



**Miami-Dade HIV/AIDS Partnership Meeting
Florida Department of Health - Health District Center
1350 NW 14th Street, Conference Room 401B, Miami, FL 33125
June 1, 2026, Minutes**

Approved July 20, 2026

#	Partnership Members	Present	Absent	Guests
1	Burks, Laurie Ann		x	Alcala, Carolina
2	Dougherty, James		x	Carron, Andrew
3	Duberli, Francesco		x	Cunningham, Keisha
4	Forrest, David		x	Giglioli, Kelsey
5	Gonzalez, Nilda		x	Gonzalez De Obando, Tivisay
6	Gonzalez, Yvette	x		Mester, Brad
7	Hallmon, Rolando	x		Rajner, Michael
8	Henriquez, Maria	x		Singh, Hardeep
9	Jones, Keddrick		x	Valle-Schwenk, Carla
10	Machado, Angela	x		Wall, Daniel T.
11	McIntyre, Harold	x		Wynn, Joey
12	Medina, Jesús E.		x	
13	Muñoz, Virginia	x		
14	Riley, James		x	
15	Robinson, Joanna	x		
16	Romero, Javier	x		
17	Sarria, Manuel	x		
18	Shmuels, Diego	x		
19	Tazoe, Roberto		x	
20	Tramel-McIntyre, Alecia		x	
21	Vacant Representative of the Affected Community			
22	Vacant Representative of the Affected Community			
23	Vacant Representative of the Affected Community			
24	Vacant Representative of the Affected Community			
25	Vacant Representative of the Affected Community			
26	Vacant Hospital or Health Care Planning Agency Representative			
27	Vacant Housing, Homeless or Social Service Provider			
28	Vacant Other Federal HIV Program Grantee Representative (SAMHSA)			
29	Vacant Other Federal HIV Program Grantee (Part F)			
30	Vacant MDC Government Representative (Non-RWP)			
Quorum = 7				Staff
				Bontempo, Christina
Ex-Officio Representatives				Ladner, Robert
Representative from the Office of the Miami-Dade County (MDC) Mayor				
Representative from the MDC Board of County Commissioners				
Representative from the MDC School Board				

Note: All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at www.partnershipmiami.org/#partnership1.

I. Call to Order

Harold McIntyre, Chair, called the meeting to order at 10:09 a.m.

II. Introductions

Mr. McIntyre asked for introductions by members and guests. After introductions, Mr. McIntyre announced the agenda topics.

III. Housekeeping/Meeting Rules

Joanna Robinson, Vice Chair, and member, Rolando Hallmon, read the Housekeeping slides, including reminders of code of conduct, meeting attendee best practices, and resource persons.

IV. Floor Open to the Public

Ms. Robinson opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and there were no changes.

Motion to approve the agenda as presented.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

VI. Review/Approve Minutes of April 20, 2026

Members reviewed the minutes of April 20, 2026, and there were no changes.

Motion to approve the minutes of April 20, 2026, as presented.

Moved: Rolando Hallmon

Seconded: Virginia Muñoz

Motion: Passed

VII. Reports

A. Membership

Mr. McIntyre advised members to see the Mentoring Flyer and Committee Application in the meeting packets. All committees and the Partnership have vacancies.

Mr. McIntyre advised members that per the Bylaws, the Partnership Chair may, “appoint, as necessary, Partnership members to standing committees, subcommittees, or workgroups. All appointments must be approved by the Partnership,” and announced that Rolando Hallmon would like to be appointed to the Housing Committee. Mr. McIntyre requested a motion.

Motion to appoint Rolando Hallmon to the Housing Committee

Moved: Manuel Sarria

Seconded: Dr. Diego Shmuels

Motion: Passed

B. Committee Reports

The motions below were brought to the Partnership for their consideration. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members, and included in the materials posted online. Details regarding the motions were included in the report and are noted *in italics* prior to the motions. Documents longer than 20 pages were available at the meeting in a shared reference copy binder.

▪ **Care and Treatment Committee**

Dr. Shmuels put forward the motions from the Care and Treatment Committee.

The Medical Care Subcommittee began reviewing and updating the Ryan White Part A Prescription Drug Formulary, including the removal of discontinued items, addition of new ARV Suleuca[®] per formulary protocol, and edits to some medications. Since the ADAP Formulary has removed Biktarvy[®], the Ryan White Formulary must also remove the medication since paying for it would rapidly deplete funds allocated for medication assistance. Clients who need assistance paying for Biktarvy[®] are encouraged to ask for samples from doctors and to apply for Patient Assistance Program assistance. The Committee concurred with the Subcommittee and made the motion retroactive to March 1, 2026, when ADAP removed the medication from their formulary.

