	720.00	
	CORE Services Totals:	17,348,917.30	

Account	Support Services	Expenditures	Carryover Expenditures	
5609540000	Emergency Financial Assistance	0.00		
5609540000	Food Bank	773,111.40	640,000.00	1,413,111.40
5609540000	Medical Transportation	62,229.06	160,000.00	222,229.06
5609540000	Other Professional Services	17,559.00		
5609540000	Outreach Services	88,926.96		
5609540000	Substance Abuse - Residential	1,470,000.00		
	SUPPORT Services Totals:	2,411,826.44	800,000.00	
	FY 2025 Award (not including C/O)	19,760,745.74		
	TOTAL EXPENDITURES DIRECT SVCS & % :		$ 26,596,745.74	93.36%

	Formula Expenditure %	94.11%	
5609710000	Recipient Administration	1,976,726.80	83.19%
5609590000	Quality Management	602,153.97	2,572,880.77
	Grant Unexpended Balance	FY 2025 Award 1,891,225.49	Carryover (0.00) 1,891,225.49
	Total Grant Expenditures & %		$ 25,133,826.51 92.44%

Core medical % against Total Direct Service Expenditures (Not including C/O):	
Cannot be under 75%	87.39% Within Limit
Quality Management % of Total Award (Not including C/O):	
Cannot be over 5%	2.49% Within Limit
OMB-GC Administrative % of Total Award (Cannot include C/O):	
Cannot be over 10%	9.14% Within Limit

Printed On: 4/7/2026

The Service Utilization Report

The number of RWP clients who received services.

RYAN WHITE PART A PROGRAM
MIAMI-DADE COUNTY EMA

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF: **February 2026**

FUNDING SOURCE(S) INCLUDED:
Ryan White Part A
Ryan White MAI

SERVICE CATEGORIES	Service Units		Unduplicated Client Count	
	Monthly	Year-to-date	Monthly	Year-to-date
Core Medical Services				
AIDS Pharmaceutical Assistance (LPAP/CPAP)	8	78	4	8
Health Insurance Premium and Cost Sharing Assistance	193	8,193	167	2,255
Medical Case Management	6,793	120,154	3,009	8,799
Mental Health Services	15	590	6	124
Oral Health Care	420	11,035	321	2,833
Outpatient Ambulatory Health Services	1,528	30,243	923	4,221
Substance Abuse Outpatient Care	0	13	0	4
Support Services				
Food Bank/Home Delivered Meals	601	11,834	244	822
Medical Transportation	448	7,171	218	1,137
Other Professional Services	0	195	0	51
Outreach Services	26	463	18	236
Substance Abuse Services (residential)	236	6,096	15	87
TOTALS:	10,268	196,065		

