

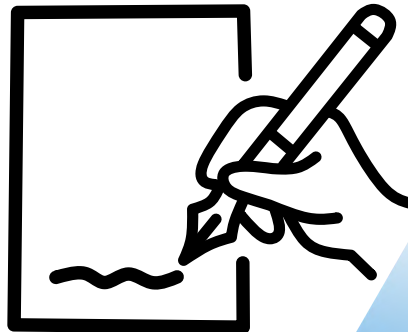
Welcome!

Miami-Dade HIV/AIDS Partnership Meeting

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Please Sign In





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Monday, July 20, 2026

10:00 AM – 12:00 PM

Florida Department of Health – Health District Center
1350 NW 14th Street, Conference Room 401B, Miami, FL 33125

AGENDA

- | | | |
|-------|---|-------------------|
| I. | Call to Order | Harold McIntyre |
| II. | Introductions | All |
| III. | Housekeeping | Harold McIntyre |
| IV. | Floor Open to the Public | Joanna Robinson |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of June 1, 2026 | All |
| VII. | Reports | |
| | A. Membership | Staff |
| | B. Committee Reports on Action Items | |
| | ▪ Prevention Committee (1 Motion) | Virginia Muñoz |
| | ▪ Care and Treatment Committee (5 Motions) | Dr. Diego Shmuels |
| | ▪ Strategic Planning Committee (2 Motions) | Angela Machado |
| | ▪ Executive Committee, Community Coalition Roundtable, Housing Committee, and (No action items) | |
| | C. Grantee/Recipient Top Line Summaries | |
| | ▪ Ryan White Part A/MAI | Daniel T. Wall |
| | ▪ Ryan White Part B | Kira Villamizar |
| | ▪ General Revenue at SFAN | Angela Machado |
| | ▪ AIDS Drug Assistance Program (ADAP) | Dr. Javier Romero |
| | ▪ Housing Opportunities for Persons With AIDS (HOPWA) | Roberto Tazoe |
| | D. Approval of Reports (1 Motion) | All |
| VIII. | Standing Business | |
| | ▪ None | |
| IX. | New Business | All |
| | ▪ Presentation: FDOH-MDC/Perinatal HIV Prevention Team Educational Session | Queen Holden |
| | ▪ September Meeting Date (September 14 or 21) | |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meetings | Joanna Robinson |
| | ▪ To Be Determined | |
| XII. | Adjournment | Harold McIntyre |

Please mute or turn off all cellular devices.

For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

Follow Us: www.PartnershipMiami.org | facebook.com/HIVPartnership | instagram.com/hiv_partnership

Meeting Housekeeping Miami-Dade HIV/AIDS Partnership



Behavioral Science Research

Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Please mute all electronic devices.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business fairly.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.
- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Only Partnership members vote at today's meeting.

Language Matters!

Words can be stigmatizing or empowering.

Please consider how we refer to people:
People with HIV, *People* with substance use disorders, *People* who are unhoused, etc.

Please **do not** use these terms when referring to people:
Dirty. Clean. Full-blown AIDS. Victim.

Please don't say, **INFECTED with HIV.**
Instead, say **ACQUIRED HIV, DIAGNOSED with HIV,**
or **CONTRACTED HIV.**

Please don't say **RISKS.** Instead, say **REASONS.**

Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.partnershipmiami.org, or by scanning the QR code on your agenda.

Miami-Dade HIV/AIDS Partnership

Next Meeting: August 4, 2025, at 10:00 a.m.

Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA
August 4, 2025 (revised)

MINUTES
May 12, 2025

BYLAWS
[Click here.](#)

RETURN TO MENU

Meeting Documents

- [Report for Action \(August 1 meeting briefing\)](#)
- [Committee Report of Action Items \(revised\)](#)
- [Draft Invitation Letter for the 2025 Housing Stakeholders Meeting \(Housing Committee\)](#)
- [Draft 2024 Annual Report \(revised\) \(Strategic Planning Committee\)](#)
- [Top Line Summary Report](#)

Next Partnership Meeting Coming Up In
004: 01 : 01 : 37
Day Hrs Min Sec

RSVP

Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



**Miami-Dade HIV/AIDS Partnership Meeting
Florida Department of Health - Health District Center
9 NW 14th Street, Conference Room 401B, Miami, FL 33136
June 1, 2026, Minutes**

[illegible]

Note: All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at www.partnershipmiami.org/#partnership1.

I. Call to Order

Harold McIntyre, Chair, called the meeting to order at 10:09 a.m.

II. Introductions

Mr. McIntyre asked for introductions by members and guests. After introductions, Mr. McIntyre announced the agenda topics.

III. Housekeeping/Meeting Rules

Joanna Robinson, Vice Chair, and member, Rolando Hallmon, read the Housekeeping slides, including reminders of code of conduct, meeting attendee best practices, and resource persons.

IV. Floor Open to the Public

Ms. Robinson opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and there were no changes.

Motion to approve the agenda as presented.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

VI. Review/Approve Minutes of April 20, 2026

Members reviewed the minutes of April 20, 2026, and there were no changes.

Motion to approve the minutes of April 20, 2026, as presented.

Moved: Rolando Hallmon

Seconded: Virginia Muñoz

Motion: Passed

VII. Reports

A. Membership

Mr. McIntyre advised members to see the Mentoring Flyer and Committee Application in the meeting packets. All committees and the Partnership have vacancies.

Mr. McIntyre advised members that per the Bylaws, the Partnership Chair may, “appoint, as necessary, Partnership members to standing committees, subcommittees, or workgroups. All appointments must be approved by the Partnership,” and announced that Rolando Hallmon would like to be appointed to the Housing Committee. Mr. McIntyre requested a motion.

Motion to appoint Rolando Hallmon to the Housing Committee

Moved: Manuel Sarria

Seconded: Dr. Diego Shmuels

Motion: Passed

B. Committee Reports

The motions below were brought to the Partnership for their consideration. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members, and included in the materials posted online. Details regarding the motions were included in the report and are noted *in italics* prior to the motions. Documents longer than 20 pages were available at the meeting in a shared reference copy binder.

▪ **Care and Treatment Committee**

Dr. Shmuels put forward the motions from the Care and Treatment Committee.

The Medical Care Subcommittee began reviewing and updating the Ryan White Part A Prescription Drug Formulary, including the removal of discontinued items, addition of new ARV Suleuca[®] per formulary protocol, and edits to some medications. Since the ADAP Formulary has removed Biktarvy[®], the Ryan White Formulary must also remove the medication since paying for it would rapidly deplete funds allocated for medication assistance. Clients who need assistance paying for Biktarvy[®] are encouraged to ask for samples from doctors and to apply for Patient Assistance Program assistance. The Committee concurred with the Subcommittee and made the motion retroactive to March 1, 2026, when ADAP removed the medication from their formulary.

After the meetings, it was announced that Biktarvy[®] may be restored to the ADAP Formulary. Therefore, the motion to remove Biktarvy[®] from the Ryan White Formulary will need to be reconsidered by the committee.

- Discussion: Partnership members discussed obtaining Biktarvy[®] from medical providers who can distribute samples, and by enrolling in the Gilead patient assistance program (PAP). People eligible for ADAP can access Gilead's PAP for Biktarvy[®] with supporting documentation from their doctor. The Recipient confirmed that Part A has not filled any prescriptions for Biktarvy[®]. Members are cautiously optimistic that Biktarvy[®] will be restored to the ADAP Formulary; confirmation will be forwarded as soon as the Emergency Rule has been approved.

Motion to table the removal of Biktarvy[®] from the Ryan White Part A Prescription Drug Formulary, retroactive to March 1, 2026, for reconsideration by the Care and Treatment Committee, pending final ADAP funding legislation.

Moved: Dr. Diego Shmuels

Seconded: Rolando Hallmon

Motion: Passed

Medical Care Subcommittee and Care and Treatment Committee members reviewed several service descriptions and approved the edits.

- Discussion: Members discussed the Medical Transportation, Substance Abuse Outpatient and Residential, and Mental Health service descriptions and clarified that the documents under review are not necessarily tied to funding. Per federal Executive Orders, the term, "harm reduction," was removed from the Mental Health and Substance Abuse service descriptions. For the other service descriptions the changes relate to fiscal year start dates or are editorial. Members were offered to take the reference binders containing the complete descriptions after the meeting.

Dr. Shmuels read the slate of motions into the record and presented a combined motion:

Motion to accept the FY 2026 Ryan White Program Service Descriptions as presented for:

- **Mental Health Services and Substance Abuse Outpatient Care and Substance Abuse Services (Residential),**
- **Oral Health Care Service Description,**
- **AIDS Pharmaceutical Assistance (Local Pharmaceutical Assistance Program-LPAP),**
- **Outpatient Ambulatory Health,**
- **Emergency Financial Assistance,**
- **Food Bank Services,**
- **Medical Transportation,**
- **Health Insurance,**
- **Outreach, and**
- **Medical Case Management, including Treatment Adherence.**

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

Edits to the Oral Health Care Service Standards were discussed and were incorporated into the draft that was presented.

Motion to accept the FY 2026 Ryan White Program Oral Health Care Standards as presented.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

The Medical Care Subcommittee reviewed two letters of medical necessity and made edits to both. The Letter of Medical Necessity for Continuous Glucose Monitors included updating language and a review of possible costs for specific devices. Instead of selecting a specific device, only the brand names will be listed with additional language on the use of cost-effective options, as shown in the draft.

Language on the Letter of Medical Necessity for Extension of Occurrences of Food Bank Services was edited for clarity.

