Strategic Planning Committee
Integrated Plan Review Meeting
Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 215, Coral Gables, FL 33134

September 15, 2026, Minutes

#	Members	Present	Absent
1	Edwards, Shawneaqua	x	
2	Eldanaf, Amal	x	
3	Fernandez, Guillermo		x
4	Gonzalez, Nilda		x
5	Guajardo, Maria	x	
6	Machado, Angela	x	
7	Stonestreet, Stephanie	x	
	Quorum = 4		

Guests	
Alvarez, Dunnia	Mejas, Thaydee
Ferrer, Luigi	Muñoz, Virginia
Forteza, Dani	Pillos, Dominique
Gallo, Giselle	Vertovec, Jack
Gonzalez De Obando, Tivisay	Villamizar, Kira
Lopez, Crystal	Williams, Stephen
Lowe, Camille	
Staff	
Bontempo, Christina	
Ladner, Robert	

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to and during the meeting, at https://partnershipmiami.org/partnership/#strategicplanning1.

I. Call to Order

Stephanie Stonestreet, Committee Chair, called the meeting to order at 10:17 a.m. and introduced the discussion topics for the meeting.

II. Introductions

Members, guests, and staff introduced themselves.

III. Meeting Housekeeping

Angela Machado, Vice Chair, indicated the highlights of the *Meeting Housekeeping* PowerPoint slides, which were projected on the meeting screen.

IV. Floor Open to the Public

Ms. Machado opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read onto the record. No statements were received via the telephone line or email.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it as presented.

Motion to approve the agenda as presented.
Moved: Angela Machado **Seconded: Maria Guajardo** **Motion: Passed**

VI. Review the Minutes of August 17, 2026

Members reviewed the minutes of August 17, 2026.

Motion to approve the minutes of August 17, 2026, as presented.
Moved: Angela Machado **Seconded: Amal Eldanaf** **Motion: Passed**

VII. Reports

- **Membership**

Ms. Stonestreet reported that the committee has vacancies and that applications were available at the meeting. The Vacancy Flyer was projected on the meeting screen. Regarding the RWP Request for Proposals, it was suggested that providers funded for Medical Case Management could be required to name a client as a potential member.

- **Partnership**

Ms. Stonestreet announced that Partnership has not met since the last Strategic Planning Committee meeting. The next Partnership meeting is Monday, September 21 when members will be asked to review the Care and Treatment Committee Priority Setting and Resource Allocation recommendations, the Strategic Planning's Annual Report, and more. The meeting briefing is Friday, September 18. Attendees were reminded to please RSVP.

VIII. Standing Business

- **2027-2031 Integrated Plan Schedule**

Staff presented the 2027-2031 Integrated Plan Schedule PowerPoint including expected meeting agenda items through August 2027; a refresher on the Integrated Plan Monitoring and Reporting System; the importance of including people with HIV on the Partnership and committees; and where to find Integrated Plan resources online.

Members were urged to save the date of November 17, 2026, as the next Joint Integrated Plan Review Team meeting, pending the status of the contract for Prevention Committee activities.

In an effort to conserve paper, all attendees were given a green folder and were asked to write their name on the folder which will contain Integrated Plan reference documents for the life of the Plan. Staff will collect folders after each meeting and bring them to future meetings. Anyone who wished to take their folder with them after the meeting was asked to bring it to the next meeting.

DRAFT

- **2022-2026 Integrated Plan Goals 2 and 3 Data Review**

Trevor Cunningham, Ryan White Program (RWP) Ending the HIV Epidemic (EHE) Administrator, explained the local RWP EHE initiatives: Housing Stability Services, Quick Connect Services, HealthTec Services, and Mobile GO Teams Services. These initiative compliment RWP Part A services and are available to all Miami-Dade County residents with HIV as capacity allows. The Request for Proposals for EHE service providers is currently open, and the new contract period begins in March 2027. Data on utilization of Quick Connect Services and HealthTec Services were provided.

Staff reminded members of the groups designated as "Experiencing Higher HIV Impact", including women in RWP care, and people with HIV over age 50. Although those groups have successful health outcomes in the Miami-Dade County RWP, the Health Services and Resources Administration (HRSA) expects to see outcomes for those groups and that is why they are the designated target populations in the Plan. Data on viral load suppression and retention in medical care were presented which demonstrate those successful health outcomes. Data were stratified by clients receiving Medical Case Management and those receiving Outpatient Ambulatory Health Care services. The groups are not mutually exclusive, and the dynamics of care are likely to overlap.

Targets for both viral load suppression and retention in medical care should be adjusted to ≥ 95% since the target of ≥ 90% has been met or exceeded for most measurements.

The Plan was organized to track RWP data since that data is readily available. However, it was discussed that a fuller picture of people with HIV may be gathered from the Uniform Data System used by Health Choice Network. Staff will coordinate with the Florida Department of Health in Miami-Dade County and Health Choice Network to access data for reporting on 2027-2031 Plan measurements.

All data presented at the meeting will be referenced again during target setting for 2027-2031 Integrated Plan activities.

IX. New Business

- **Identifying Future Collaborators**

A worksheet was distributed to guide the conversation on identifying additional traditional and non-traditional collaborators. Members discussed how organizations, particularly those outside the HIV service system, such as first-responders and educators, should be included. For instance, do they have data they can share? What are their needs and how can we support them?

A clear message on the Partnership's requests and expectations of new collaborators needs to be developed to strengthen existing partnerships and build new relationships. The message should make clear that HIV is whole society issue and still very much a concern in Miami-Dade County.

When organizations are identified and there is not a known contact, efforts should be made to talk to the people in charge. Contacts will be added to the Integrated Plan database which is anticipated to be a shareable document.

Suggested collaborators include:

- □ Alliance for Aging;
- □ Office of Community Advocacy;
- □ Local churches, synagogues, and mosques;

- Academic institutions – elementary to university level (FIU, Barry University, University of Maimi Consumer Advisory Board;
- Healthy Start Coalition;
- Thriving Mind South Florida;
- Behavioral Science Research Institute;
- Gang Alternative (probation officers);
- Health Choice Network;
- National Alliance on Mental Illness (NAMI);
- Pharmaceutical companies (Gilead and ViiV);
- Pediatric Associates; and
- Together for Children.

X. Announcements and Open Discussion

Staff reminded attendees to leave their folder or, if they want to take the folder, please bring it to the next meeting.

XI. Next Meeting

Ms. Machado announced the next Strategic Planning Committee is scheduled for October 13, 2026, at BSR Corp., and Prevention Committee and Joint Integrated Plan Review Team meeting dates are pending.

XII. Adjournment

Ms. Stonestreet adjourned the meeting at 11:50 a.m.

DRAFT