Total unduplicated clients (month): 3,886

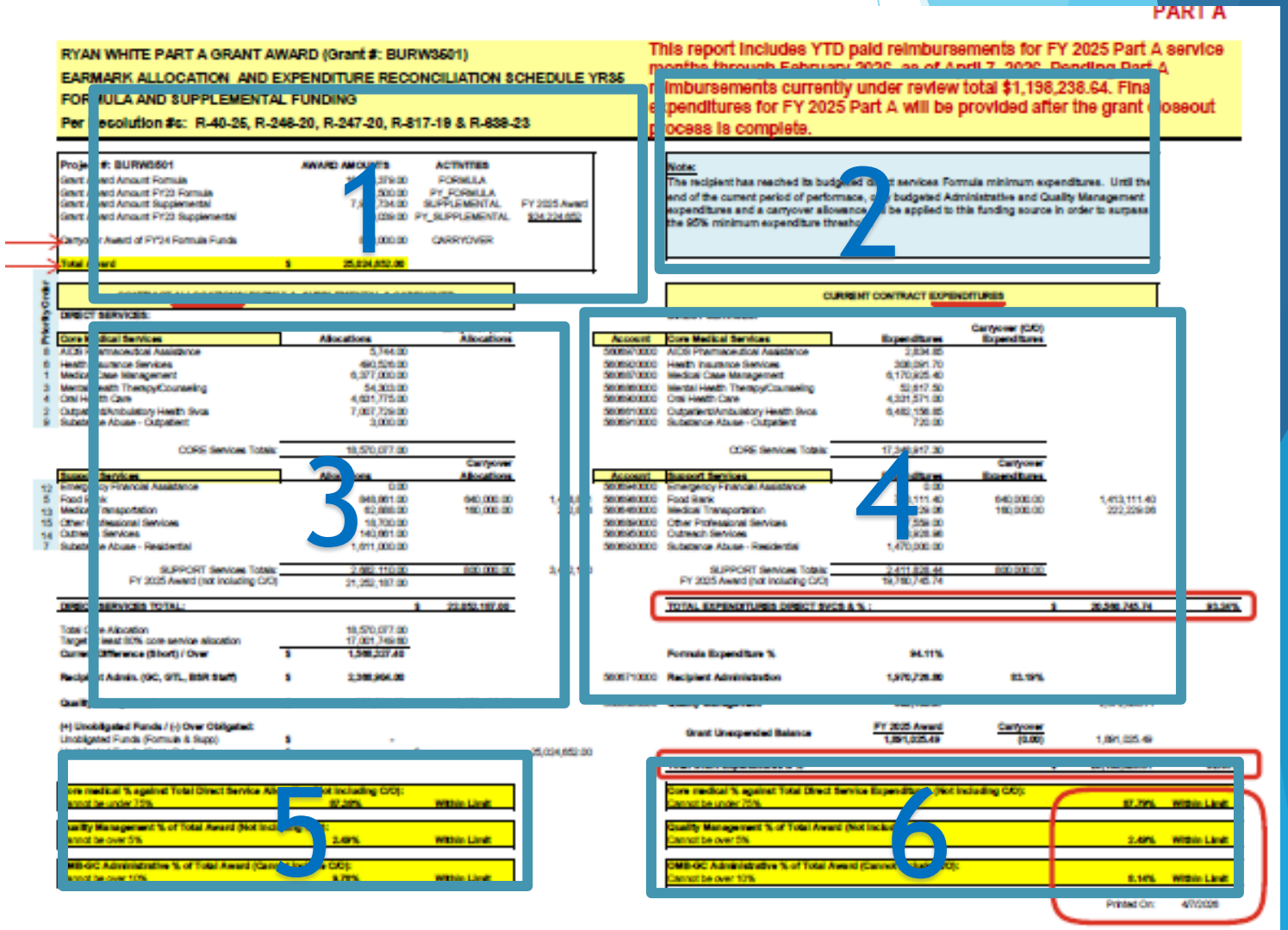
Total unduplicated clients (YTD): 9,194

See page 4 for Service Unit Definitions

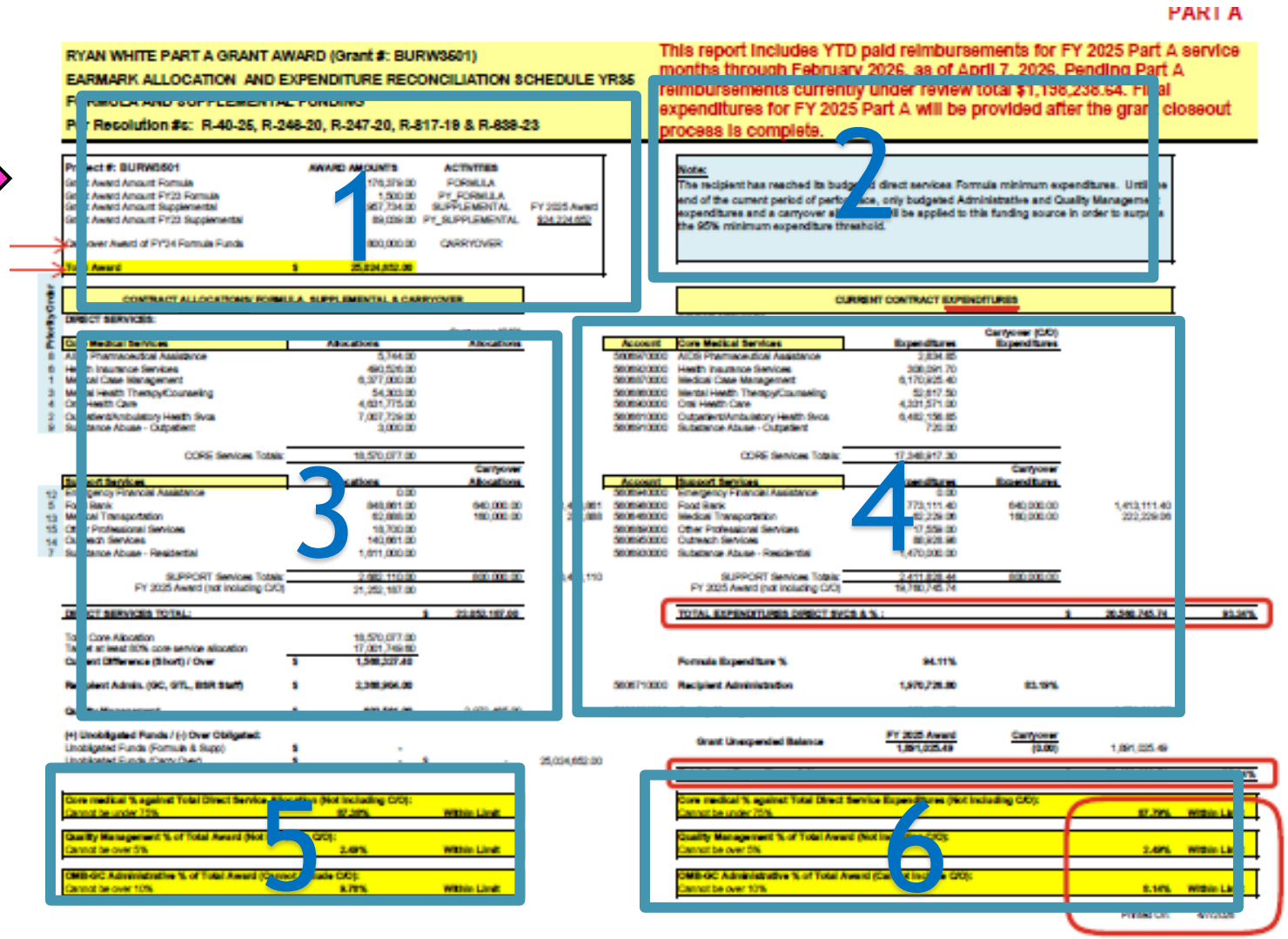
REPORT COMPILED ON: 04/07/2026

Details on Expenditure Reports

- Expenditure Reports contain A LOT of data.
- We will look at what information is covered in the reports.
- For review purposes the report is being divided into six sections.



Section 1


PART A
RYAN WHITE PART A GRANT AWARD (Grant #: BURW3501)
EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35
This report includes YTD paid reimbursements for FY 2025 Part A service months through February 2026, as of April 7, 2026. Pending Part A reimbursements currently under review total $1,136,236.64. Final expenditures for FY 2025 Part A will be provided after the grant closeout process is complete.
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Section 1: The Details

1. Title
2. Grant number and resolution numbers related to the grant
3. Grant Award Amounts ($)
4. Important information is highlighted in yellow and/or **circled in red.**