Dr. Shmuels read the two motions into the record and presented a combined motion:

Motion to accept the FY 2026 Ryan White Program Letter of Medical Necessity for Continuous Glucose Monitors and the FY 2026 Ryan White Program Nutritional Assessment for Extension of Occurrences of Food Bank Services as presented.

Moved: Dr. Diego Shmuels

Seconded: Rolando Hallmon

Motion: Passed

The Committee reviewed the FY 2026-2027 Carryover request for Ryan White Part A and Minority AIDS Initiative (MAI) funding. At the time of the Committee's decisions, only estimated total funds were available so allocations were based on percentages. Under Ryan White Part A, the total estimated carryover percent was placed into Food Bank whose allocation for FY 26 was about 35% of the total expended last year. Under MAI, the estimated carryover totals were allocated to the top two usage categories, Medical Case Management and Outpatient/Ambulatory Health Services, both of which may need additional funding.

- ☐ Discussion: By the time of this Partnership meeting, allocated dollar amounts were available, read into the record, and included in the motions.

Motion to allocate 100% (\$387,372) of the FY 2026-27 Ryan White Part A Carryover request to Food Bank Services.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

Motion to allocate \$1,382,476 in FY 2026-27 Ryan White MAI carryover requests as 50% (\$691,238) to Medical Case Management and 50% (\$691,238) to Outpatient/Ambulatory Health Services.

Moved: Dr. Diego Shmuels

Seconded: Maria Henriquez

Motion: Passed

Staff advised that Mr. McIntyre's signature was required on the official Carryover Request form and asked the Chair to entertain a motion to allow him to sign the form as Partnership Chair.

Motion to authorize Harold McIntyre to sign the Health Resources & Services Administration (HRSA), HIV/AIDS Bureau (HAB), Division of Metropolitan HIV/AIDS Program Ryan White HIV/AIDS Program Part A Final Unobligated Balance Report and Final Carryover Request form.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

▪ **Joint Integrated Plan Review Team (JIPRT): Strategic Planning and Prevention Committees**

Virginia Muñoz put forward the JIPRT motions.

The Strategic Planning and Prevention Committees completed a read-through of the Integrated Plan Sections 1, 2, 4, 6, and 7. The revised draft and Sections 3 and 5 were posted separately for additional feedback. The draft was updated with the understanding that there will be final formatting and editing completed prior to the June 30, 2026, submission date.

Motion to approve the final draft of the 2027-2031 Miami-Dade County Integrated Prevention and Care Plan in its substantially complete form, subject to final administrative edits.

Moved: Virginia Muñoz

Seconded: Dr. Diego Shmuels

Motion: Passed

The Letter of Concurrence, which is included as Section 7 of the Plan, requires the signature of the Partnership Chair.

Motion to approve the Letter of Concurrence as presented and to authorize the Partnership Chair to sign the letter.

Moved: Virginia Muñoz

Seconded: Dr. Diego Shmuels

Motion: Passed

C. Grantee/Recipient Reports

Members received the Top Line Summary Report and copies of the referenced expenditure and utilization reports.

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

Carla Valle Schwenk reported on the items detailed in the Top Line Summary Report. The Ryan White Program Part A/MAI closeout of FY 2025 expenditures and utilization is complete. The Part A/MAI program served 9,194 clients in FY 2025, a slight decrease from the previous year. The County is preparing a Request for Proposals (RFP) for Ryan White Part A/MAI services to begin March 1, 2027. The RFP will be released soon, and proposals will be submitted online. The State of Florida Needs Assessment survey is still open and additional responses are requested. Members asked if the survey could be translated to Haitian Creole and Ms. Valle-Schwenk stated the County may be able to provide a translation and providers are encouraged to conduct the survey verbally then input the replies for the clients.

Daniel T. Wall reported on the State of Florida proposed budget related to the AIDS Drug Assistance Program (ADAP). The State is expected to restore ADAP to cover eligible clients with income up to 400% of the Federal Poverty Level. Statewide, no more than 21,000 clients will be covered; currently about 18,000 clients are enrolled. Restrictions on Descovy® and Biktarvy® will be eliminated and will be added back to the ADAP Formulary. High Impact Prevention (HIP) funding was not restored in the budget. The pending legislation is expected to make it more difficult for the State Department of Health to make sweeping changes without notice. Appropriations are expected to be sufficient to fund ADAP with additional drug rebates. Mr. Wall encouraged everyone to continue to contact legislators in support of ADAP funding.

Mr. McIntyre thanked all the advocates who campaigned to have the ADAP cuts restored.

▪ **Ryan White Part B**

Mr. McIntyre called for a motion to table the item until the next meeting since the representative was not present to give the report.

Motion to table the Ryan White Part B report.

Moved: Dr. Diego Shmuels

Seconded: Virginia Muñoz

Motion: Passed

▪ **General Revenue (GR) at SFAN**

Angela Machado reported on the utilization and expenditures detailed in the Top Line Summary and advised that this is the final month of the GR Fiscal Year. There has not been any communication from the State Department of Health regarding funding delays for the coming Fiscal Year.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero reported that 7,304 clients were served in May 2026; a decrease of approximately 200 clients since April. Clients who received a 90-day supply of Biktarvy® may run out of medication before the July 1 reinstatement of Biktarvy® to the ADAP Formulary. The health insurance grace period for self-insurance has ended. Lower cost plans are under review. More people may need to access Ryan White Program services since ADAP is no longer covering health insurance costs. As reported by Mr. Wall, the ADAP Formulary is expected to be reinstated to provide the same medications that were available prior to the funding cuts. The exact dates for the legislative changes and messages from the State Department of Health are unknown.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Mr. McIntyre called for a motion to table the item until the next meeting since the representative was not present to give the report.

Discussion: Several Housing Committee meetings have recently been canceled and members expressed concerns that the community is not able to keep up with changes to HOPWA or to provide feedback on contingency planning around proposed HOPWA changes. It was requested that if there is not going to be a Housing Committee meeting, that the HOPWA representative provide a written update on the status of HOPWA funding and programmatic changes.

Motion to table the HOPWA report.

Moved: Dr. Diego Shmuels

Seconded: Manuel Sarria

Motion: Passed

D. Approval of Reports

Mr. McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

▪ 2026 Ryan White Conference – Partnership Member Attendance

The County is able to send another Ryan White Program client representative from the Partnership to the Ryan White Conference. The recommendation is to send Rolando Hallmon since he is a Past Chair of the Partnership and is the current Chair of the Community Coalition Roundtable. Mr. McIntyre called for a motion.

Motion to approve Rolando Hallmon to represent the Partnership at the 2026 Ryan White Conference.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

Ms. Valle-Schwenk advised that the County is also able to send two Ryan White Program Peer Navigators to the conference, which, along with the three Partnership members, represents a strong showing of people with HIV representing Miami-Dade County.

▪ July and August Meetings

Staff reviewed the upcoming July and August Partnership meeting dates. Although the July meeting falls on the Monday after the July 4 holiday weekend, members, by a show of hands, did not see a conflict with keeping the date as scheduled.

The August meeting date scheduled for August 4, 2026, will need to be moved since staff and several members will be travelling to the Ryan White Conference on that date. Staff requested moving the meeting to Tuesday, August 11, 2026, to allow one day to prepare for the meeting. There is also a possibility the meeting will not need to be held if there are no actionable business items to bring to the board, specifically if funding allocations are completed at the July meeting.

Motion to move the August Partnership meeting to Tuesday, August 11, 2026.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

X. Announcements and Open Discussion

Staff announced the next Get on Board training is June 3, 2026, regarding Annual Needs Assessment.

Staff also advised members that BSR Corp. is recognizing Marlen Meizoso for 20 years of service, and fully 22 years working with the Partnership, and asked everyone to sign a card in her honor.

XI. Next Meeting

Ms. Robinson announced the next meetings are scheduled as shown on the calendar distributed to members, (Thursday, July 2, 2026, Report for Action Meeting Briefing via Teams; and Monday, July 6, 2026, for the Partnership meeting).

Staff explained that the Partnership could not meet at the Florida Department of Health – Health District Center this month due to a construction project and advised that the July meeting will be held there unless otherwise noticed.

XII. Adjournment

Mr. McIntyre thanked everyone for participating and adjourned the meeting at 11:48 a.m.

MAKE A DIFFERENCE IN HIV CARE IN MIAMI-DADE COUNTY!

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.



YOUR VOICE. YOUR COMMUNITY. REAL IMPACT.



Influence how more than
\$27 MILLION
in Ryan White funds
are used



Help improve HIV care
and support services for
9,000+ PEOPLE
living with HIV



Advise Miami-Dade County
leaders on HIV-related
issues and policies



Build leadership, policy
and community
engagement skills

OPEN SEATS ON THE PARTNERSHIP



5 RYAN WHITE CLIENT SEATS

For Ryan White Program Clients
who are not affiliated or employed
by a Ryan White Part A funded
service provider.



5 COMMUNITY & PROFESSIONAL SEATS

For people with HIV, service providers,
and community stakeholders with
experience, skills, and a commitment
to our community.



Your voice is needed. Your community counts.
Join us in making an impact!

BECOME A MEMBER IN 3 EASY STEPS



CONFIRM ELIGIBILITY

See requirements
to the right.



CONTACT US

Email us to learn more
and request an
application.



ENGAGE & SERVE

Meet with the Membership
Committee and start
making a difference!



For more information, contact:

mdcpartnership@behavioralscience.com

DO YOU QUALIFY?

