



Care and Treatment Committee Meeting
Care Resource Community Health Center, Midtown Miami
3510 Biscayne Blvd., 1st Floor, Community Room
Miami, FL 33137

June 11, 2026, Minutes

Approved July 9, 2026

#	Committee Members	Present	Absent
1	Fils Aime, Louvens	X	
2	Gonzalez, Yvette	X	
3	Henriquez, Maria	X	
4	Ingram, Trillion		X
5	Riley, James	X	
6	Santiago, Steven		X
7	Shmuels, Daniel	X	
8	Shmuels, Diego		X
Quorum: 4			

Guests
Dale, Jackie
Gonzalez de Obando, Tivisay
Santiago, Grechen
Singh, Hardeep
Staff
Gattorno, Frank
Meizoso, Marlen

All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at <https://partnershipmiami.org/partnership/#caretreatment2>.

I. Call to Order

Dr. Daniel Shmuels

In the absence of both officers, Dr. Daniel Shmuels volunteered to chair the meeting. He welcomed everyone, reviewed the tasks of the day, and called the meeting to order at 10:20 a.m.

II. Introductions

All

Members, guests, and staff introduced themselves.

III. Meeting Housekeeping

Dr. Daniel Shmuels

Dr. Shmuels reviewed the housekeeping presentation which detailed meeting participation reminders, use of people first language, meeting etiquette, and reminders of access to the meeting materials via the QR code on the agenda.

IV. Floor Open to the Public

Dr. Daniel Shmuels

Dr. Shmuels read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Committee reviewed the agenda. Two additions were requested. For all items marked TBD, Daniel Shmuels should be indicated as the lead. There was also a request for the addition of the Partnership Report after the Medical Care Subcommittee Report. The Committee approved the agenda with the updates and additions.

Motion to accept the agenda with the discussed changes.

Moved: James Riley

Seconded: Yvette Gonzalez

Motion: Passed

VI. Review/Approve Minutes of May 14, 2026

The Committee reviewed the minutes of May 14, 2026, and accepted them as presented.

Motion to accept the May 14, 2026, minutes as presented.

Moved: Louvens Fils Aime

Seconded: Maria Henriquez

Motion: Passed

VII. Reports

▪ Part A

Tivisay Gonzalez de Obando

Tivisay Gonzalez de Obando reviewed the final FY 2025 Ryan White Program Part A/MAI utilization and expenditure reports. The Ryan White Program served 9,316 clients which is slightly fewer clients than last year, though there was an increase in the number of MAI clients served. The carryover request and end of year reports were submitted to HRSA.

Contracts for the current year for EHE, Part A, and MAI are being finalized and will start to go out within the next two weeks.

The public outreach campaign continues.

Recipient staff is preparing for the Ryan White Conference scheduled for August 4-7, 2026.

A member asked if an analysis of carryover has been carried out to show where underspending is taking place. Ms. Gonzalez de Obando indicated the information is available and can be shared with the Committee for the next meeting.

▪ **Other Reports**

There were no Part B, ADAP, or General Revenue reports available for the meeting.

▪ **Vacancies**

Marlen Meizoso

Mrs. Meizoso reviewed the vacancies on the Partnership and the Committee. The two applicants referenced last month were able to attend the meeting and introduced themselves. Jacqueline “Jackie” Dale, and Grechen Santiago provided information on their interest and background. Members decided to vote on their membership as a slate.

Motion to recommend Jackie Dale and Grechen Santiago as members of the Care and Treatment Committee.

Moved: James Riley

Seconded: Yvette Gonzalez

Motion: Passed

Staff reviewed next steps for the new members and also invited committee members to share membership opportunities widely.

▪ **Medical Care Subcommittee Report**

Dr. Daniel Shmuels

Dr. Shmuels read the report from the Medical Care Subcommittee (MCSC). The Medical Care Subcommittee:

- ☐ Heard updates on the Ryan White Program.
- ☐ Continued its review of documents crafted as a response to the HRSA “Dear Colleague” letter reviewing the Allowable Conditions list.
- ☐ Reviewed data on vaccine utilization under Outpatient/Ambulatory Health Services and discussed payor of last resort restrictions for ADAP clients.
- ☐ Discussed special projects and decided to continue current work on allowable conditions.
- ☐ Were informed that dental code D6095-repair of implant abutment, was discontinued, and has not been used recently.
- ☐ Cancelled their June meeting, since several members were not going to be able to attend.