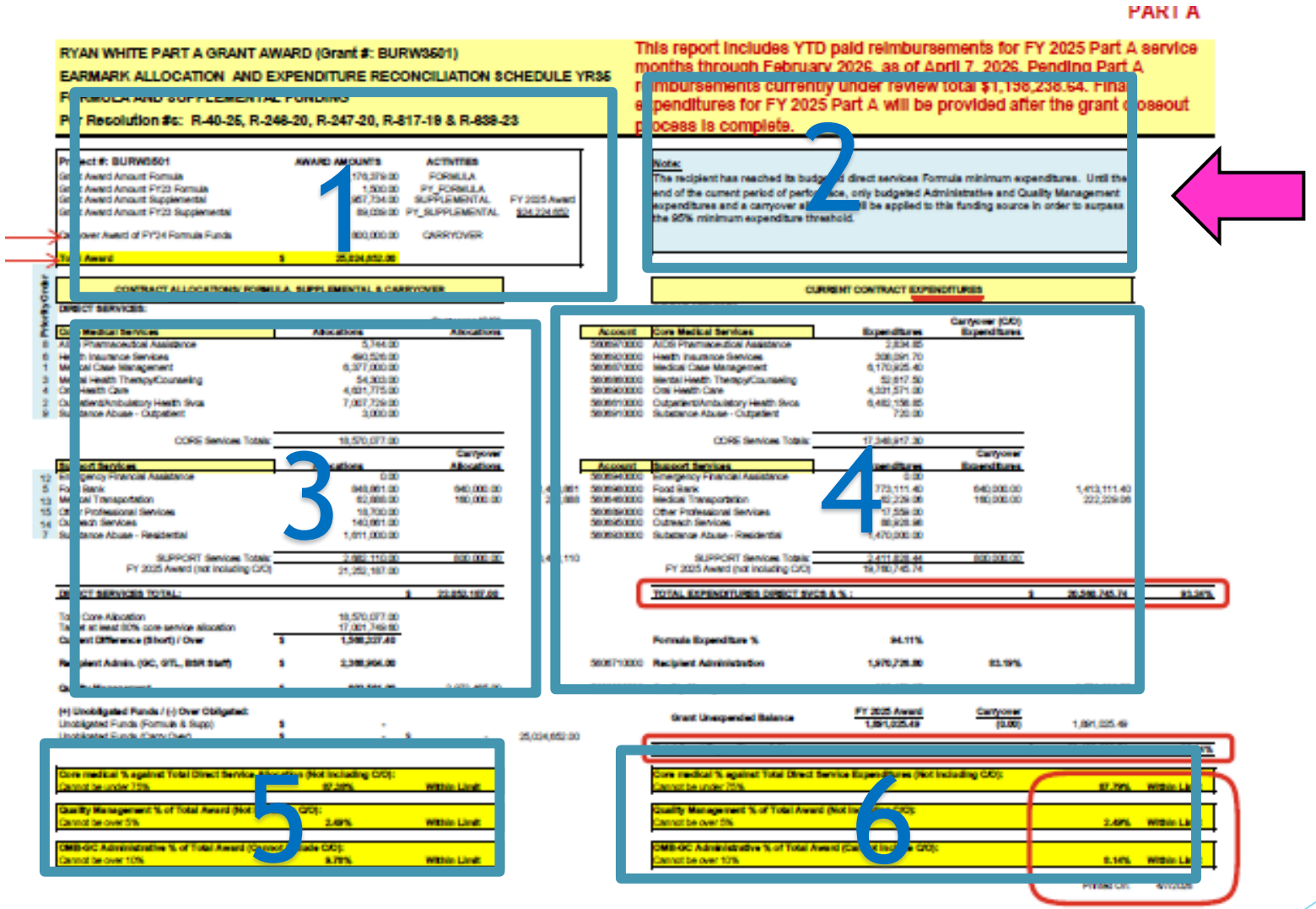
RYAN WHITE PART A GRANT AWARD (Grant #: BURW3501)

EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35 FORMULA AND SUPPLEMENTAL FUNDING

Per Resolution #s: R-40-25, R-246-20, R-247-20, R-817-19 & R-639-23

Project #: BURW3501		AWARD AMOUNTS	ACTIVITIES	
Grant Award Amount Formula		16,176,379.00	FORMULA	
Grant Award Amount FY23 Formula		1,500.00	PY_FORMULA	
Grant Award Amount Supplemental		7,957,734.00	SUPPLEMENTAL	FY 2025 Award
Grant Award Amount FY23 Supplemental		89,039.00	PY_SUPPLEMENTAL	$24,224,652
Carryover Award of FY'24 Formula Funds		800,000.00	CARRYOVER	
Total Award	**$**	**25,024,652.00**		

Section 2


PART A
RYAN WHITE PART A GRANT AWARD (Grant #: BURW3501)
EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35
This report includes YTD paid reimbursements for FY 2025 Part A service months through February 2026, as of April 7, 2026. Pending Part A
Recolution #s: R-40-25, R-248-20, R-247-20, R-817-19 & R-838-23
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Section 2: Program Notes

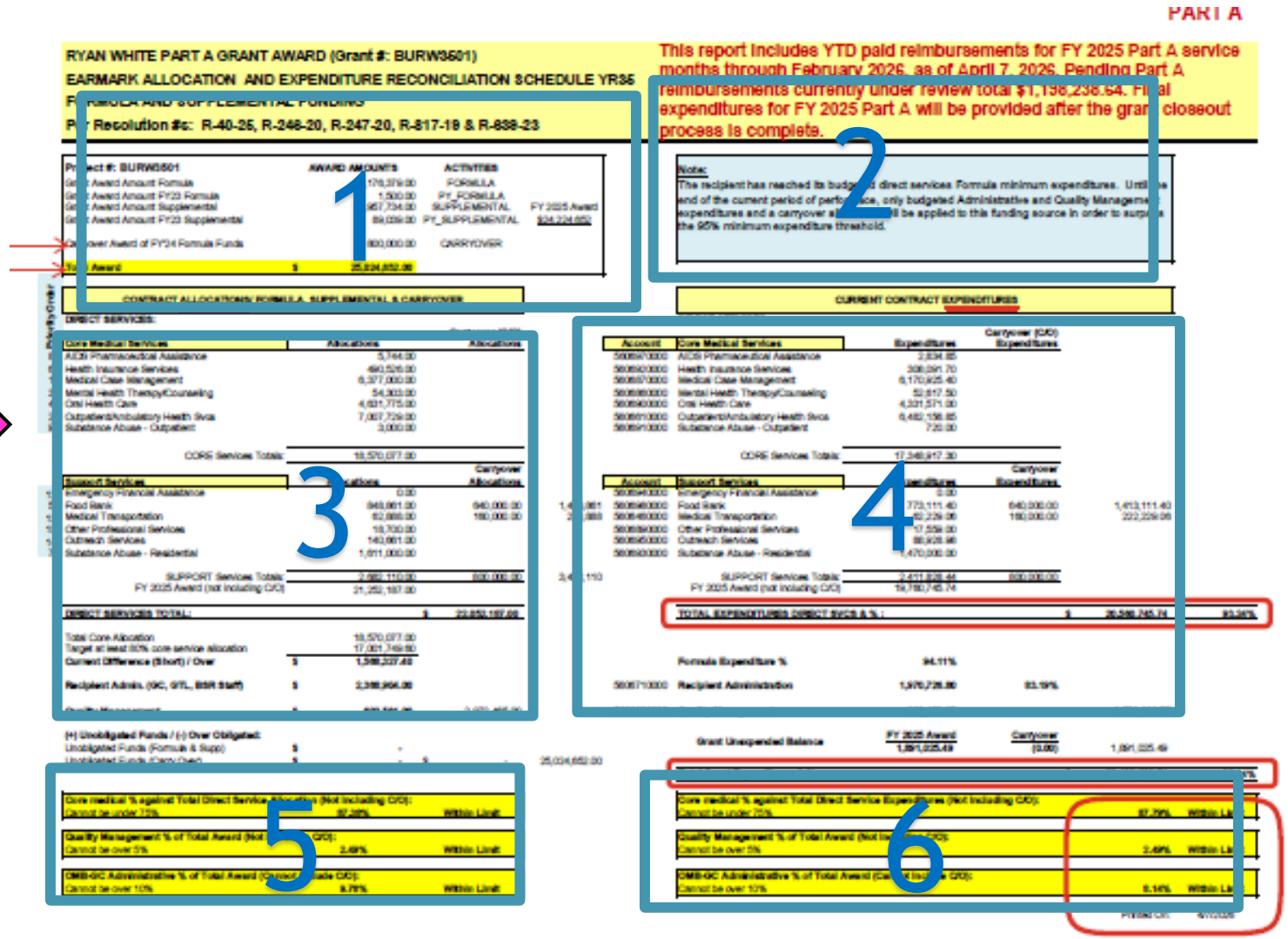
1. Which report is this? Part A or MAI?
2. Reimbursement date range.
3. Updates on due and pending reimbursements.
4. Contract updates and other notes.