If you answer "YES" to these
questions, you could qualify
for membership!



Are you a resident of
Miami-Dade County?



Are you a registered
voter in Miami-Dade County?

Note: Some seats for people with
HIV are exempt from this
requirement.



Can you volunteer
three to five hours
per month for
Partnership activities?



**THANK YOU
FOR YOUR SERVICE
TO PEOPLE WITH HIV!**

Be sure to bring a Ryan White
client to your next meeting!

COMMITTEE OPPORTUNITIES

Work with a dedicated team of volunteers on these Partnership committees

PEOPLE WITH HIV ARE ENCOURAGED TO JOIN!

YOUR INTEREST.
YOUR IMPACT.
YOUR COMMUNITY.

CARE & TREATMENT COMMITTEE



8

OPEN SEATS



4
PEOPLE
WITH HIV



4
GENERAL
MEMBERS

Allocate Ryan White funds, set priorities for
health and support services, and improve
care for people with HIV.

HOUSING COMMITTEE



7

OPEN SEATS



1
PEOPLE
WITH HIV



6
GENERAL
MEMBERS

Work with the City of Miami Housing Opportunities
for Persons with AIDS Program to address
housing challenges for people with HIV.

MEDICAL CARE SUBCOMMITTEE



8

OPEN SEATS



5
PEOPLE
WITH HIV



3
EXPERTISE-
SPECIFIC SEATS*

Oversee updates to medical treatment guidelines
and the Ryan White Prescription Drug Formulary.

*Examples: Physician, Pharmacist, Mental Health Professional

PREVENTION COMMITTEE



4

OPEN SEATS



4
PEOPLE
WITH HIV

Develop and monitor local Ending the HIV Epidemic
activities and mobilize community action on the
latest HIV prevention initiatives.

STRATEGIC PLANNING COMMITTEE



10

OPEN SEATS



5
PEOPLE
WITH HIV



5
GENERAL
MEMBERS

Develop and monitor the official HIV Prevention and
Care Integrated Plan and the State of HIV report.

COMMUNITY COALITION



4

OPEN SEATS



4
PEOPLE
WITH HIV

Recruit and train new members, share meals
and testimonials, and strengthen community
engagement.



For more information, contact:

mdcpartnership@behavioralscience.com



Your voice matters.

Help shape the future of HIV care and prevention
in Miami-Dade County.



Committee Applicant Mentoring Opportunity and Next Steps

1

Complete the Committee Application



Once your application is received, you're ready for the next steps.



2

Request a Mentor

If you want additional guidance before committing, just let us know. You can choose to work with a Community Coalition Roundtable Mentor or a Committee Mentor from your chosen committee for as long as you like until you're ready to join.



3

Save the Date for your Next Meeting

Find the dates of your next meeting on the Partnership Calendar at www.partnershipmiami.org/calendars/ or on the Partnership Webpage at www.partnershipmiami.org/partnership.



4

RSVP

Let us know you're coming! You can RSVP through the [Partnership Calendar](#), the [Partnership Webpage](#) or by sending an email to mdcpartnership@behavioralscience.com.



5

Join

When you're ready to join, please let [Partnership Staff](#) or your Committee Mentor know and we'll finalize your on-boarding at your next meeting. Remember to RSVP! *Welcome to the Partnership!*





Committee Reports to the Miami-Dade HIV/AIDS Partnership for the July 20, 2026, Meeting

This report contains nine (9) motions and an overview of each committee's activities for the meeting date(s) indicated. Members are encouraged to review materials in advance.

The complete report is posted online at <https://partnershipmiami.org/partnership/#partnership1>.

Partnership members will receive a copy of this report and supporting documents at the meeting.

- ☐ Referenced documents/attachments will be included immediately following the corresponding motion(s), with page numbers indicated.
- ☐ Documents longer than 20 pages will be made available at the meeting as shared reference copies.

For additional information, contact mdcpartnership@behavioalscience.com.

PREVENTION COMMITTEE *1 MOTION*

APRIL 30, 2026

Activities

- ☐ April 2026 committee activities were reported in June with the exception of the motion below.
- ☐ The committee did not meet in June.
- ☐ As of July 1, 2026, Prevention Committee activities are suspended.

Florida Comprehensive Planning Network Nomination	
1	Background
	Miami-Dade County (Area 11a) had a vacancy on the Florida Comprehensive Planning Network (FCPN) for the Prevention Alternate. Jamie Marquez serves as the FCPN Prevention Representative. Members selected Crystal Lopez to serve as FCPN Prevention Alternate.
	Motions
	1. Motion to approve Crystal Lopez as the FCPN Prevention Alternate.

This concludes the Prevention Committee Report.

CARE AND TREATMENT COMMITTEE *5 MOTIONS*
JUNE 11, 2026, AND JULY 9, 2026

Activities

- ❑ Heard reports from Ryan White Part A and ADAP, and an update on Medical Care Subcommittee activities.
- ❑ Accepted two new members, Jaqueline Dale and Grechen Santiago.
- ❑ Voted to recommend an FCPN member.
- ❑ Approved a protocol for service description review.
- ❑ Began the Annual Needs Assessment process including review of process steps and various data sets in preparation to complete the Priority Setting and Resource Allocation (PSRA) process by September.
- ❑ Reviewed and allocated Sweeps funding (rapid reallocations) for FY 2026-2027.

Florida Comprehensive Planning Network Nomination	
2	Background
	Miami-Dade County (Area 11a) had a vacancy on the Florida Comprehensive Planning Network (FCPN) for the Care and Treatment Division Representative. Dr. Diego Shmuels serves as the FCPN Care and Treatment Division Alternate. Yvette Gonzalez volunteered to serve as Representative and the committee voted to approve her nomination.
	Motions
	2. Motion to approve Yvette Gonzalez as the FCPN Care and Treatment Division Representative.

Service Description Protocol	
3	Background
	A protocol was developed to streamline the service definition review and approval process. The Committee approved the Annual Service Description Review Protocol as presented.
	Motions
	3. Motion to accept the proposed Annual Service Description Review Protocol as presented.
	See pages 3-5 of this report.

Proposed: Annual Service Description Review Protocol

Purpose

To establish a standardized, annual process for reviewing, updating, and approving all service descriptions to ensure alignment with program and legislative requirements, clinical standards, funding guidance, and local service delivery needs.

Review Frequency

Service descriptions shall be reviewed **annually**.

Reviews should start within Quarter three of the fiscal year, or more frequently as needed.

Responsible Parties and Key Functions

Recipient:

- Ensures compliance with federal and local requirements.
- Updates **billing structures, reimbursement methodologies, and contract language**.
- Disseminates documents approved by the Partnership, including timely posting on the County web site.
- Executes implementation of service descriptions.
- Formatting of the document is at the discretion of the recipient office.

Partnership Staff:

- Coordinates the review process.
- Assists with document editing.
- Posts and distributes drafts for review.
- Provides the approved final document to the Recipient for dissemination and implementation.

Medical Care Subcommittee: Reviews clinical/service-related content for accuracy and relevance.

Care and Treatment Committee: Reviews all service descriptions and recommends approval.

Planning Council (Partnership): Reviews and approves the final document.

Review Process

Step 1: Create the Review Form

Staff support will prepare Review Forms **which will include a tracking sheet will be included to advise of steps in the process.** Formatting will be removed from review documents. The Review Forms will indicate the reference year of evaluation and the options to recommend approval with or without changes. Those items will be removed from the approved document following Partnership approval (Step 5).

Sample Tracker:

2027		
	Service Definition	DONE
1	AIDS Pharmaceutical Assistance	☐
2	Outpatient Ambulatory Health Services	☐
3	Emergency Financial Assistance	☐
4	Other Professional-Legal Services and Permar	☐
5	Housing	☐
6	Psychosocial support	☐
7	Mental Health	☐
8	Substance Abuse-Outpatient and Residential	☐
9	Food Bank	☐
10	Medical Transportation	☐
11	Non-medical Case Management	☐
12	Medical Case Management	☐
13	Oral Health	☐
14	Health Insurance	☐
15	Outreach	☐

Sample Review form:

Year: FY 2027-2028

**Recommend Approval: with substantive changes
 with no substantive changes**

EMERGENCY FINANCIAL ASSISTANCE

Emergency Financial Assistance is a support service. Under the local Ryan White Part A and MAI Programs, Emergency Financial Assistance provides limited one-time or short- term provision of approved formulary HIV/AIDS-related medications only, either directly or through a voucher program, while a client's eligibility for medication assistance is pending with a third-party payer. Subrecipients must be a Ryan White Part A or MAI Program-funded subrecipient also receiving AIDS Pharmaceutical Assistance (Local Pharmaceutical Assistance Program) funding and must have a current Public Health Service 340B certification from the federal Office of Pharmacy Affairs. It is expected that all other sources of funding in the community for emergency assistance will be effectively used and that any allocation of Ryan White Part A or MAI Program funds for these purposes will be as the payer of last resort, and for limited amounts, use, and periods of time.

Definition: Substantive changes **do not** include updates to dates, headers, footers or references billing structures in the document.

Step 2: Distribution and Content Review

- Service description posted at www.PartnershipMiami.org for review.
- Each service description is evaluated for:
 - Alignment with current federal guidance and legislation.
 - Accuracy of service definitions and allowable activities.
 - Consistency with local standards of care and best practices.
 - Clarity of language.

Step 3: Committee Review

- The appropriate committee/subcommittee reviews proposed revisions.
- Edits may include clarification, removal of outdated language, or incorporation of new requirements.

