Scan for Meeting Documents

MIAMI-DADE HIV/AIDS PARTNERSHIP

Prevention Committee

Thursday, October 29, 2026

10:00 AM – 12:00 PM

Florida Department of Health-Health District Center
1350 NW 14th Street, Conference Room 401B, Miami, FL 33125

AGENDA

I.	Call to Order	Virginia Muñoz
II.	Introductions	All
III.	Housekeeping	Virginia Muñoz
IV.	Floor Open to the Public	Crystal Lopez
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of April 30, 2026	All
VII.	Reports	Staff
	▪ Membership	
	▪ Partnership	
VIII.	Standing Business	
	▪ 2026-2027 Calendar of Activities	Virginia Muñoz
	▪ MDC HIV Prevention Workgroups – Updates and Calls to Action	Group Leaders
	□ Florida Black HIV/AIDS Coalition – Miami Chapter	
	□ Pre-Exposure Prophylaxis Workgroup	
	□ Miami Men's Collaborative Workgroup	
	□ Youth Health Committee	
	□ Hispanic Initiative (Iniciativa Hispana)	
IX.	New Business	
	▪ Bylaws Review	All
	▪ Vice Chair Nominations	All
	▪ Ready to Respond: Miami-Dade's Overdose Prevention Kit Initiative	Grace K. Schimenti
	▪ Florida Comprehensive Planning Network (FCPN) Report	Jamie Marquez/Amal Eldanaf
X.	Announcements and Open Discussion	All
XI.	Next Meeting: Joint Integrated Plan Review Team: November 17, 2026 at Florida Department of Health-Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125	Crystal Lopez
XII.	Adjournment	Virginia Muñoz

Please mute or turn off all cellular devices.

For more information about the Prevention Committee, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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MIAMI-DADE
HIV/AIDS PARTNERSHIP

Meeting Housekeeping
Prevention Committee

Created by *Behavioral Science Research*

Updated June 2026

Disclaimer & Code of Conduct

- Audio of this meeting is being recorded and will become part of the public record.
- Members serve the interest of the Miami-Dade HIV community as a whole, not private or personal interests
- Member shall treat all persons, issues, and business fairly.
- Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Meeting Participation

Everyone has a role to play!

- Only Prevention Committee members vote at today's meeting.
- All attendees may address the board as time allows and at the discretion of the Chair.
- Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
  - Raise your hand to be recognized by the Chair or added to the queue during discussions.
  - Avoid repeating points previously addressed.
- Announcements can be made at the end of the meeting as time allows. Announcements should inform or educate the community and must not be used to advance personal interests or any form of financial gain.

About the Partnership

- The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program Planning Council for Miami-Dade County.
- Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- The Prevention Committee is one of six Standing Committees of the Partnership.
- Prevention Committee members also serve on the Joint Integrated Plan Review Team (JIPRT).
- All Partnership and Standing Committee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- See staff after the meeting for additional details.

Language Matters!

Words can be stigmatizing or empowering.

Please consider how we refer to people:
People with HIV, ***People*** with substance use disorders, ***People*** who are unhoused, etc.

Please **do not** use these terms when referring to people:
Dirty. Clean. Full-blown AIDS. Victim.

Please don't say, **INFECTED with HIV.**
Instead, say **ACQUIRED HIV, DIAGNOSED with HIV,** or **CONTRACTED HIV.**

Please don't say **RISKS.** Instead, say **REASONS.**

Resources

- Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- Find today's presentation and supporting documents at www.partnershipmiami.org or by scanning the QR code on your agenda.

Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”

MIAMI-DADE HIV/AIDS PARTNERSHIP

Prevention Committee Meeting
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 215, Coral Gables, FL 33134

April 30, 2026, Minutes

#	Members	Present	Absent
1	Buch, Juan	x	
2	Darlington, Tajma		x
3	Duberli, Francesco		x
4	Forrest, David		x
5	Gallo, Giselle	x	
6	Ichite, Amanda		x
7	Johnston, Jeremy		x
8	Lopez, Crystal	x	
9	Marques, Jamie	x	
10	Medina, Jesus	x	
11	Muñoz, Virginia	x	
12	Orozco, Eddie		x
13	Pierre, Ross		x
14	Quirino, Xema	x	
15	Sanchez, Kenia		x
16	Santiago, Grechen	x	
17	Shmuels, Diego		x
18	Vertovec, Jack		x
Quorum = 7			

Guests
Eldanaf, Amal
Ferrer, Luigi
Flores, Roman
Gonzalez, Yvette
McIntyre, Harold*
Robinson, Joanna
Williams, Stephen
*Partnership Chair, voting member
Staff
Bontempo, Christina

All documents referenced in these minutes were accessible to members and the public prior to and during the meeting at www.partnershipmiami.org/partnership/#prevention1.

I. Call to Order

Committee Chair, Virginia Muñoz, called the meeting to order at 10:11 a.m.

II. Introductions

Ms. Muñoz called for introductions of members, guests, and staff.

III. Housekeeping

Officers read the Housekeeping PowerPoint slides including general reminders, code of conduct, meeting participation best practices, and resource persons.

IV. Floor Open to the Public

Committee Vice Chair, Crystal Lopez, opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will

be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments, so the floor was closed for public comment.

V. Review/Approve Agenda

Ms. Muñoz requested members review the agenda. The Committee made a motion to accept the agenda as presented.

Motion to approve the agenda as presented.
Moved: Jesus Medina **Seconded: Harold McIntyre** **Motion: Passed**

VI. Review and Approve Minutes of March 26, 2026

Members reviewed the minutes of March 26, 2026, and there were no changes. It was noted that the minutes reflect the next meeting location as FDOH-MDC, however, the location change happened after the meeting, so the minutes properly reflect the location as announced at the time. Ms. Muñoz called for a motion to approve the minutes.

Motion to approve the minutes of March 26, 2026, as presented.
Moved: Harold McIntyre **Seconded: Jesus Medina** **Motion: Passed**

VII. Reports

- **Membership**

Ms. Munoz announced that all meeting packets include the revised Committee Application and the flyer for the new mentoring process. All committees are in need of Ryan White client members.

- **Partnership**

Staff announced that the Partnership Report of Approved Motions is posted online and includes additional contingency planning actions in response to the ADAP funding crisis. Members were reminded that the approved motions for contingency planning will only be implemented if needed, depending on the outcome of ADAP funding deliberations, which will not be known until the end of June.

VIII. Standing Business

- **Miami-Dade County HIV Prevention Workgroups – Updates and Calls to Action!**

Prevention Workgroup leaders reviewed highlights of their group's activities and calls to action.

- **2027-2031 Integrated Plan Development**

Members read the results of the Integrated Plan Development Prevention Survey aloud and discussed what points should be included in the Situational Analysis section of the 2027-2031 Integrated Plan. Below is an overview of discussions.

1. These are the current HIV prevention strategies for reducing new HIV transmission in Miami-Dade County. Which are the five most effective strategies?

DRAFT

- **Free condoms:** It should be noted that FDOH-MDC can still distribute condoms at events though they can no longer mail condoms. Also, providers do report to FDOH-MDC on their condom distribution efforts. Some providers use 340B rebates to purchase condoms.

2. What are the top five challenges and threats to effective HIV prevention in Miami–Dade County?

   - **Lack of transportation or other geographical barriers:** This is also being impacted by Ryan White Program funding cuts.
   - **Stigma, as a barrier to PrEP:** HRSA and NIH have a stigma mitigation collaborative which may have resources that can be used locally. Those in the community who have experienced stigma are the ones who need to be heard. Education is key to combating stigma.
   - **Insufficient testing opportunities:** This is made more difficult since there are also less funded providers.