1. **PART A**

2. **This report includes YTD paid reimbursements for FY 2025 Part A service**
3. **months through February 2026, as of April 7, 2026. Pending Part A reimbursements currently under review total $1,198,238.64. Final expenditures for FY 2025 Part A will be provided after the grant closeout process is complete.**

4. **Note:**
The recipient has reached its budgeted direct services Formula minimum expenditures. Until the end of the current period of performace, only budgeted Administrative and Quality Management expenditures and a carryover allowance will be applied to this funding source in order to surpass the 95% minimum expenditure threshold.

Section 3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EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35
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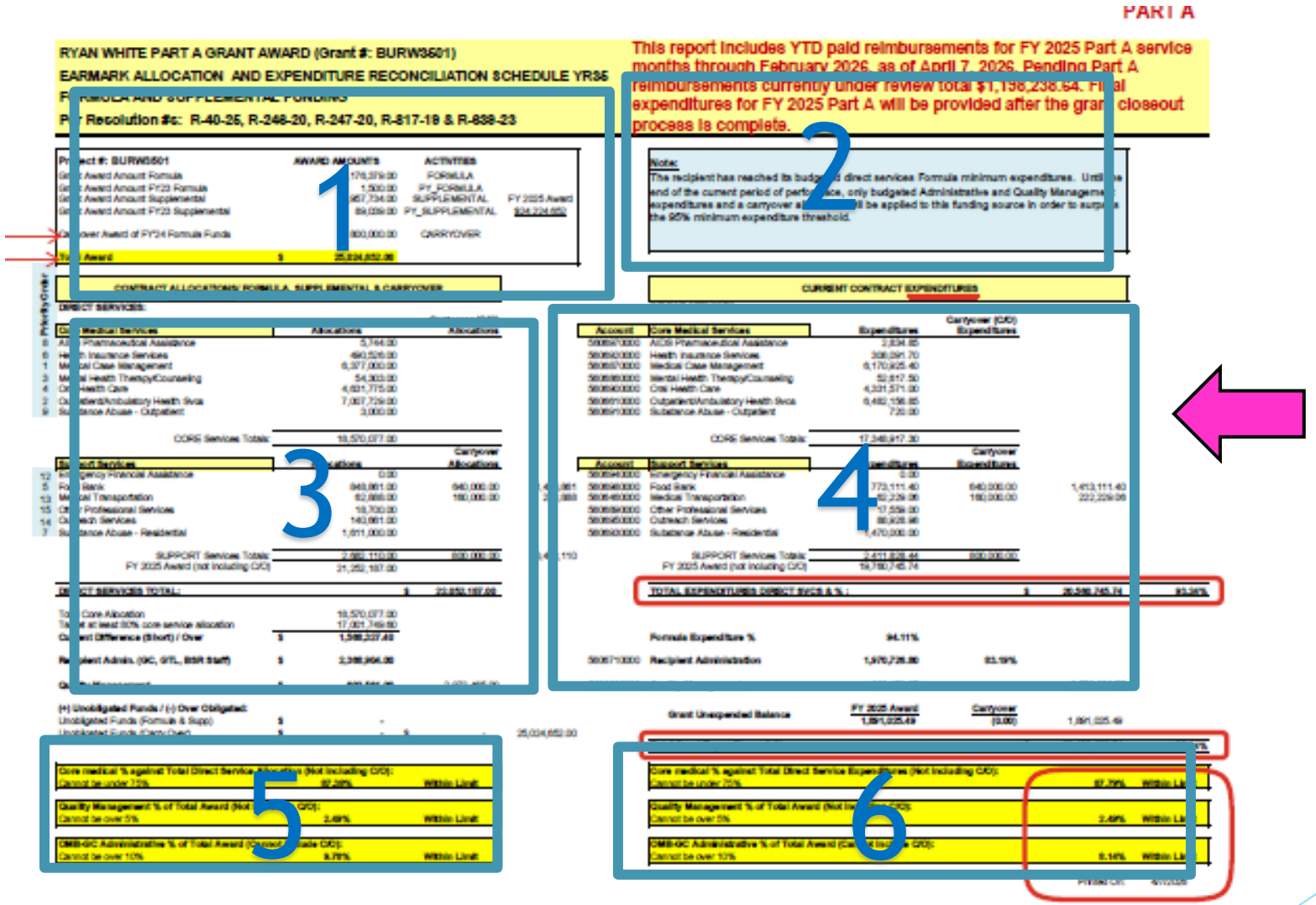
Section 3: Allocations

1. Priority Rank/**Allocations** for Core Medical Services
2. Priority Rank/**Allocations** for Support Services
3. Direct Services Total
4. Grantee Funds
5. Quality Management Funds
6. Unobligated Funds

Priority Order	CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER			
	DIRECT SERVICES:			
	Core Medical Services	**Allocations**	**Carryover (C/O) Allocations**	
8	~~AIDS Pharmaceutical Assistance~~	5,744.00		
6	Health Insurance Services	490,526.00		
1	Medical Case Management	6,377,000.00		
3	Mental Health Therapy/Counseling	54,303.00		
4	Oral Health Care	4,631,775.00		
2	Outpatient/Ambulatory Health Svcs	7,007,729.00		
9	Substance Abuse - Outpatient	3,000.00		
	CORE Services Totals:	18,570,077.00		
	Support Services	**Allocations**	**Carryover Allocations**	
12	Emergency Financial Assistance	0.00		
5	Food Bank	848,861.00	640,000.00	1,488,861
13	Medical Transportation	62,888.00	160,000.00	222,888
15	Other Professional Services	18,700.00		
14	Outreach Services	140,661.00		
7	Substance Abuse - Residential	1,611,000.00		
	SUPPORT Services Totals:	2,682,110.00	800,000.00	3,482,110
	FY 2025 Award (not including C/O)	21,252,187.00		
	DIRECT SERVICES TOTAL:		**$ 22,052,187.00**	
	Total Core Allocation	18,570,077.00		
	Target at least 80% core service allocation	17,001,749.60		
	Current Difference (Short) / Over	**$ 1,568,327.40**		
	Recipient Admin. (GC, GTL, BSR Staff)	**$ 2,368,904.00**		
	Quality Management	**$ 603,561.00**	2,972,465.00	
	(+) Unobligated Funds / (-) Over Obligated:			
	Unobligated Funds (Formula & Supp)	$ -		
	Unobligated Funds (Carry Over)	$ -	$ -	25,024,652.00