Step 4: Recommendation

- The Medical Care Subcommittee recommend revisions will be forwarded to the Care and Treatment Committee forwards for further review and recommendation
- The Care and Treatment Committee forwards the recommended final documents to the Partnership for approval.
- If the recommendations are forwarded without additional changes that will be indicated on the Review Form as noted in Step 1.

Step 5: Final Approval

- The Partnership reviews the revised service descriptions and gives final approval of the document(s).
- BSR Partnership Staff provides the approved final document to the Recipient for dissemination and implementation.

Contingency for Delays

If the review or approval process is delayed, the **most recently approved service description remains in effect without interruption**. No changes are implemented until formal approval is completed.

Miami-Dade County-Ryan White Part A FY 2026-27 (YR 36) Formula and Supplemental Funding Sweeps 1 (SW1) - Funding Reallocation

4

Background

Under Ryan White Part A funding, \$4,693,551 was swept from several categories and \$5,343,538 was requested. Sweeps allocations were based on utilization patterns and projected service need. Notably, there was a reduction to health insurance premium assistance in response to ADAP restrictions on insurance premium payments, which means the Ryan White Program's co-pay assistance needs will be reduced.

Note: The Committee made two motions on the recommendations since there was a voting conflict at the meeting regarding the Food Bank service category. However, since there are no voting conflicts among Partnership members, one combined motion is presented.

See page 7 of this report.

Motions

- 4. Motion to allocate all funding recommendations as presented on the Ryan White Part A FY 2026-27 (YR 36) Sweeps 1 funding recommendation sheet.**

MIAMI-DADE COUNTY - RYAN WHITE PART A
FY 2026-27 (YR 36) FORMULA AND SUPPLEMENTAL FUNDING
SWEEPS 1 (SW1) - FUNDING REALLOCATION

YR 36 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 36 ALLOCATIONS ²	SW1 PROPOSED REDUCTIONS	SW1 REQUESTS	SW1 FUNDING RECOMMENDATIONS ³
2	MEDICAL CASE MANAGEMENT	CORE	\$ 5,869,052	\$ (1,530,043)	\$ 1,932,000	\$ 5,469,962
3	AIDS PHARMACEUTICAL ASSISTANCE	CORE	\$ 88,255	\$ (84,881)		\$ 3,374
4	OUTPATIENT/AMBULATORY HEALTH SRVS.	CORE	\$ 8,847,707	\$ (1,506,536)	\$ 811,630	\$ 8,138,171
5	ORAL HEALTH CARE	CORE	\$ 3,088,975		\$ 1,640,542	\$ 4,343,517
6	HEALTH INSURANCE SERVICES	CORE	\$ 595,700	\$ (574,142)		\$ 21,558
7	MENTAL HEALTH SERVICES	CORE	\$ 132,385	\$ (64,011)	\$ 20,000	\$ 88,374
8	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 88,253	\$ (88,253)		\$ -
9	FOOD BANK	SUPPORT	\$ 529,539		\$ 751,860	\$ 1,281,399
10	MEDICAL TRANSPORTATION	SUPPORT	\$ 154,449	\$ (37,301)	\$ 115,000	\$ 232,148
12	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 44,128	\$ (11,044)		\$ 33,084
13	OUTREACH SERVICES	SUPPORT	\$ 264,696	\$ (118,491)		\$ 146,205
14	SUBSTANCE ABUSE RESIDENTIAL	SUPPORT	\$ 2,169,744	\$ (548,400)	\$ 72,506	\$ 1,693,850
17	OTHER PROFESSIONAL SERVICES (LEGAL)	SUPPORT	\$ 154,449	\$ (130,449)		\$ 24,000
	SUBTOTAL		\$ 22,027,332	\$ (4,693,551)	\$ 5,343,538	\$ 21,475,642
	CLINICAL QUALITY MANAGEMENT		\$ 602,559			\$ 602,559
	ADMINISTRATION (10%) ⁴		\$ 2,407,248			\$ 2,407,248
	GRAND TOTAL		\$ 25,037,139	\$ (4,693,551)	\$ 5,343,538	\$ 24,485,449

FY 2026 (YR 36) Direct Services Allocations

Provisional Awards:	\$ 22,027,332
Available Funding for Direct Services:	\$ 21,088,270
Difference:	(\$939,062)

FY 2026 (YR 36) Final Award (Breakdown by Funding Source)

Formula Funding	\$ 16,023,875	
Supplemental Funding	\$ 8,074,202	
Carryover (Part A) - Pending HRSA award	\$ 387,372	\$ 24,485,449
MAI Funding	\$ 2,441,835	
Carryover (MAI) - Pending HRSA award	\$ 1,382,476	\$ 3,824,311
Total Award:	\$ 28,309,760	

NOTES:

¹ YR 36 ranking order is based on the Partnership's Needs Assessment allocation for FY 2026 which includes non-funded services. Please see attached for the complete list of prioritized core medical and support services for this jurisdiction.

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320; and extended through February 28, 2027 under Resolution No. R-96-26. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130. (15%).

³ If the SW1 recommendations are adopted, the CORE Services Total = \$18,098,040 (86%); SUPPORT Services Total = \$2,990,230 (14%); CLINICAL QUALITY MANAGEMENT (3%). Please note, the Core/Support ratio does not include carryover funding.

⁴ Administration includes Partnership (Planning Council) and Program Support Costs.

Updated for: 07/09/2026

Miami-Dade County-Ryan White Part A FY 2026-27 (YR 36) Minority AIDS Initiative (MAI) Sweeps 1 (SW1)-Funding Reallocation	
5-6	Background
	Under Minority AIDS Initiative funding, \$12,087 was swept and \$1,138,993 was requested. Based on utilization patterns, projected need, and maximizing of MAI-funded categories, the Committee adopted the funding recommendations as presented. Note: The Committee made two motions on the recommendations since there was a voting conflict at the meeting regarding the Mental Health Services, Substance Abuse Outpatient Care, and Outreach Services categories. Members of the Partnership will also need to make two motions following the statement of conflict. See page 9 of this report.
	Motions
	<i>Pause to allow for the statement of conflict and for any conflicted member to leave the meeting.</i>
	5. Motion to allocate Ryan White MAI FY 2026-27 (YR 36) Sweeps 1 funding recommendations of \$18,960 to Mental Health Services, \$8,058 to Substance Abuse Outpatient Care, and \$39,816 to Outreach Services, as presented.
	<i>Pause to allow any conflicted members to return to the meeting.</i>
	6. Motion to allocate the remaining Ryan White MAI FY 2026-27 (YR 36) Sweeps 1 funding recommendations as presented.

This concludes the Care and Treatment Committee Report.

MIAMI-DADE COUNTY RYAN WHITE PART A
FY 2026-27 (YR 36) MINORITY AIDS INITIATIVE (MAI)
SWEEPS 1 (SW1) - FUNDING REALLOCATION

YR 36 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 36 ALLOCATIONS ²	SW1 PROPOSED REDUCTIONS	SW1 REQUESTS	SW1 FUNDING RECOMMENDATIONS ³
1	MEDICAL CASE MANAGEMENT	CORE	\$ 903,920		\$ 543,500	\$ 1,447,420
3	MENTAL HEALTH SERVICES	CORE	\$ 18,960			\$ 18,960
4	OUTPATIENT/AMBULATORY HEALTH SVS	CORE	\$ 1,362,753		\$ 580,493	\$ 1,943,246
5	MEDICAL TRANSPORTATION	SUPPORT	\$ 7,628		\$ 15,000	\$ 22,628
9	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 12,087	\$ (12,087)		\$ -
12	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 8,058			\$ 8,058
21	OUTREACH SERVICES	SUPPORT	\$ 39,816			\$ 39,816
	SUBTOTAL		\$ 2,353,222	\$ (12,087)	\$ 1,138,993	\$ 3,480,128
	CLINICAL QUALITY MANAGEMENT		\$ 100,000			\$ 100,000
	ADMINISTRATION (10%)		\$ 244,183			\$ 244,183
	GRAND TOTAL		\$ 2,697,405	\$ (12,087)	\$ 1,138,993	\$ 3,824,311

FY 2026 (YR 36) Direct Services Allocations

Provisional Awards: \$ 2,353,222
Available Funding for Direct Services: **\$ 2,097,652**
Difference: **(\$255,570)**

FY 2026 (YR 36) Final Award (Breakdown by Funding Source)

Formula Funding	\$ 16,023,875	
Supplemental Funding	\$ 8,074,202	
Carryover (Part A) - Pending HRSA award	\$ 387,372	\$ 24,485,449
MAI Funding	\$ 2,441,835	
Carryover (MAI) - Pending HRSA award	\$ 1,382,476	\$ 3,824,311
Total Award:	\$ 28,309,760	

NOTES:

¹ YR 36 ranking order is based on the Partnership's Needs Assessment allocation for FY 2026 which includes non-funded services. Please see attached for the complete list of prioritized core medical and support services for this jurisdiction.

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution No. R-246-20, as a result of RFP RW-DS-0320; and extended through February 28, 2027 under Resolution No. R-96-26. CORE Services Total = \$2,293,691 (97%); SUPPORT Services Total = \$59,531 (3%).

³ If the SW1 recommendations are adopted, the CORE Services Total = \$2,035,208 (97%); SUPPORT Services Total = \$62,444 (3%); CLINICAL QUALITY MANAGEMENT (4%). Please note, the Core/Support ratio does not include carryover funding.