3. What are the three most important HIV prevention needs to be addressed in the 2027–2031 HIV Prevention and Care Integrated Plan for Miami-Dade County?

   - **Providing age-appropriate sexual health education in schools:** Members discussed the legislative challenges to HIV testing and PrEP access and the impacts of Parental Rights in Education Act. There are still Healthy Teen Expos and mobile units which provide testing to youth. However, there are concerns over parental access to minor's electronic health records. Also, there is no support from the Miami-Dade County Public School system to promote sexual health education. Some Business Responds to AIDS participants have been effective in promoting condom distribution.

4. What are the three best strategies to improve PrEP awareness, access, and use in Miami-Dade County?

   - **Educating all people in Miami-Dade County about HIV:** FDOH-MDC provides education though Academic Detailing program, the PrEP Workgroup, and 500/501 HIV training. Also, the FDOH-MDC HIV Capacity Development Academy, co-sponsored by Gilead and ViiV, is a three-session training opportunity that provides certification. Having a simplified one-page fact sheet would be beneficial.
   - **Providing culturally and linguistically appropriate educational materials that are easy to understand:** This is not supported on a state or federal level.

IX. New Business

- **Florida Comprehensive Planning Network Nominations**

Members were polled for interest in joining the Florida Comprehensive Planning Network (FCPN). Jamie Marques is seated as the Prevention Representative. There was a vacancy for FCPN Prevention Alternate. Two candidates, Crystal Lopez and Jesus Medina were placed on the ballot. Members heard from both candidates and completed their ballots. Staff tallied the ballots and announced the selected candidate as Ms. Lopez. Members voted to approve Ms. Lopez for the FCPN Prevention Alternate.

Motion to approve Crystal Lopez as the FCPN Prevention Alternate.
Moved: Jesus Medina **Seconded: Virginia Muñoz** **Motion: Passed**

Staff will assist with onboarding paperwork. FDOH-MDC will also put forward a local health department Representative and Alternate.

DRAFT

X. Announcements and Open Discussion

There were no announcements.

XI. Next Meeting

Ms. Lopez announced the next meeting is the Joint Integrated Plan Review Team on Tuesday, May 19, 2026, from 10:00 AM – 1:00 PM at the Florida Department of Health-Health District Center. Members should expect to see a complete draft of the Integrated Plan and make final recommendations before the Plan goes to the Partnership for approval on June 1. As a reminder, the Plan is due to HRSA by June 30.

XII. Adjournment

Ms. Muñoz called the meeting adjourned at 11:30 a.m.

DRAFT

Ryan White Clients! Your voice matters!

Your experience can help shape HIV services in our community.

Community Coalition Roundtable

Bring your lived experience to the Partnership through roundtables, recruitment, and training.

Care & Treatment Committee

Review community needs, set service priorities, and recommend how Ryan White funds are spent.

Housing Committee

Review housing needs and recommend priorities and policies for housing assistance for people with HIV.

Medical Care Subcommittee

Review the covered medication list and recommend medical treatment guidelines and standards of care.

Strategic Planning Committee

Develop and monitor the Integrated HIV Prevention and Care Plan, prepare the HIV Annual Report, and review program administration.

Prevention Committee

Identify HIV prevention needs and work with health department partners to strengthen efforts.

Joint Integrated Plan Review Team (JIPRT)

Working together, the Strategic Planning and Prevention Committees monitor progress on the Integrated HIV Prevention and Care Plan.

Not sure how to get started? Mentors are available!

Miami-Dade HIV/AIDS Partnership

Attend a meeting, share your experience, or apply to join a committee.

Meeting information and applications: PartnershipMiami.org

October 2026

SAVE THE DATE!

PARTNERSHIP END OF YEAR CELEBRATION AND MEMBER APPRECIATION!