Section 4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Resolution #s: R-40-25, R-248-20, R-247-20, R-817-19 & R-838-23
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Section 4: Expenditures

1. **Expenditures** for Core Medical Services
2. **Expenditures** for Support Services
3. Total Direct Services Expenditures
4. Percent of Formula Funds expended
5. Grantee Expenditures
6. Quality Management Expenditures
7. Total not yet spent
8. Total spent in dollars $ / percents %

CURRENT CONTRACT EXPENDITURES

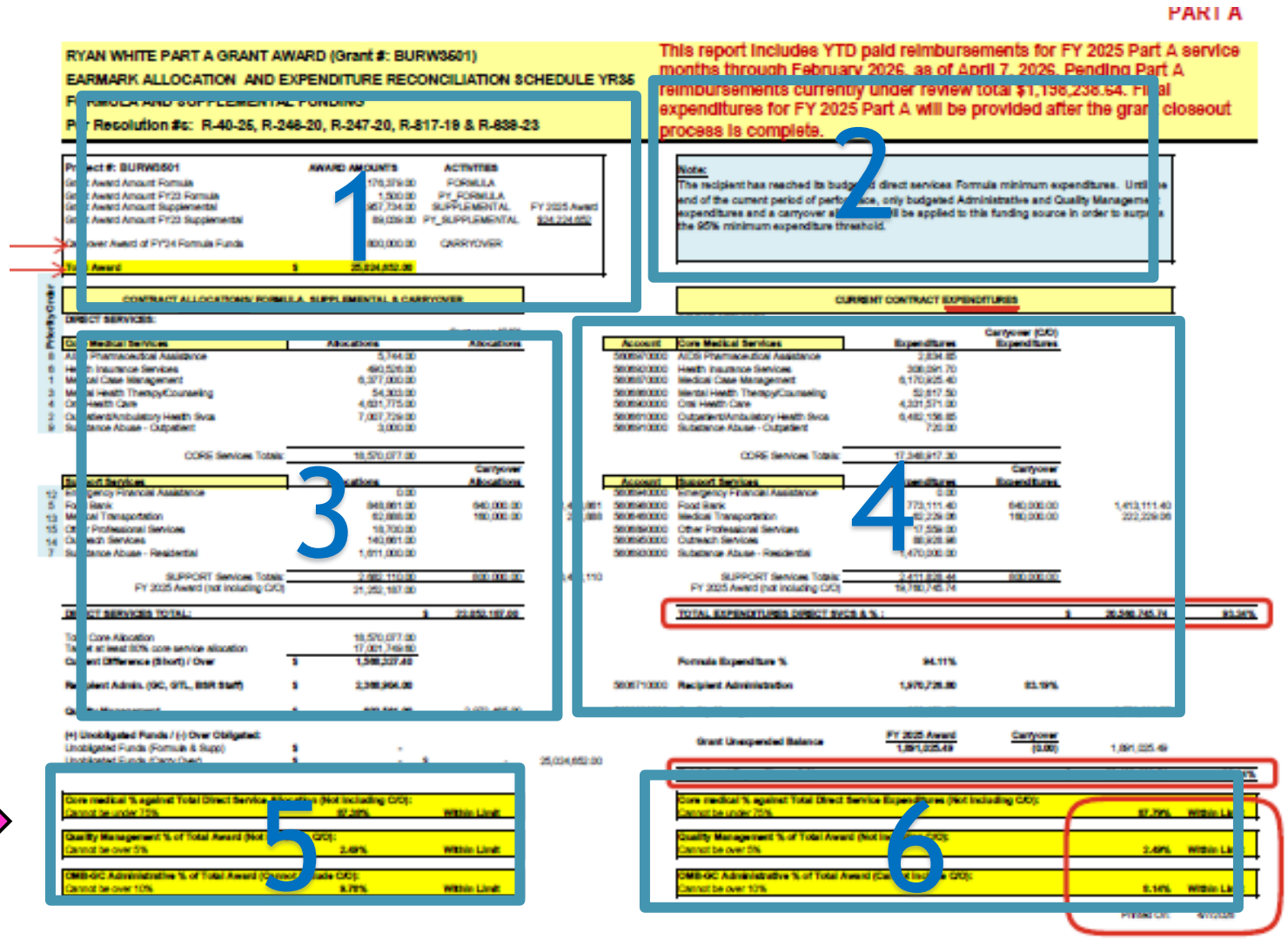
DIRECT SERVICES:

Account	Core Medical Services	Expenditures	Carryover (C/O) Expenditures	
5606970000	AIDS Pharmaceutical Assistance	2,834.85		
5606920000	Health Insurance Services	308,091.70		
5606870000	Medical Case Management	6,170,925.40		
5606860000	Mental Health Therapy/Counseling	52,617.50		
5606900000	Oral Health Care	4,331,571.00		
5606610000	Outpatient/Ambulatory Health Svcs	6,482,156.85		
5606910000	Substance Abuse - Outpatient	720.00		
	CORE Services Totals:	17,348,917.30		

Account	Support Services	Expenditures	Carryover Expenditures		
5606940000	Emergency Financial Assistance	0.00			
5606980000	Food Bank	773,111.40	640,000.00	1,413,111.40	
5606460000	Medical Transportation	62,229.06	160,000.00	222,229.06	
5606890000	Other Professional Services	17,559.00			
5606950000	Outreach Services	88,928.98			
5606930000	Substance Abuse - Residential	1,470,000.00			
	SUPPORT Services Totals:	2,411,828.44	800,000.00		
	FY 2025 Award (not including C/O)	19,760,745.74			

TOTAL EXPENDITURES DIRECT SVCS & % :			**$ 20,560,745.74**	**93.24%**
Formula Expenditure %	**94.11%**			
Recipient Administration	**1,970,726.80**	**83.19%**		
Quality Management	**602,153.97**		2,572,880.77	
Grant Unexpended Balance	**FY 2025 Award** 1,891,025.49	**Carryover** (0.00)	1,891,025.49	
Total Grant Expenditures & %			**$ 23,133,626.51**	**92.44%**