Updated for: 07/09/2026

STRATEGIC PLANNING COMMITTEE *2 MOTIONS*
JUNE 16, AND JULY 14, 2026

Activities

- ☐ Reviewed and edited the annual Assessment of the Efficiency of the Administrative Mechanism surveys.
- ☐ Reviewed and edited the first draft of the 2025 Annual Report.

Assessment of the Efficiency of the Administrative Mechanism	
7-8	Background
	Members reviewed and edited the annual Assessment of the Efficiency of the Administrative Mechanism (AEAM) surveys. The assessment is a HRSA requirement for Ryan White Program Planning Councils. The surveys will be administered via Survey Monkey. All Partnership members will receive the survey link today and are asked to complete their survey by August 3, 2026. Partnership staff will assist anyone who needs to complete a paper survey or who prefers to complete the survey over the phone. The AEAM Report will be brought to the Partnership at a later meeting. See Shared Reference Copies.
	Motions
	7. Motion to approve the Partnership Assessment of the Efficiency of the Administrative Mechanism survey, as presented.
	8. Motion to approve the Ryan White Part A/MAI Subrecipient Assessment of the Efficiency of the Administrative Mechanism survey, as presented.

This concludes the Strategic Planning Committee Report.

HOUSING COMMITTEE
JUNE 18, 2026

Activities

- ☐ Heard an update about the HOPWA Program including shortfalls in the Tenant-Based Rental Assistance (TBRA) Program.
 - ☐ Discussed contingency planning strategies to address shortfalls and will continue at their subsequent meetings.
 - ☐ Cancelled their July meeting and changed their October meeting date to October 22, 2026.
-

OTHER COMMITTEES

The Executive Committee and Community Coalition Roundtable have not met since the last Partnership meeting.

APPROVAL OF REPORTS *1 MOTION*

This motion should be put forward following Grantee/Recipient Top Line Summaries.

Approval of Reports	
9	Motion
	9. Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.



Grantee/Recipient Top Line Summary Reports

As of July 17, 2026

This report includes top line summaries of Grantee/Recipient monthly expenditure and utilization reports.

Complete reports are posted at www.partnershipmiami.org/partnership/#pshipreports1. You are encouraged to review all reports prior to the meeting. All data are subject to review and editing.

For additional guidance on reading and understanding reports, staff is available to host the Get on Board! Training session on this topic. Contact mdcpartnership@behavioralscience.com to schedule a training.

Ryan White Program Part A /Minority AIDS Initiative (MAI)

*MDC Office of Management and Budget Grants Coordination / Ryan White Program (OMB)
Fiscal Year 2025 Close Out and May 2026 services as of July 14, 2026*

Service Utilization

- Fiscal Year 2026 started on March 1, 2026. The first Expenditure Report for FY 2026 is pending. See Program Notes, below, for FY 2025 Final Expenditures and Utilization (distributed in June).

Top Three Services by Clients Served in May 2026

- | | |
|---|--|
| <ul style="list-style-type: none">▪ Part A*1. 3,734 clients – MCM2. 1,607 clients – OAHS3. 683 clients – Oral Health Care | <ul style="list-style-type: none">▪ MAI1. 458 clients – MCM2. 125 clients – OAHS3. 21 clients – Medical Transportation |
|---|--|

- * MCM: Medical Case Management, including treatment adherence
OAHS: Outpatient/Ambulatory Health Services
See the posted report for Service Unit Definitions.

Program Notes

- **FY 2026 Part A/MAI and EHE Contracts:** The Miami-Dade County Ryan White Program continues working with subrecipients to finalize FY 2026 Part A, MAI and EHE contract extensions, including updated service descriptions and budgets. Most, if not all, Part A and MAI contracts are expected to be sent out for final signatures in July 2026. Work to improve the timeliness of contract execution and payments remains ongoing. However, the Miami-Dade County Ryan White Program is further ahead in the contract process compared to this time last year and continues making progress in this area.
- **FY 2026 Reallocations/Sweeps #1:** The Miami-Dade County Ryan White Program has completed its initial review of FY 2026 funding needs and proposed reallocations based on projected expenditures and service utilization. Subrecipients were notified of the proposed funding adjustments and asked to review and respond to the recommendations. The Reallocations/Sweeps #1 recommendations were presented to the Care and Treatment Committee at its July 9, 2026, meeting and will be presented to the Miami-Dade HIV/AIDS Partnership for consideration and approval at its July 20, 2026, meeting.

- **2026 ADAP Changes:** Effective July 1, 2026, the Florida AIDS Drug Assistance Program (ADAP) restored client eligibility to 400% of the Federal Poverty Level (FPL) and returned the Florida ADAP formulary to the coverage available before March 2026, including Biktarvy® and Descovy®. ADAP enrollment for uninsured clients is now limited to 21,000 clients statewide. Monthly Affordable Care Act (ACA) health insurance premium assistance has not been restored. Florida ADAP has not yet indicated how the statewide enrollment cap of 21,000 uninsured clients will be allocated across counties. The Miami-Dade County Ryan White Program will continue to monitor ADAP changes and share updates as they become available. Additional information will be shared as it becomes available. None of the contingency plans approved by the Miami-Dade HIV/AIDS Partnership since February 2026 are currently in effect. Updates will continue to be shared through the [HIV/AIDS Support](#) and [Ryan White Program](#) websites and through local Part A Medical Case Managers as they become available.
- **Statewide Needs Assessment Survey:** The Florida Department of Health Statewide Needs Assessment Survey remains open through August 2026. The response rate for Miami-Dade County remains low - as of July 8, 2026, there were only 415 survey responses, with some of them incomplete. The local Ryan White Program continues encouraging providers, staff, and community partners to share the survey widely and encourage participation among clients and other people with HIV. The survey portal for responses from Miami-Dade County can be accessed at: <https://survey.zohopublic.com/zs/rDB1W7>. The survey is available in English only at this link. However, a hard copy version in English or Spanish can be obtained from BSR. Unfortunately, the state did not provide a version in Haitian Creole. Appropriate bilingual staff are encouraged to assist clients whose preferred language is Haitian Creole. Please continue to promote this survey and encourage complete responses.
- **2026 National Ryan White Conference:** The Miami-Dade County Ryan White Program continues preparations for the 2026 National Ryan White Conference on HIV Care and Treatment, scheduled for August 4-7, 2026, in Washington, D.C. Part A and EHE Recipient staff, Planning Council representatives, Clinical Quality Management staff, and peers are expected to attend the in-person meetings, while many others are expected to take advantage of the virtual conference option.
- **Public Outreach Campaign:** The Miami-Dade County Ryan White Program's public outreach campaign remains active. The updated website (miamidade.gov/HIVsupport) continues to serve as a central source for program information, client resources, and updates. The website is also being used to share ongoing information related to Florida ADAP changes and their impact on local service delivery. Outreach efforts across transit, digital, and media platforms also remain in place to support community awareness and linkage to care.
- **Monitoring Federal Executive Orders:** The Miami-Dade County Ryan White Program continues monitoring federal Executive Orders, policy changes, and court decisions that may affect the Ryan White HIV/AIDS Program. The Partnership, subrecipients, and other stakeholders will be notified if any confirmed changes affect local program operations.
- **Request for Proposals (RFP) Update:** Two RFPs – one for Direct Client Services and one for Quality Management and Planning Council Staff Support Services – are anticipated to be released this month. Please be on the lookout for related communication from the County and its Ryan White Program office.

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

May 2026

FUNDING SOURCE(S) INCLUDED:

Ryan White Part A

SERVICE CATEGORIES

Core Medical Services

AIDS Pharmaceutical Assistance (LPAP/CPAP)
Health Insurance Premium and Cost Sharing Assistance

Medical Case Management

Mental Health Services

Oral Health Care

Outpatient Ambulatory Health Services

Substance Abuse Outpatient Care

Support Services

Food Bank/Home Delivered Meals
Medical Transportation
Other Professional Services
Outreach Services
Substance Abuse Services (residential)

Service Units		Unduplicated Client Count	
Monthly	Year-to-date	Monthly	Year-to-date
5	18	3	5
0	28	0	12
6,709	23,311	3,734	5,869
6	174	2	57
938	2,964	683	1,422
2,551	8,583	1,607	3,442
2	5	1	2
830	2,445	303	405
92	831	90	349
0	0	0	1
97	219	34	63
543	1,468	26	32
TOTALS:		11,773	40,046

Total unduplicated clients (month):

4,828

Total unduplicated clients (YTD):

7,103

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

May 2026

FUNDING SOURCE(S) INCLUDED:

Ryan White MAI

SERVICE CATEGORIES

Core Medical Services

Medical Case Management

Mental Health Services

Outpatient Ambulatory Health Services

Support Services

Medical Transportation

Outreach Services

	Service Units		Unduplicated Client Count	
	Monthly	Year-to-date	Monthly	Year-to-date
Medical Case Management	908	5,362	458	1,526
Mental Health Services	14	39	11	23
Outpatient Ambulatory Health Services	144	542	125	332
Medical Transportation	23	97	21	48
Outreach Services	1	10	1	9
TOTALS:	1,090	6,050		
Total unduplicated clients (month):	535			
Total unduplicated clients (YTD):	1,638			

Ryan White Program Part B

May 2026 as of June 26, 2026

- **Top Three Direct Services by Clients Served**
 1. 85 clients – Emergency Financial Assistance
 2. 64 clients – Medical Case Management, including treatment adherence
 3. 27 clients – Mental Health Services - Outpatient
 - **Top Three Direct Services by Expenditures**
 1. \$44,051.37 – Emergency Financial Assistance
 2. \$15,615.62 – Non-Medical Case Management Services
 3. \$9,487.50 – Medical Case Management, including treatment adherence
-