DECEMBER 7, 2026
10 AM - 12 PM

MIAMI-DADE HIV/AIDS PARTNERSHIP

2026-2027 Calendar of Activities
Prevention Committee and Joint Integrated Plan Review Team (JIPRT)

As of September 25, 2026

	Date, Time, and Location	FDOH Mobilization Workgroups	Integrated Planning	Presentations	HIV Awareness Days	Other
Prevention	**Thursday, October 29, 2026** 10:00 a.m.-12:00 p.m. FDOH Health District Center	- Florida Black HIV/AIDS Coalition - Miami Collaborative - PrEP Workgroup - Youth Health Committee		Iniciativa Hispana	October 15: National Latinx AIDS Awareness Day	2026-2027 Agenda Setting Calendar Review Bylaws Review FCPN Updates
JIPRT	**Tuesday, November 17, 2026** 10:00 a.m.-12:00 p.m. FDOH Health District Center		2022-2026 Integrated Plan Progress Reports 2027-2031 Integrated Plan Development			Officer Nominations – Prevention Committee – Strategic Planning Committee
No Meeting	**December 2026**	No Prevention Committee or JIPRT Meetings **Monday, December 7, 2026** **End of Year Partnership Meeting and Member Recognition Ceremony** 10:00 a.m.-12:00 p.m. at FDOH Health District Center			December 1: World AIDS Day	

	Date, Time, and Location	FDOH Mobilization Workgroups	Integrated Planning	Presentations	HIV Awareness Days	Other
Prevention	**Thursday, January 21, 2027** 10:00 a.m.-12:00 p.m. FDOH Health District Center	One or more groups will give a special presentation - Florida Black HIV/AIDS Coalition - Iniciativa Hispana - Miami Collaborative - PrEP Workgroup - Youth Health Committee		Presentation by one or more Mobilization Workgroup.		Officer Elections. FCPN Updates.
JIPRT	**Tuesday, February 16, 2027** 10:00 a.m.-12:00 p.m. FDOH Health District Center		Final 2022-2026 Progress Reports 2027-2031 Integrated Plan Development: Target Setting	To be determined.		Complete Source of Income Forms (if available).
No Meeting	**March 2027**	No Prevention Committee or JIPRT Meetings			March 15: National Women and Girls HIV/AIDS Awareness Day March 20: National Native HIV/AIDS Awareness Day	

	Date, Time, and Location	FDOH Mobilization Workgroups	Integrated Planning	Presentations	HIV Awareness Days	Other
Prevention	**Thursday, April 22, 2027** 10:00 a.m.-12:00 p.m. FDOH Health District Center	One or more groups will give a special presentation - Florida Black HIV/AIDS Coalition - Iniciativa Hispana - Miami Collaborative - PrEP Workgroup - Youth Health Committee		Presentation by one or more Mobilization Workgroup.	April 10: National Youth HIV & AIDS Awareness Day	Complete Source of Income Forms (as needed). FCPN Updates.
JIPRT	**Tuesday, May 18, 2027** 10:00 a.m.-12:00 p.m. FDOH Health District Center		Final 2022-2026 Progress Reports 2027-2031 Integrated Plan Development: Target Setting	To be determined.	May 18: HIV Vaccine Awareness Day May 19: National Asian & Pacific Islander HIV/AIDS Awareness Day	Complete Source of Income Forms (as needed).
No Meeting	**June 2027**	No Prevention Committee or JIPRT Meetings			June 5: HIV Long-Term Survivors Awareness Day June 27: National HIV Testing Day	

Notes:

- Meetings are held at the Florida Department of Health – Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125, unless otherwise noted.
- Up to date meeting information, including meeting documents and directions, is online at https://partnershipmiami.org/partnership/#prevention1, https://partnershipmiami.org/partnership/#jiprt1, and https://partnershipmiami.org/calendars/.
- For more information, contact Christina Bontempo, Project Manager/Community Liaison at BSR Corp., cbontempo@behavioralscience.com.