Section 5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Recolution #s: R-40-25, R-248-20, R-247-20, R-817-19 & R-838-23
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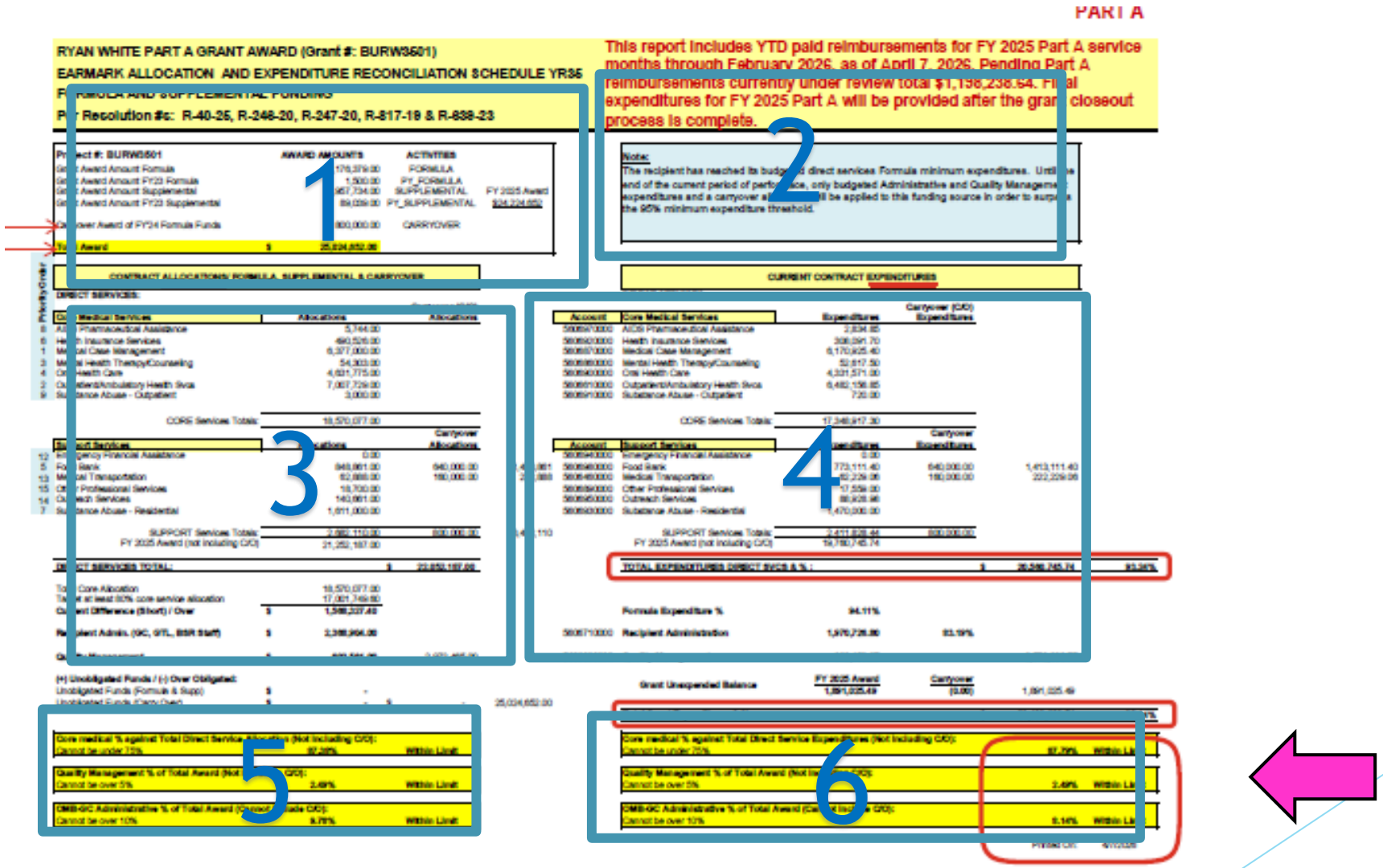
Section 5: Expenditure Thresholds

1. Core Medical allocations have to be **75% or more** of the total allocated Direct Services funds.
2. Quality Management **maximum is 5%.**
3. Grantee administration **maximum is 10%.**

Core medical % against Total Direct Service Allocation (Not including C/O):		
Cannot be under 75%	87.38%	Within Limit
Quality Management % of Total Award (Not including C/O):		
Cannot be over 5%	2.49%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include C/O):		
Cannot be over 10%	9.78%	Within Limit

4. Notates allocations are (or are not) within limits.

Section 6


PART A
RYAN WHITE PART A GRANT AWARD (Grant #: BURW3501)
EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR35
This report includes YTD paid reimbursements for FY 2025 Part A service months through February 2026, as of April 7, 2026. Pending Part A reimbursements currently under review total $1,136,238.64. Final expenditures for FY 2025 Part A will be provided after the grant closeout process is complete.
1
2
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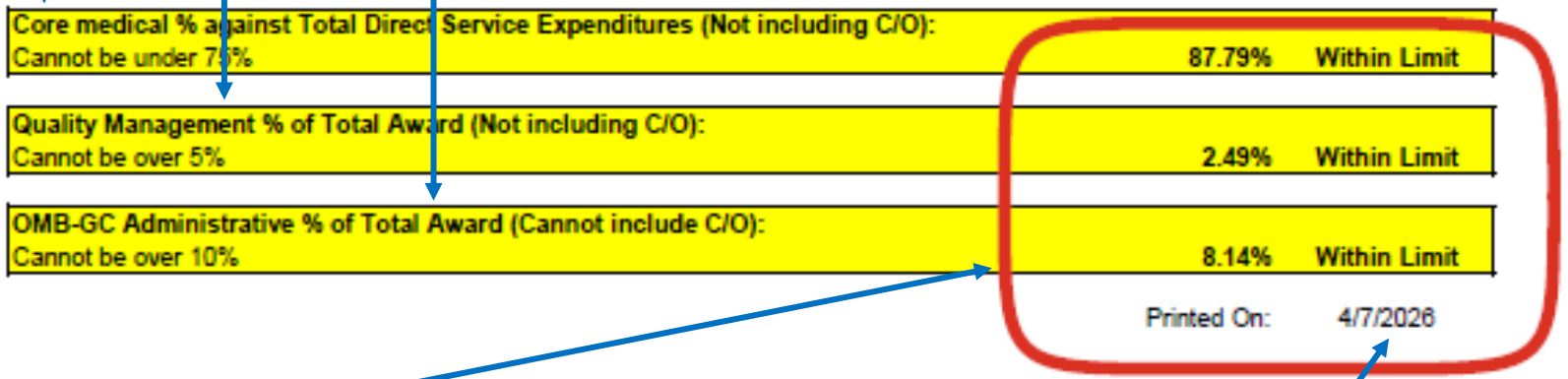
Section 6: Expenditure Thresholds

1. Core Medical expenditures have to be 75% or more of the total allocated Direct Services funds.
2. Quality Management maximum is 5%.
3. Grantee administration maximum is 10%.