General Revenue at SFAN

May 2026 as of July 17, 2026

- **Top Three Services by Clients Served**
 1. 1,117 clients – Medical Case Management
 2. 740 clients – Ambulatory Outpatient Care
 3. 157 clients – Transportation
 - **Top Three Services by Expenditures**
 1. \$274,925.03 – Ambulatory Outpatient Care
 2. \$212,573.95 – Medical Case Management
 3. \$53,056.50 – Nursing Home Care
-

AIDS Drug Assistance Program (ADAP)

June 2026 as of July 17, 2026

- **Enrollments By Type**
 - 53 – New enrollments (New)
 - 430 – Re-enrollments (Re-E)
 - 7,448 – Clients served (Clients^^)
 - **County Health Department (CHD) Pharmacy Prescriptions (Rx)**
 - \$986,283.56 – Pharmacy expenditures (CHD Pharmacy)
 - 2,797 – Prescriptions dispensed (RXs)
 - 678 – Clients served (Patients)
 - **Copayments and Deductibles**
 - 1,778 (07/01/26)
-

Florida Department of Health
Expenditure/Invoice Report
Program Name: Patient Care-Consortia

Area Name: AREA 11A

Month: June

Year: 2026-2027

Provider Agency Name: FDOH Miami-Dade County

Contract Name: 2026_2027 FDOH Miami-Dade County Patient Care-Consortia

Contract Service	No. of Clients Served	Units of Service	Approved Budget	Expended this Month	Expended to date	Balance
Administrative Services	0	0	\$120446.00	\$11384.02	\$25200.91	\$95245.09
Clinical Quality Management	0	0	\$45000.00	\$2688.00	\$7178.75	\$37821.25
Planning and Evaluation	0	0	\$5104.00	\$643.12	\$1359.57	\$3744.43
Medical Case Management (including treatment adherence)	64	8250	\$127502.00	\$9487.50	\$39088.50	\$88413.50
Mental Health Services - Outpatient	27	96	\$25000.00	\$3120.00	\$7345.00	\$17655.00
Emergency Financial Assistance	85	132	\$1223431.00	\$44051.37	\$110071.45	\$1113359.55
Non-Medical Case Management Services	10	10	\$133366.00	\$15615.62	\$28149.58	\$105216.42

This Month		Year To Date	
Total Expended:	\$ 86989.63	\$	218393.76

I certify that the above report is a true, accurate and correct reflection of the activities this period; and that the expenditures reported are made only for items which are allowable and directly related to the purpose of this referenced contract.

Ernesto Rodriguez

Signature of Provider Agency Official
Date : 07-17-2026

General Revenue July 2025 - June 2026
HIV/AIDS Demographic Data for PHT/SFAN

	May 26			Year To Date Data		
	Unduplicated			Budget as of 7-1-25		
	Client Count	Units	Dollar Amt.	Total Dollar Amt. YTD	Annual Budget	YTD Units
Ambulatory - Outpatient Care	740	1,701	274,925.03	1,000,862.26	1,644,600.00	6,468
Drug Pharmaceuticals	12	24	24,107.73	232,569.62	288,900.00	385
Early Intervention Services				28,618.64	68,918	19
Oral Health	2	3	759.00	4,138.00	50,000.00	22
Home & Community Base Services				3,456.18	12,000.00	47
Home Health Care				5,611.00	24,288.00	186
Mental Health Services	52	59	8,718.32	91,834.83	120,000.00	523
Nutrition Counseling	-	-	-	2,947.76	20,000.00	19
Medical Case Management	1,117	2,501	212,573.95	1,375,272.90	1,692,262.00	16,928
Sustance Abuse Services	-	-		17,455.40	93,000.00	1,362
Food Bank/Home Delivered Meals	14	25	687.50	17,522.50	35,000.00	662
Non-Medical Case Management	133	134	38,570.90	498,192.26	630,735.00	2,022
Other Support Services / Emergency Fin. Assistance	1	2	1,008.50	21,016.22	192,000.00	10
Psychosocial Support Services	-	-	-	54,964.60	55,000.00	4,336
Transportation	157	177	8,459.93	80,645.18	97,250.00	1,327
Referral for Health Care / Supportive Services	27	123	39,455.50	400,955.34	420,820.00	1,560
Substance Abuse Residential	3	89	24,228.47	131,487.09	281,955.00	738
Residential Care - Adult	12	767	38,350.00	178,100.00	237,250.00	3,810
Nursing Home Care	6	186	53,056.50	279,174.78	436,785.00	907
Hospital Services				-		
	2,276	5,791	724,901.33	4,424,824.56	6,400,763.00	41,331

ADAP Miami-Dade / Summary Report ^ - June-26

ENROLLMENTS, CHD PHARMACY EXPENDITURES & C&D UTILIZATION

Month	New	Re-E	Clients ^{^^}	EE
Apr-26	54	816	7,552	220
May-26	44	544	7,508	174
Jun-26	53	430	7,448	170
Jul-26				262
Aug-26				282
Sep-26				293
Oct-26				413
Nov-26				514
Dec-26				842
Jan-27				770
Feb-27				789
Mar-27				779
FY26/27	151	1,790	7,448	5,508

CHD Pharmacy	RXs	Patients	RX/Pt
\$ 815,360.52	2,373	573	4.1
\$ 955,667.79	2,639	658	4.0
\$ 986,283.56	2,797	678	4.1
\$ 2,757,311.87	7,809	1,909	4.1

C & D	Report
2,092	04/20/26
1,873	05/31/26
1,778	07/01/26
5,743	

Projections

604

7,160

\$11,029,247.48

31,236

7,636

PROGRAM UPDATE

07/07/26	Benefit Level ^	7,448	Direct Dispense [07/07/26]	65%	4,970	C & D	35%	2,478
06/01/26	Cabenuva ®	242	Direct Dispense	76%	183	C & D	24%	59
06/01/26	Medicare eligible ^	43	7-month window around 65th birthday [03/1961 - 09/1961] - Target clients this month: 11					
06/01/26	On Medicare	220	Active clients with copayment assistance					
06/01/26	Self-Insured C & D	0	ESI: 210 – Medicare Part D: 220 – COBRA: 7 – ACA-MP: 1,462					

ADAP CHANGES

5022

1756

EFFECTIVE

DIRECT DISPENSE

C & D * SELF-INSURED

BIKTARVY

DESCOVY

07/01/26

[0 % - 400 %] [cap 21,000 pts]

CVS Caremark card required [OR suspension]

Reinstated

Reinstated. No PA.

•\$75,000,000 [06/30/27] ▪ Direct Dispense; cap 21,000 pts – [05/31>18,000+] ▪ Biktarvy & Descovy reinstated ▪ C&D Self-INS'd ▪ No Premium Assistance ▪

Report Notes:

*SOURCES: Provide/ADAP & QS/1 systems. ^Data Subject to review. ^^Open + Active pts. * Expenditures NOT included: DD pts. from WP & PBM pharmacies [100+]*

For additional information, please visit www.adapmiami.com or contact adap.flдохmdc@flhealth.gov

Florida Department of Health in Miami-Dade County

ADAP Program & FLDOHMD C CHD Pharmacy - 2515 W Flagler Street, Suite 102. Miami, Florida 33135 - Phone: 305-643-7400



Special Presentation Provider Support for Lactation in the HIV Community of Miami-Dade County

Presented by

Queen Holden,
Perinatal HIV Coordinator,
Florida Department of Health in MDC

Learn best practices for postpartum women living with HIV and the importance of continued HIV viral load testing throughout their breastfeeding journey.



Presented at the Miami-Dade HIV/AIDS Partnership Meeting

- **Date and Time:** Monday, July 20, 2026, 10:00 a.m. - 12:00 p.m.
- **Location:** Florida Department of Health-Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125.
- Please RSVP to cbontempo@behavioralscience.com.

Mission:

To protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.



Ron DeSantis
Governor

Joseph A. Ladapo, MD, PhD
State Surgeon General

Vision: To be the **Healthiest State** in the Nation

June 24, 2024

Dear Colleagues:

In 2023, the U.S. Centers for Disease Control and Prevention updated [federal guidance](#) regarding breastfeeding for women with HIV. This guidance states that even with a sustained undetectable HIV viral load during and after pregnancy, the risk of transmission through breast feeding is less than 1%, but **not zero**. Health care practitioners should work with individual patients to determine the safest option for mothers with HIV and their children.

During breastfeeding counseling, health care practitioners should emphasize the importance of adherence to anti-retroviral therapy (ART) throughout pregnancy to substantially reduce the risk of transmission to the baby. Additionally, during the post-partum period, there may be challenges among patients that can interrupt ART and impact viral load. Health care practitioners should discuss the risks and benefits on a case-by-case basis and discuss ways to minimize the risk of HIV transmission from the mother to the baby:

- While there have been significant advancements in HIV care, nearly [50% of global pediatric](#) HIV infections are transmitted through breastfeeding annually.
- Achieving and maintaining viral suppression through antiretroviral therapy (ART) during pregnancy, delivery, and postpartum decreases risk of transmission through breastfeeding to less than 1%, but **not zero**. This means the odds of transmission are very low, but the risk still exists.
- To completely eliminate the risk of post-natal HIV transmission to the infant, do not breastfeed and instead bottle feed with properly prepared formula or pasteurized donor human milk from a milk bank.

