MIAMI-DADE HIV/AIDS PARTNERSHIP

Executive Committee Meeting
Behavioral Science Research Corporation
2121 Ponce de Leon Blvd., Ste. 240
Coral Gables, FL 33134

May 27, 2026, Minutes

Approved July 29, 2026

#	Members	Present	Absent	Guests	
1	Ferrer, Luigi	X			
2	Hallmon, Rolando	X			
3	Hill, Lileaus	X			
4	Lopez, Crystal		X		
5	Machado, Angela	X			
6	McIntyre, Harold		X		
7	Muñoz, Virginia	X			
8	Robinson, Joanna		X		
9	Santiago, Steven	X			
10	Shmuels, Diego		X	**Staff**	
11	Stonestreet, Stephanie	X		Ladner, Robert	Meizoso, Marlen
Quorum = 5					

Note that all documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at https://partnershipmiami.org/partnership/#excom1.

I. Call to Order *Angela Machado*

Angela Machado volunteered to chair the meeting. She called the meeting to order at 10:06 a.m., welcomed everyone, and reviewed the main tasks for the day.

II. Introductions *All*

Ms. Machado introduced herself and requested introductions from all the participants around the room.

III. Meeting Housekeeping *Angela Machado*

Ms. Machado and members reviewed the meeting housekeeping presentation which provided the ground rules and reminders for the meeting.

IV. Floor Open to the Public *Angela Machado*

Ms. Machado, opened the floor to the public with the following statement:

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email."

No comments were made, so the floor was closed.

V. Review/Approve Agenda *All*

The Committee reviewed the agenda which had been posted online in advance of the meeting. For all items with Harold McIntyre's or Johanna Robinson's name, Angela Machado should be indicated as the lead.

Motion to approve the agenda as amended.
Moved: Luigi Ferrer Seconded: Virginia Munoz Motion: Passed

VI. Review/Approve Minutes of March 25, 2026 *All*

The Committee reviewed the March 25, 2026, minutes and approve them as written.

Motion to approve the minutes of March 25, 2026, as presented.
Moved: Stephanie Stonestreet Seconded: Lileaus Hill Motion: Passed

VII. Reports

- **Vacancies/Membership Updates** *All*

Staff shared the report of vacancies as of May 2026, reflecting all vacancies on the Partnership and its committees. Members suggested speaking with Urban Health, Banyan Health, or The Village South as possible SAMSHA grantees.

VIII. Standing Business

- **Planning Council Expenditures FY 2025-2026 Quarter Four** *All*

The Committee reviewed the final Quarter Four FY 2025 Planning Council expenditures. Survey and mileage costs increased compared to what was allocated.

IX. New Business

- **Edits to Bylaws** *All*

The Committee began reviewing the edits to the Bylaws and each member participated in reading the document out loud. The following edits and comments were made:

- On page 2, check if, "living with HIV/AIDS" is language used in the Ryan White Care Act or if can be changed to, "living with HIV".
- On page 2, Instead of keeping all the stricken language on item 10, keep the language until, "the Code" and add a period.
- On page 3, remove the extra period in item B, and change "s/he" to "they".
- On page 4, remove semicolons and use periods, remove, "and" from item 3. Add "or" after "personally provide," and add "services" after "provide" on number 4.
- On page 4, check if PIR language is in the Ryan White Care Act and remove extra space on iii.
- On page 4, Remove underline from item 1.
- On page 5, remove underline from number 9 and check Ordinance language for item 17. Remove, "and" after 1.a., and add to 1.b.
- On page 6, check spacing in item e.
- On page 7, check spacing on item h; strike, "from the affected HIV/AIDS communities" and change

to, "community members living with HIV"; strike, "outreach" and change to, "recruitment"; and move item 4 to the next page.

- On page 8, change DOH name to, "Office of HIV/AIDS to STD/HIV/AIDS Prevention and Control Program".
- On page 12, remove extra space from a.; and strike Recipient from c.

Members completed Bylaws edits through page 12. There was not sufficient time to review additional pages. For the next review in July the Committee plans to review pages 13-28.

- **Calendar of Activities** *All*

The Committee reviewed the calendar of activities. If the Partnership is not able to meet on June 1, the Executive Committee will have to meet in June. If not, the next meeting will be July 29, 2026. Bylaws review will continue in July and September. The change will be updated on the calendar of activities.

X. Announcements and Open Discussion *All*

Attendees were reminded that the next Get on Board training is scheduled for June 3, 2026. Registration for the event is accessible via the posted QR code.

No open discussion items were shared.

XI. Next Meeting *Angela Machado*

The next scheduled Executive Committee meeting is scheduled for Wednesday, July 29, 2026, at BSR.

XII. Adjournment *Angela Machado*

With the conclusion of all business, Ms. Machado thanked everyone for participating, and adjourned the meeting at 11:52 a.m.