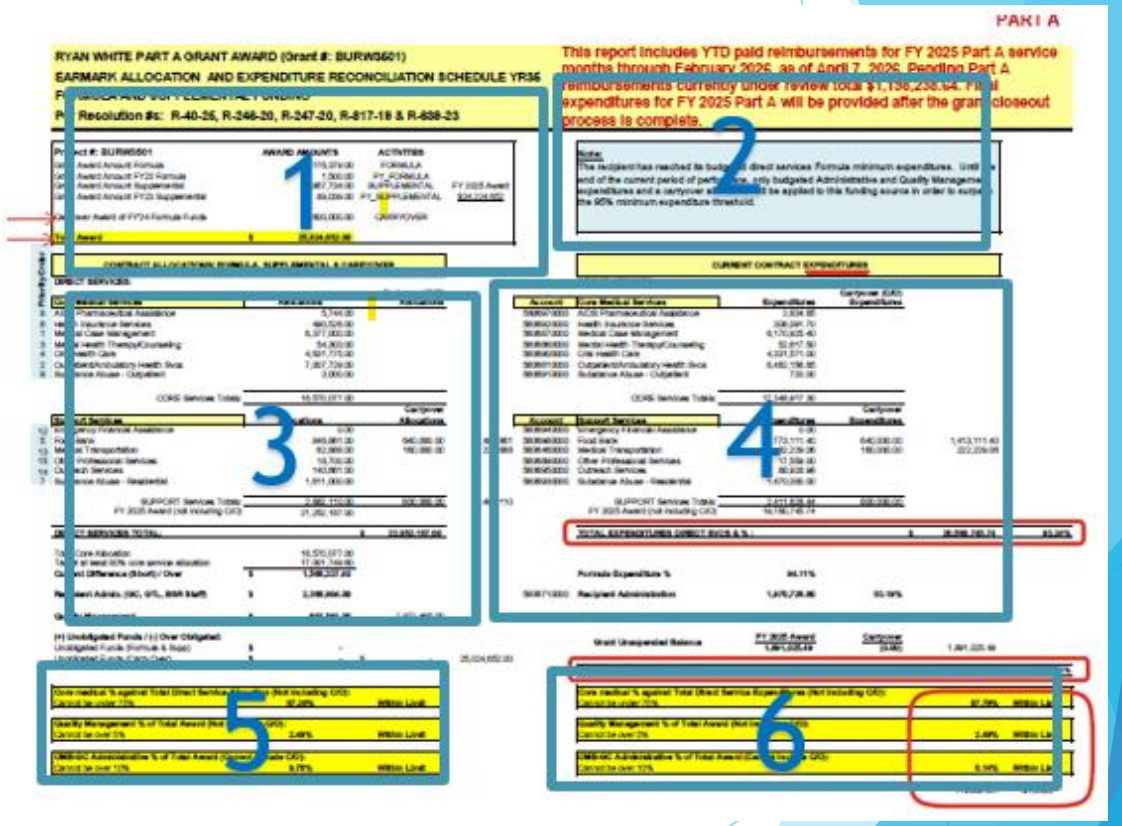


Core medical % against Total Direct Service Expenditures (Not including C/O): Cannot be under 75%	**87.79%**	**Within Limit**
Quality Management % of Total Award (Not including C/O): Cannot be over 5%	**2.49%**	**Within Limit**
OMB-GC Administrative % of Total Award (Cannot include C/O): Cannot be over 10%	**8.14%**	**Within Limit**
	Printed On:	4/7/2026

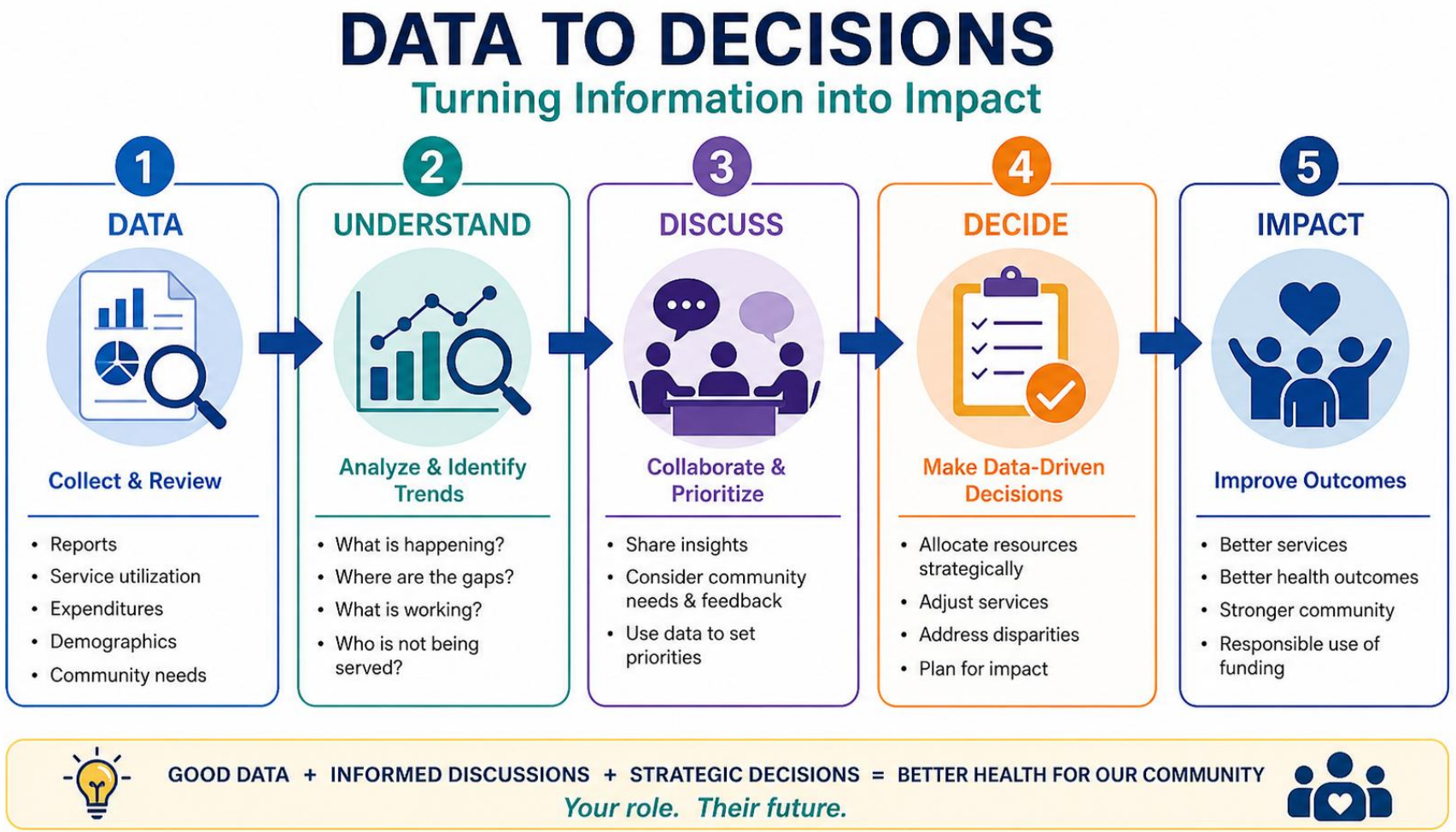
4. Notates expenditures are (or are not) within limits.
5. Date of printing – a new report is available each month