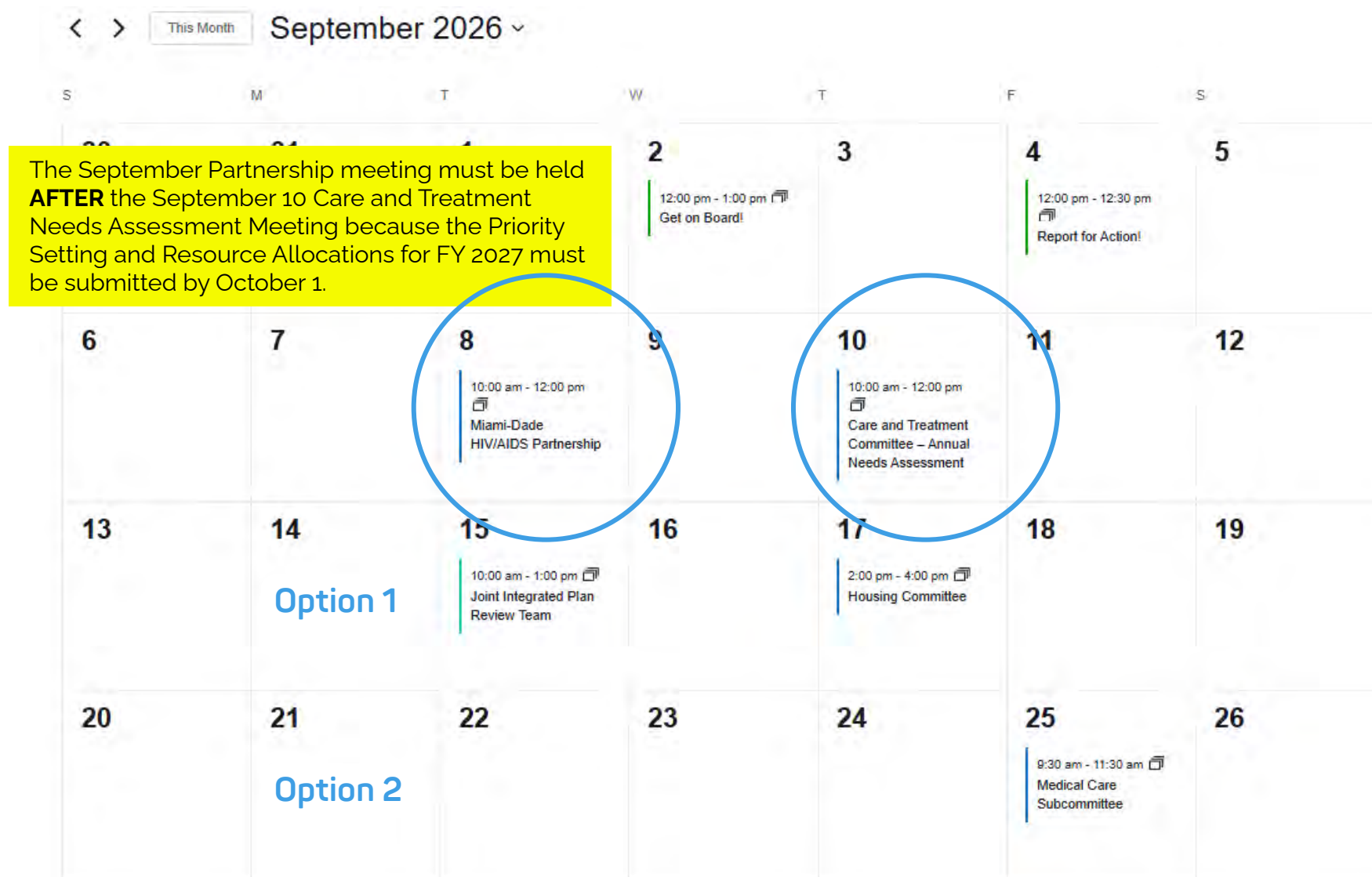
Those with HIV who choose to breastfeed should receive close follow-up and be supported in minimizing the risk of HIV transmission. Health care practitioners are encouraged to consult the National Perinatal HIV/AIDS Hotline (1-888-448-8765) if they have questions regarding mothers with HIV who want to breastfeed.

Sincerely,

Andréa Sciberras, DO, AAHIVS, FACOI, FACP
Medical Director
Division of Disease Control and Health Protection



New Business Item: September Meeting Date



- Option 1 - September 14:** Allows only one day to prepare all Needs Assessment materials and allows no time for posting materials in advance.
- Option 2 - September 21:** Allows more time to prepare Needs Assessment materials and allows time for posting materials in advance for member review.



RESCHEDULED!

Miami-Dade HIV/AIDS Partnership New Member Orientation

Originally scheduled:
Wednesday, July 1, 2026

is rescheduled to:

≡ **Wednesday, July 22, 2026** ≡

1:00 p.m. – 4:00 p.m.
via Teams

Registration Required

New Member Orientation is a great opportunity to learn about the Miami-Dade HIV/AIDS Partnership and to gain an understanding of the expectations and responsibilities of Ryan White Program Planning Council members!



All Partnership and Committee members are required to complete New Member Orientation within three months of your membership start date.

To register, please scan the QR Code
or click: https://bit.ly/July_1_2026_NMO





1. "Next Meeting" on each Agenda
2. Meeting Notices
3. Committee pages on PartnershipMiami.org
4. PartnershipMiami.org > Calendars
5. Calendar Invitation (members)

Once you've found your dates, add them to your work calendars.

[illegible]



STRATEGIC PLANNING COMMITTEE SUPPORTING DOCUMENTS
Assessment of the Efficiency of the Administrative Mechanism Surveys
Shared Reference Copy

July 20, 2026

Documents longer than 20 will be made available at the meeting as shared reference copies.

Background	
	Members reviewed and edited the annual Assessment of the Efficiency of the Administrative Mechanism (AEAM) surveys. The assessment is a HRSA requirement for Ryan White Program Planning Councils. The surveys will be administered via Survey Monkey. All Partnership members will receive the survey link today and are asked to complete their survey by August 3, 2026. Partnership staff will assist anyone who needs to complete a paper survey or who prefers to complete the survey over the phone. The AEAM Report will be brought to the Partnership at a later meeting.
Motions	
	7. Motion to approve the <u>Partnership</u> Assessment of the Efficiency of the Administrative Mechanism survey, as presented.
	8. Motion to approve the <u>Ryan White Part A/MAI Subrecipient</u> Assessment of the Efficiency of the Administrative Mechanism survey, as presented.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Fiscal Year 2025-2026

Please complete no later than August 3, 2026.

All Miami-Dade HIV/AIDS Partnership members are asked to complete this assessment.

This assessment refers to the activities of the Ryan White HIV/AIDS Program Recipient - the Miami-Dade County Office of Management and Budget-Grants Coordination, from March 1, 2025, through February 28, 2026.

The final report will be distributed to all respondents and the Health Resources and Services Administration (HRSA).

The AEAM is a major activity of the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

Draft

Notes:

- Responses are tallied and reported without identifying information.
- Your responses will be saved if you need to complete the survey in more than one session.
- A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.
- The AEAM is a HRSA-mandated activity for Ryan White Program Planning Councils.

Thank you!

* 1. Please enter your First and Last Name (Your name is required for tracking responses and will not be included in the final report.)

Name



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 1

March 1, 2025, through February 28, 2026

* 2. The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Draft

Reporting - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 3. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program:



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 1 - Solutions

* 4. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 2

* 5. The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.

[Click here for an example of the top Line Summary Report.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Draft



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 6. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.



Partnership Member Survey: Assessment of the Efficiency of the Administrative

Mechanism (AEAM)

Reporting - 2 - Solutions

* 7. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 3

March 1, 2025, through February 28, 2026

* 8. I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.

[Click here to see the Final FY 2025 Expenditure Reports.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Draft

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 3 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 9. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reporting - 3 - Solutions

* 10. Please suggest a solution to your concern.



Draft

Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Priority Setting and Resource Allocations - 1

March 1, 2025, through February 28, 2026

* 11. The Recipient followed the Partnership's recommendations for service priorities and resource allocations.

[Click here to see the Final FY 2025 Expenditure Reports.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Priority Setting and Resource Allocations - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 12. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient followed the Partnership's recommendations for service priorities and resource allocations.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Draft

Priority Setting and Resource Allocations - 1 - Solutions

* 13. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Priority Setting and Resource Allocations - 2

March 1, 2025, through February 28, 2026

* 14. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.

[Click here to see the Final FY 2025 Expenditure Reports.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Priority Setting and Resource Allocations - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 15. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Priority Setting and Resource Allocations - 2 - Solutions

* 16. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Sweeps / Reallocations

March 1, 2025, through February 28, 2026

* 17. The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).

[Click here to see an example of a Sweeps Allocation form.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Draft



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Sweeps / Reallocations - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 18. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Sweeps / Reallocations - Solutions

* 19. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Resource Allocations (Demographics)

March 1, 2025, through February 28, 2026

* 20. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.

[Click here to see the 2025 Needs Assessment Report](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Resource Allocations (Demographics) - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 21. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Resource Allocations (Demographics) - Solutions

* 22. Please suggest a solution to your concern.



Draft

Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Resource Allocations (Geographic Need)

March 1, 2025, through February 28, 2026

* 23. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.

