MIAMI-DADE HIV/AIDS PARTNERSHIP

Housing Committee Meeting
Care Resource Community Health Centers, Midtown Miami
3510 Biscayne Blvd, First Floor Community Room
Miami, FL 33137

June 18, 2026 Minutes

#	Members	Present	Absent
1	Burks, Laurie Ann		x
2	Davis, Debra	x	
3	Gomez, Francisco	x	
4	Hallmon, Rolando	x	
5	Hill, Lileaus	x	
6	Michel, Marie Kerna		x
7	Robinson, Patera	x	
8	Sarria, Manuel		x
9	Tazoe, Roberto	x	
Quorum: 4			

Guests	
Bigler, Erin	
Diaz Jesus	
Ellis, Marvin	
Jones, Sandara E.	
Sanders, Carol	
Tello, Cynthi	
Staff	
Meizoso, Marlen	

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at https://partnershipmiami.org/partnership/#housing1.

I. Call to Order *Lileaus Hill*

Lileaus Hill, the Chair, called the meeting to order at 2:07 p.m. and reviewed the main task of the meeting.

II. Introductions *All*

Members and guests introduced themselves.

III. Meeting Housekeeping *Marlen Meizoso*

Marlen Meizoso reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and if there are any additional questions they can be asked of staff after the meeting.

IV. Floor Open to the Public *Lileaus Hill*

Ms. Hill opened the floor to the public with the following statement:

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received."

There were no comments, so the floor was closed for public comments.

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V. Review/Approve Agenda *All*

The Committee reviewed the agenda which was posted in advance of the meeting and voted to approve the agenda with no changes.

Motion to approve the agenda as presented.
Moved: Rolando Hallmon **Seconded: Debra Davis** **Motion: Passed**

VI. Review/Approve Minutes of March 19, 2026 *All*

The Committee reviewed the minutes of March 19, 2026, and approved them as presented.

Motion to accept the minutes of March 19, 2026, as presented.
Moved: Debra Davis **Seconded: Rolando Hallmon** **Motion: Passed**

VII. Reports

- **HOPWA Program Updates** *Roberto Tazoe*

Roberto Tazoe indicated that the program was still formalizing the FY 2025-2026 third quarter expenses. Based on projections, the Housing Opportunity for Persons with AIDS (HOPWA) program can has funding to provide services to 540 clients. While there was a $850,000 increase in the HOPWA program award, this amount does not cover the fair market rate increases. There are no additional HOME (HOME Investment Partnerships Program) dollars to supplement, so by next year the program will need to be reduced. Current HOPWA providers must ensure rate comparables are being done properly and family size ratios may need to be adjusted to maximize funding. Attrition rates vary, with the program losing 40-50 clients a year. Currently the program is serving 639 clients.

- **Vacancies** *Marlen Meizoso*

Mrs. Meizoso reviewed the vacancy report. There are vacancies on both the Partnership and the Housing Committee. Anyone who is interested in membership on this or any of the other committees can see staff after the meeting or attend New Member Orientation.

VIII. Standing Business

- **HOPWA Program TBRA Program Shortfalls and Options** *All*

The Committee reviewed the HUD HOPWA Tenant-Based Rental Assistance (TBRA) Shortfalls information which was previously shared. Additionally, Mr. Tazoe reviewed data on area mean income (AMI) of the current clients in the program. Based on the carrying capacity for the program, an estimated 93 clients will need to be removed. The new fiscal year begins October 1, and funding may tentatively be available until April/May for those clients who will need to be removed due to the capacity shortage. The Committee discussed the four approaches that could address the shortfall.

1) First in, first out. Mr. Tazoe indicated he can provide a report on the last 60 families that entered the program and their income levels.

2) Household incomes. Data on current household incomes was provided.

3) Risk assessments. Additional data on this option would be helpful. A short tool that could be given to clients would be ideal to cover health and housing. Staff can bring some short options for evaluation. The Protocol for Responding to and Assessing Patients' Assets, Risks, and Experiences (PRAPARE) tool captures social determinants of health.

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4) Random selection. This is the least favored since it does not take into account either acuity or income of the clients.

The Committee determined that for the next meeting a possible one-pager to offer clients who would be removed from the program will be developed and shared along with the other requested information.

Staff indicated that because of the Needs Assessment, the one-pager would not be available until the following meeting. Additionally, there was a conflict with the October meeting. The Committee voted to cancel the July meeting and move their October meeting.

Motion to cancel the July 16, 2026, Housing Committee meeting.
Moved: Roberto Tazoe **Seconded: Patera Robinson** **Motion: Passed**

Motion to move the October 15 meeting to October 22.
Moved: Roberto Tazoe **Seconded: Patera Robinson** **Motion: Passed**

IX. New Business

- **Special Projects Discussion** *All*

As part of the annual staff support budget process approved in 2024, the committees and subcommittee are invited to submit requests for support for special projects beyond their regular annual activities. Examples of eligible special projects include needs assessment, comprehensive planning, PSRA, and administrative-efficiency work. The Committee did not offer a suggestion since it will be working on addressing the TBRA issues.

X. Open Discussion

- **Questions from the Community** *All*

There were no additional questions from the community.

XI. Announcements *All*

Staff announced the New Member Orientation training, scheduled for July 1, 2026, online. Registration is required and accessible via the QR code which was projected on the meeting screen.

XII. Next Meeting *Lileaus Hill*

The next meeting is scheduled for August 20, 2026, at Care Resource.

XIII. Adjournment *Lileaus Hill*

With business concluded, the Chair requested a motion to adjourn the meeting.

Motion to adjourn the meeting.
Moved: Roberto Tazoe **Seconded: Debra Davis** **Motion: Passed**

Ms. Hill adjourned the meeting at 3:19 p.m.

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