Using the Part A Report for Decision-Making

- Section 3: Allocations and priorities
- Section 4: Expenditures
- Sections 5 and 6: Thresholds (75% / 25%)
- Questions to consider:
  - Is spending low in any service category? Why?
  - Is spending reaching its limit for any service category? Why?
  - Do we need to reallocate “SWEEP” funds?
  - Are we in compliance with threshold requirements?



Putting It Together



Sample Scenarios – What Would You Do?

1) Funds in Outpatient/Ambulatory Health services are 95% spent and we're only halfway through the year!
   - What should the committee consider?

2) Funding recommendations are in and only 60% of funds have been allocated to Core Services.
   - What adjustments need to be made?

3) Funding cuts are being considered for two services.
   - What data can you use to decide which service should be cut?

Key Takeaways

Partnership members make decisions about Ryan White Program funding to help people with HIV live longer healthier lives.

More than 9,100 people with HIV rely on Ryan White Program services for care.

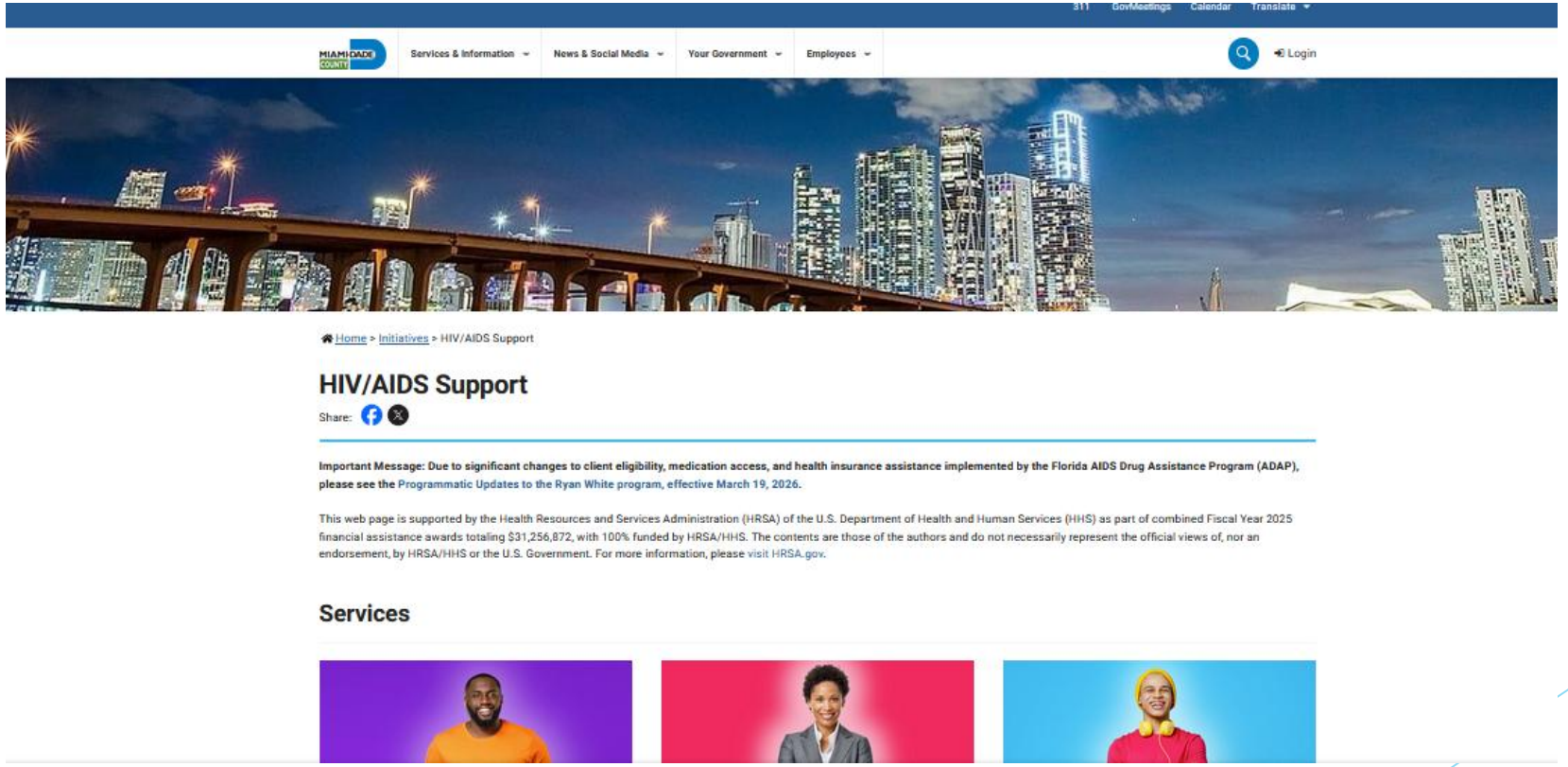
Understanding Expenditures, Utilization and Thresholds is vital to making data-based decisions during PSRA and reallocations (Sweeps).

Today's Objectives

- ✓ **Explain** how the Ryan White Part A program works.
- ✓ **Identify** local Part A services and funding categories.
- ✓ **Understand** how Part A reports help to guide decision-making.
- ✓ **Apply** this knowledge during PSRA, reallocations, and program assessment.

Miami-Dade County Ryan White Program Website

HIV/AIDS Support https://www.miamidade.gov/global/initiatives/hiv-support/home.page



Q&A

Questions?

- Answers to questions we do not get to today will be posted with this presentation at:

  www.partnershipmiami.org/the-partnership/#getonboard1

- Contact us for more information and to learn how you can be a decision-maker with the Partnership!
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  - Christina Bontempo, Project Manager/Community Liaison, Cbontempo@behavioralscience.com

MIAMI-DADE
HIV/AIDS PARTNERSHIP

Thank You

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RESEARCH