[Click here to see the 2025 Needs Assessment Book.](#)

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Resource Allocations (Geographic Need) - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 24. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Draft

Resource Allocations (Geographic Need) - Solutions

* 25. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 1

March 1, 2025, through February 28, 2026

* 26. The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership’s Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 27. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership’s Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 1 - Solutions

* 28. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 2

March 1, 2025, through February 28, 2026

* 29. The Recipient's staff was courteous and respectful.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)



Draft

Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 30. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 2 - Solutions

* 31. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 3

March 1, 2025, through February 28, 2026

* 32. Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Draft

Comments: Strengths, weaknesses & suggestions (optional)



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 3 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 33. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.*



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Administration - 3 - Solutions

* 34. Please suggest a solution to your concern.



Partnership Member Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Additional Comments

35. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, and/or other matters.

Draft



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Fiscal Year 2025-2026

This survey link is specific to your organization.

Please complete no later than August 3, 2026.

This assessment refers to the activities of the Ryan White HIV/AIDS Program Recipient, the Miami-Dade County Office of Management and Budget-Grants Coordination, from March 1, 2025, through February 28, 2026.

All Ryan White Program Part A/MAI-funded subrecipients must complete the survey.

More than one person can contribute responses.

Topics include contract negotiation and execution, compliance, technical assistance, staff communication, and Provide Enterprise® Miami. It is strongly recommended to complete the survey as a group.

For instance, include input from:

- **Medical Case Managers,**
- **Medical Case Management supervisors,**
- **Contract managers, and**
- **Billing managers**

The final report will be distributed to all respondents and the Health Resources and Services Administration (HRSA).

The AEAM is a major activity of the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

Notes:

- **Responses are tallied and reported without identifying information.**
- **Your responses will be saved if you need to complete the survey in more than one session.**
- **A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.**
- **The AEAM is a HRSA-mandated activity for Ryan White Program Planning Councils.**

Thank you!

* 1. Please enter your Organization's Name

Organization

* 2. Primary Respondent: Please enter the First and Last Name and Title of the primary person completing this survey. (This is required for tracking responses and will not be included in the final report.)

You can include up to two additional people in the next section.

First and last name of
primary person
completing this survey

Title of primary person
completing this survey

* 3. Primary Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more

4. OPTIONAL Second Respondent: Please enter the First and Last Name and Title of the second respondent completing the survey.

First and last name of
second respondent
completing survey

Title of second
respondent completing
survey

DRAFT

5. Second Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more

6. OPTIONAL Third Respondent: Please enter the First and Last Name and Title of the third respondent completing the survey.

First and last name of
third respondent
completing survey

Title of third
respondent completing
survey

7. Third Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Negotiation

March 1, 2025, through February 28, 2026

* 8. The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") conducted a fair contract negotiation process with our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

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Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Negotiation - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 9. Please explain your concern *about your "Disagree" or "Strongly disagree" response to the statement: The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") conducted a fair contract negotiation process with our organization.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Negotiation - Solutions

* 10. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Award Notification

March 1, 2025, through February 28, 2026

DRAFT

* 11. The Recipient sent award notifications/letters to our organization in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Award Notification - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 12. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient sent award notifications/letters to our organization in a timely manner.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Award Notification - Solutions

* 13. Please suggest a solution to your concern.



DRAFT

RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 1

March 1, 2025, through February 28, 2026

* 14. The Recipient executed our organization's contract in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 15. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient executed our organization's contract in a timely manner.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 1 - Solutions

* 16. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 2

March 1, 2025, through February 28, 2026

* 17. Were there internal factors within your organization that led to delayed contract execution?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 2- Factors

* 18. Please select up to three internal factors that led to delayed contract execution. You can also include other internal factors in the comment box.

- ☐ Difficulty obtaining the necessary paperwork.
- ☐ Difficulty obtaining the necessary signatures.
- ☐ Limited time due to other contract execution demands.
- ☐ Limited time due to program monitoring schedule.
- ☐ Delayed by Board of Directors process(es).
- ☐ Delayed by our internal document routing process(es).

Other internal factors

DRAFT



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 3

March 1, 2025, through February 28, 2026

* 19. Were there external factors with the Recipient that led to delays in contract execution?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 3 - Factors

* 20. Please select up to three external factors that led to delayed contract execution. You can also include other external factors in the comment box.

- ☐ Delayed by the lateness of the Notice of Award.
- ☐ Delayed due to a contract language revision.
- ☐ Delayed due to multiple contract language revisions.
- ☐ Delayed in obtaining approval for the allocated amounts assigned to our agency.
- ☐ Delayed by Recipient for unknown reasons.

Other external factors



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 4

March 1, 2025, through February 28, 2026

DRAFT

* 21. Did delays in contract execution cause service disruptions?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 4 - Examples

* 22. Please select all that apply: These service disruptions resulted from delayed contract execution. You can also include additional feedback in the comment box.

- ☐ Delayed services to existing clients.
- ☐ Inability to expand services for existing clients.
- ☐ Inability to accommodate new clients.

Other service disruptions and/or organizational disruptions



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 5

* 23. Did delays in contract execution cause organizational disruptions?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.

DRAFT



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Contract Execution - 5 - Examples

* 24. Please select all that apply: These organizational disruptions resulted from delayed contract execution. You can also include additional feedback in the comment box.

- ☐ Delayed payroll.
- ☐ Unable to hire additional staff.
- ☐ Delayed billing (accounts payable).
- ☐ Interrupted cashflow.
- ☐ Unable to complete facilities upgrades with reserve funding.

Other service disruptions and/or organizational disruptions



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reimbursements

March 1, 2025, through February 28, 2026

DRAFT

* 25. There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reimbursements - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome

to attend Strategic Planning Committee meetings to assist with process improvement.

* 26. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Reimbursements - Solutions

* 27. Please suggest a solution to your concern.



DRAFT

RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Utilization and Expenditures

March 1, 2025, through February 28, 2026

* 28. The Recipient contacted our organization to review utilization and expenditures that were not on target.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Utilization and Expenditures - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 29. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient contacted our organization to review utilization and expenditures that were not on target.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

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Utilization and Expenditures - Solutions

* 30. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Utilization and Reimbursements

March 1, 2025, through February 28, 2026

* 31. The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Utilization and Reimbursements - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meeting to discuss process improvement.

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* 32. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Utilization and Reimbursements - Solutions

* 33. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Payment of Invoices - 1

March 1, 2025, through February 28, 2026

* 34. After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Payment of Invoices - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 35. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.*



Mechanism (AEAM)

Payment of Invoices - 1 - Solutions

* 36. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Payment of Invoices - 2

March 1, 2025, through February 28, 2026

* 37. The Recipient clearly explained any holds or disallowances on reimbursement requests.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

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Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Payment of Invoices - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 38. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient clearly explained any holds or disallowances on reimbursement requests.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Payment of Invoices - 2 - Solutions

* 39. Please suggest a solution to your concern.



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 1

March 1, 2025, through February 28, 2026

* 40. The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 41. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).*



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 1 - Solutions

* 42. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 2

March 1, 2025, through February 28, 2026

* 43. Communication between the Recipient and our organization has been timely.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 44. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been timely.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 2 - Solutions

* 45. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 3

March 1, 2025, through February 28, 2026

* 46. Communication between the Recipient and our organization has been effective.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 3 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 47. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been effective.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 3 - Solutions

* 48. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 4

March 1, 2025, through February 28, 2026

* 49. The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization's budget during the contract year.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

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Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 4 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 50. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization's budget during the contract year.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 4 - Solutions

* 51. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 5

March 1, 2025, through February 28, 2026

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* 52. The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 5 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 53. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Communication - 5 - Solutions

* 54. Please suggest a solution to your concern

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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Compliance

March 1, 2025, through February 28, 2026

* 55. When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Compliance - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to discuss process improvement.

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* 56. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Compliance - Solutions

* 57. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 1

March 1, 2025, through February 28, 2026

* 58. When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 59. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.*



Mechanism (AEAM)

Technical Assistance - 1 - Solutions

* 60. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 2

March 1, 2025, through February 28, 2026

* 61. In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

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Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 62. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 2 - Solutions

* 63. Please suggest a solution to your concern.



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 3

March 1, 2025, through February 28, 2026

* 64. The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Technical Assistance - 3 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 65. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

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Technical Assistance - 3 - Solutions

* 66. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Staff - 1

March 1, 2025, through February 28, 2026

* 67. The Recipient's staff was courteous and respectful.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Staff - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 68. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Staff - 1 - Solutions

* 69. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Staff - 2

March 1, 2025, through February 28, 2026

* 70. Behavioral Science Research Corp. (BSR), the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Staff - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 71. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *BSR, the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

* 72. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 1

March 1, 2025, through February 28, 2026

* 73. The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

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Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 1 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 74. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 1 - Solutions

* 75. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 2

March 1, 2025, through February 28, 2026

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* 76. The PE Miami client database system is easy to use.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable.

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 2 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

* 77. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system is easy to use.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 2 - Solutions

* 78. Please suggest a solution to your concern.



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RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 3

March 1, 2025, through February 28, 2026

* 79. The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 3 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to assist with process improvement.

80. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 3 - Solutions

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81. Please suggest a solution to your concern.



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 4

March 1, 2025, through February 28, 2026

* 82. The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 4 - Concerns

Your concerns will be reviewed by the Strategic Planning Committee and the Recipient. You are welcome to attend Strategic Planning Committee meetings to discuss process improvement.

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83. Please explain your concern about your "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.*



RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Provide Enterprise® Miami - 4 - Solutions

84. Please suggest a solution to your concern.

RWHAP Subrecipient Survey: Assessment of the Efficiency of the Administrative Mechanism (AEAM)

Additional Comments - Optional

85. Please offer additional comments or suggestions regarding the Recipient, BSR, PE Miami, Groupware Technologies, and/or other matters.

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