MIAMI-DADE HIV/AIDS PARTNERSHIP

Miami-Dade County HIV Prevention Workgroups
Quarterly Report and Calls to Action
October 2026 – December 2026

Presented to the Prevention Committee
October 29, 2026

This is a quarterly summary of the Florida Department of Health in Miami-Dade County Prevention Mobilization Workgroup meetings and activities for the dates indicated. Please see contact information for each group for further information.

Florida Black HIV/AIDS Coalition – Miami Chapter

Meeting Dates	The last meeting was September 17, 2026. The next meeting will take place on November 19, 2026.
Key Agenda Items	Upcoming awareness days were discussed, committee members shared community events, Stephanie-Rae Wattley joins as government co-chair.
Special Presentations	Community partner at Behavioral Science Research shared Integrated Plan with committee members.
Events	November 30, 2026: World AIDS Day (WAD) Health Fair 10am-2pm at MDC Kendall
Calls to Action	
Contact Person/Email	Stephanie-Rae Wattley Stephanie-Rae.Wattley@flhealth.gov

Pre-Exposure Prophylaxis Workgroup

Meeting Dates	September 23, 2026, was the date of the last meeting of 2026.
Key Agenda Items	We elected a second Community Co-chair, discussed information needed for the Integrated Plan and PEP Best Practices
Special Presentations	PEP Providers talked about how best to refer PEP clients to their organizations
Events	October 9, 2026: Miami PrEP Symposium at Converge Miami
Calls to Action	
Contact Person/Email	luis.ferrer@flhealth.gov

Hispanic Initiative (Iniciativa Hispana)

Meeting Dates	November 17, 2026
Key Agenda Items	
Special Presentations	
Events	▪ October 15, 2026: Celebración de la Salud Hispana 5pm-10pm ▪ November 30, 2026: World AIDS Day Health Fair 10am-2pm at MDC Kendall
Calls to Action	
Contact Person/Email	

Miami Collaborative Workgroup

Meeting Dates	October 21, 2026 and December 16, 2026
Key Agenda Items	▪ October 21, 2026: SoFla Men's Wellness Conference debrief and upcoming events: TDOR and WAD ▪ December 16, 2026: Holiday Celebration
Special Presentations	
Events	▪ October 2, 2026: South Florida Men's Wellness Conference at Converge Miami – 60 community members attended ▪ 11/30, 2026: World AIDS Day Health Fair 10am-2pm at MDC Kendall
Calls to Action	
Contact Person/Email	luis.ferrer@flhealth.gov

Youth Health Committee

Meeting Dates	October 6, 2026 and December 8, 2026
Key Agenda Items	▪ October 06, 2026: 8/25, 2026 Youth Health and Wellness Fair at Naranja Brach Library debrief, Integrated Plan, Florida Healthy Youth Alliance SexEd training and upcoming events: Health teen Expos and WAD ▪ December 8, 2026: TBD
Special Presentations	MD Integrated HIV Prevention and Care Plan – Christina Bontempo
Events	November 30, 2026: World AIDS Day Health Fair 10am-2pm at MDC Kendall
Calls to Action	
Contact Person/Email	virginia.munoz@flhealth.gov

MIAMI-DADE HIV/AIDS PARTNERSHIP

Prevention Committee: Bylaws

Presented on October 29, 2026

The Executive Committee is in the process of reviewing and updating the Bylaws and would like the Committee's input on its assigned responsibilities.

Below are suggested edits to the **Prevention Committee** responsibilities from the Bylaws, with ~~red strikethrough~~ text indicating deletions, and blue underlined text indicating additions.