The next MCSC meeting is scheduled for July 24, 2026, at Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134.

- **Partnership Report**

Marlen Meizoso

Mrs. Meizoso reviewed the Partnership Report which was posted online and indicated the motions made at the June meeting.

VIII. Standing Business

- **FCPN Nomination Care and Treatment Update**

All

The Care and Treatment Committee discussed the need to recommend an additional member to the Florida Comprehensive Planning Network (FCPN) Care and Treatment Division. FCPN works as the state's planning group for HIV services and meets periodically in person and holds workgroups online. Staff forwarded the Bylaws to members which detailed the rules that govern the FCPN. Members were queried for interest in serving as the member and Yvette Gonzalez volunteered. With no additional interest, Ms. Gonzalez was recommended.

Motion to recommend Yvette Gonzalez as the Care and Treatment member to FCPN.

Moved: James Riley

Seconded: Louvens Fils Aime

Motion: Passed

- **Proposed Service Description Protocol**

All

Based on the discussions and review of the proposed Annual Service Description Protocol last month, edits were made and incorporated into the current draft. The protocol is intended to improve the service definition review and approval process. The Committee reviewed the edits which included a sample tracking sheet and language updates. No additional changes were recommended. The Committee made a motion to approve the document as presented.

Motion to accept the Proposed: Annual Service Description Review Protocol as presented.

Moved: Maria Henriquez

Seconded: James Riley

Motion: Passed

IX. New Business

- **Planning Council Responsibilities and Needs Assessment**

All

Mrs. Meizoso reviewed the Planning Council Responsibilities and Needs Assessment presentation which serves as the foundation for the work that the Committee will engage in starting with today's meeting and ending in September. The Committee reviewed their responsibilities, timelines, expectations, and sample data that will be used throughout the process for priority setting, resource allocations, and in establishing directives, emphasizing that decisions must be data driven.

▪ **Needs Assessment PSRA Process Review and Approval**

All

The Committee reviewed the document and took turns reading it out loud. The 2026 Needs Assessment Process for Setting Priorities and Allocating Resources document detailed the step-by-step process members will follow as part of the Annual Needs Assessment which culminates in priority setting and resource allocations (PSRA) of the grant ceiling budgets for the next fiscal year. The Committee made a motion to adopt the document as presented.

Motion to accept the 2026 Needs Assessment Process for Setting Priorities and Allocating Resources document.

Moved: James Riley

Seconded: Louvens Fils Aime

Motion: Passed

▪ **Miami-Dade County Epidemiological Data Selections 2020-2024**

Marlen Meizoso

Mrs. Meizoso reviewed the Miami-Dade County Epidemiological Data Selections from 2020-2024 presentation based on Florida Department of Health data. The presentation highlighted HIV and AIDS incidence by sex, age, ethnic groups, and transmission categories, and HIV prevalence by sex, age, ethnic groups, and transmission categories; compared data to state totals; and highlighted HIV-related deaths, and the HIV Care Continuum.

▪ **Miami-Dade County Ryan White Program Care Continuum FY 2025-26**

Frank Gattorno

Mr. Gattorno reviewed the 2025 Ryan White HIV Care Continuum. HIV Care Continuum client health outcomes continued to improve from FY 2024 to FY 2025. Retained in care rates rose from 80% to 82%, and viral suppression rates rose from 86% to 88%. Among race/ethnicity groups, Black/non-Hispanic have the lowest suppressed viral load rates (83%) while Hispanics have the highest (90%). By sex, men have slightly higher viral suppression rates (89%), compared to women (86%). Among exposure categories, rates for injection drug use (IDU) have the lowest viral suppression rates (78%).

X. Announcements and Open Discussion

All

Attendees were reminded:

- The next New Member Orientation training will be on July 1, 2026, and registration for the event is accessible via the posted QR code or link.
- It is import to RSVP to the meeting for quorum and to prepare sufficient meeting materials during the Needs Assessment meetings. Rapid reallocation will be on the agenda for the July meeting.
- To complete the online evaluation of today's meeting using the projected QR code, staff will also send it via email. The evaluations assist with future planning.

There were no open discussion items.

XI. Next Meeting

Dr. Daniel Shmuels

The next meeting is scheduled for Thursday, July 9, 2026, at Care Resource, from 10:00 a.m. to 1:00 p.m.

XII. Adjournment

Dr. Daniel Shmuels

With business concluded, Dr. Shmuels thanked everyone for participating, and adjourned the meeting at 12:09 p.m.