The Prevention Committee shall:

a. Meet quarterly as a standing committee, and meet quarterly ~~monthly as a standing committee, or~~ with the Strategic Planning Committee to review and oversee the *Miami-Dade County Integrated Prevention and Care Plan for HIV/AIDS*, ~~but~~ and may choose to cancel a scheduled meeting if there is no business to transact;

b. Review all pertinent data required to prioritize HIV prevention needs and collaborate with the FDOH-MDC, ~~Office of HIV/AIDS~~ STD/HIV Prevention and Control Program on how to best obtain additional data and information;

c. Assess existing community resources to determine the community's capability to respond to the HIV/AIDS epidemic;

d. Identify unmet HIV/AIDS prevention needs within defined populations;

e. Prioritize HIV/AIDS prevention needs by target population and geographic areas, and propose high-priority strategies and interventions; and

f. Make recommendations to appoint two (2) nominees to the Florida Comprehensive Planning Network's Prevention Planning Group. At least one (1) nominee shall be a Partnership member. Applicants must meet the requirements for nominees in accordance with the Centers for Disease Control and Prevention guidelines.

Approved by the Prevention Committee: _____

Prevention Committee: Bylaws - Policies and Procedures

Presented on October 29, 2026

The Executive Committee is in the process of reviewing and updating the Bylaws and would like the Committee's input on additional edits to the **Bylaws, Addendum C: Miami-Dade HIV/AIDS Partnership, Prevention Committee Policies and Procedures**.

These edits were approved by the Prevention Committee on January 22, 2026:

- Changing the committee acronym from "PC" to "PVC" throughout the document;
- Changing "high risk", to "vulnerable", throughout the document;
- Changing "infection", to "transmission", throughout the document;
- Removing refence to gender and sexual orientation in Section B.1.a.; and
- Updating the reimbursement clause.

Below are additional **s**uggested edits, with ~~red strikethrough~~ text indicating deletions, and blue underlined text indicating additions.

The complete Bylaws are posted at www.partnerhsipmiami.org.

PURPOSE: To set forth the policies and procedures relative to the functions of the Miami-Dade HIV/AIDS Partnership's Prevention Committee (PVC). The PVC's purpose, its policies and procedures are guided by the National HIV/AIDS Strategy and implementation of High Impact Prevention interventions. These policies and procedures shall be made a part of and incorporated by reference into the Miami-Dade HIV/AIDS Partnership's (Partnership) Bylaws.

C. RECRUITMENT

1. Recruitment and nomination of members:

   a. The PVC shall encourage ~~manage~~ membership recruitment. ~~The management of membership recruitment shall reflect an open, candid, and participatory process in which differences in applicants' backgrounds, perspectives, and experiences shall be valued and viewed as essential. The PVC shall strive to follow the fundamental tenets of community planning; Parity, Inclusion and Representation (PIR):~~
      - ~~Parity is defined as the ability of members to equally participate and carry out planning tasks/duties.~~
      - ~~Inclusion is defined as meaningful involvement of all members in the process with an active voice in decision making.~~
      - ~~Representation is defined as the act of serving as an official member reflecting the perspective of a specific community.~~

   ~~b. The committee shall strive to conduct targeted membership recruitment at least once a year.~~

c. The PVC shall accept applications for membership throughout the year and make recommendations as needed.
d. Applicants may submit applications directly to the Prevention Committee for consideration and recommendation for membership by a majority vote.

F. REMOVAL

Members may be removed from the committee for the following reasons:

1. Five (5) absences total in the Miami-Dade County Fiscal Year (October 1st to September 30th).

2. Conduct that violates the Miami-Dade HIV/AIDS Partnership's Code of Conduct.

3. Conduct which would have a negative impact on the integrity of the community's confidence in the committee; said conduct shall be reviewed by the full PVC in order to determine appropriate action.

~~4. Prior to any member being removed based on Paragraphs #2 and/or #3 above, he or she shall receive written notice of the intent to remove and the reasons for removal. The member shall be given fifteen (15) days in which to respond in writing or to respond in person at the next PC meeting. Upon receipt of the response or after thirty (30) days from the date of notice, the members of the PC shall vote or come to consensus on the matter. Notwithstanding the foregoing removal process, PC members who are also members of the Partnership may only be removed from the PC in the Partnership's sole discretion.~~

E. REIMBURSMENT

All PVC members shall serve without compensation. ~~PVC members who are PLWHA shall be entitled to reimbursement for necessary authorized expenses incurred in the discharge of their duties pursuant to policies and procedures of the Miami-Dade HIV/AIDS Partnership. (Article 8, Section 8.5)~~

Approved by the Prevention Committee: _____

MIAMI-DADE HIV/AIDS PARTNERSHIP

Memo

To: Prevention Committee Members

From: Christina Bontempo

Date: October 1, 2026

Re: 2027 Vice Chair Nominations and Elections

Serving as an Officer (Chair and Vice Chair) provides you a great opportunity to enhance your leadership skills, add a new title to your resume, and become a more involved Planning Council member!

Committee Officers develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. Executive Committee meetings are held every other month beginning in January.

Staff provides comprehensive training for all Officers.

Nominations and elections for Prevention Committee Vice Chair will be held at the next scheduled Prevention Committee meeting on October 29, 2026; (see Miami-Dade HIV/AIDS Partnership Bylaws, Section 5.4).

Per the Bylaws, the Prevention Committee Chair is selected by the Florida Department of Health in Miami-Dade County. Virginia Muñoz, the current Chair, will retain that seat in 2027.

For reference, below are the qualifications for Officers as they relate to committees in general (Bylaws, Section 5.1); and the Prevention Committee specifically (Bylaws, Addendum C.). All members who meet these requirements are eligible for nomination.

- **Bylaws, SECTION 5.1. Officers, B. Standing Committees, Subcommittees, and Workgroups**

1. Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.

2. Officers shall be full voting members.

3. At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.

4. Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.

5. No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

- **Bylaws, Addendum C, Miami-Dade HIV/AIDS Partnership Prevention Committee Policies and Procedures, B. OFFICERS**

1. There shall be two officers of this committee, a chair and vice-chair:

    a. To the extent possible, the officers shall represent the diversity of the HIV/AIDS epidemic in Miami-Dade County, e.g., gender, ethnicity, sexual orientation.

    b. The FDOH-MDC shall appoint a department employee, or a designated representative, as chair of the committee. The term and tenure of this appointment shall be determined by the FDOH-MDC.

    c. The vice-chair shall be elected by PC *[Prevention Committee]* members. The vice-chair shall be elected to serve a one (1) year term. The vice-chair may serve up to two (2) consecutive terms. The vice-chair must stand down for one (1) year before being eligible for another term as vice-chair. The election of the vice-chair shall coincide with the election of the chair and vice-chair of the Partnership's standing committees as outlined in the Partnership Bylaws, which shall take place no later than January of each year.

    d. The committee shall, through a nomination process, elect a vice-chair annually or as set forth in Section B.1.C. Committee members shall make nominations.

    e. The committee may hold a special election in order to fill a vice-chair vacancy. The elected individual shall complete the term of the person he or she is replacing.

Elections will be held at the January 28, 2027, meeting. You may add your name as a nominee in advance of the meeting and nominations will also be taken from the floor in January. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at cbontempo@behavioralscience.com.

thank you
danke
謝謝
merci
gracias
obrigado
dziękuję
bedankt
go raibh maith agat
teşekkür ederim
ngiyabonga
спасибо
Баярлалаа
рахмат
dank je
tapadh leat
mochchakkeram
hvala
mauruuru
sukriya
kop khun krap
terima kasih
grazie
arigatô
dakujem
takk
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sagolun
merci
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ευχαριστώ
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xiexie
dhanyavadagalu
shukriya
diolch
rahmat
tanemirt
najis tuke
kam sah hamnida
didi madloba
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mesi
enkosi
bayarlalaa
gracie
kiitos
dankie
dhanyavad
nanni
nandri
kosz onom
akun dankon
aciū
chnorakaloutioun
gracies
sulpay
djiere dieut
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mamnun
asante
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tenki
murakoze
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