After the meetings, it was announced that Biktarvy[®] may be restored to the ADAP Formulary. Therefore, the motion to remove Biktarvy[®] from the Ryan White Formulary will need to be reconsidered by the committee.

- Discussion: Partnership members discussed obtaining Biktarvy[®] from medical providers who can distribute samples, and by enrolling in the Gilead patient assistance program (PAP). People eligible for ADAP can access Gilead's PAP for Biktarvy[®] with supporting documentation from their doctor. The Recipient confirmed that Part A has not filled any prescriptions for Biktarvy[®]. Members are cautiously optimistic that Biktarvy[®] will be restored to the ADAP Formulary; confirmation will be forwarded as soon as the Emergency Rule has been approved.

Motion to table the removal of Biktarvy[®] from the Ryan White Part A Prescription Drug Formulary, retroactive to March 1, 2026, for reconsideration by the Care and Treatment Committee, pending final ADAP funding legislation.

Moved: Dr. Diego Shmuels

Seconded: Rolando Hallmon

Motion: Passed

Medical Care Subcommittee and Care and Treatment Committee members reviewed several service descriptions and approved the edits.

- Discussion: Members discussed the Medical Transportation, Substance Abuse Outpatient and Residential, and Mental Health service descriptions and clarified that the documents under review are not necessarily tied to funding. Per federal Executive Orders, the term, "harm reduction," was removed from the Mental Health and Substance Abuse service descriptions. For the other service descriptions the changes relate to fiscal year start dates or are editorial. Members were offered to take the reference binders containing the complete descriptions after the meeting.

Dr. Shmuels read the slate of motions into the record and presented a combined motion:

Motion to accept the FY 2026 Ryan White Program Service Descriptions as presented for:

- **Mental Health Services and Substance Abuse Outpatient Care and Substance Abuse Services (Residential),**
- **Oral Health Care Service Description,**
- **AIDS Pharmaceutical Assistance (Local Pharmaceutical Assistance Program-LPAP),**
- **Outpatient Ambulatory Health,**
- **Emergency Financial Assistance,**
- **Food Bank Services,**
- **Medical Transportation,**
- **Health Insurance,**
- **Outreach, and**
- **Medical Case Management, including Treatment Adherence.**

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

Edits to the Oral Health Care Service Standards were discussed and were incorporated into the draft that was presented.

Motion to accept the FY 2026 Ryan White Program Oral Health Care Standards as presented.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

The Medical Care Subcommittee reviewed two letters of medical necessity and made edits to both. The Letter of Medical Necessity for Continuous Glucose Monitors included updating language and a review of possible costs for specific devices. Instead of selecting a specific device, only the brand names will be listed with additional language on the use of cost-effective options, as shown in the draft.

Language on the Letter of Medical Necessity for Extension of Occurrences of Food Bank Services was edited for clarity.

Dr. Shmuels read the two motions into the record and presented a combined motion:

Motion to accept the FY 2026 Ryan White Program Letter of Medical Necessity for Continuous Glucose Monitors and the FY 2026 Ryan White Program Nutritional Assessment for Extension of Occurrences of Food Bank Services as presented.

Moved: Dr. Diego Shmuels

Seconded: Rolando Hallmon

Motion: Passed

The Committee reviewed the FY 2026-2027 Carryover request for Ryan White Part A and Minority AIDS Initiative (MAI) funding. At the time of the Committee's decisions, only estimated total funds were available so allocations were based on percentages. Under Ryan White Part A, the total estimated carryover percent was placed into Food Bank whose allocation for FY 26 was about 35% of the total expended last year. Under MAI, the estimated carryover totals were allocated to the top two usage categories, Medical Case Management and Outpatient/Ambulatory Health Services, both of which may need additional funding.

- ☐ Discussion: By the time of this Partnership meeting, allocated dollar amounts were available, read into the record, and included in the motions.

Motion to allocate 100% (\$387,372) of the FY 2026-27 Ryan White Part A Carryover request to Food Bank Services.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

Motion to allocate \$1,382,476 in FY 2026-27 Ryan White MAI carryover requests as 50% (\$691,238) to Medical Case Management and 50% (\$691,238) to Outpatient/Ambulatory Health Services.

Moved: Dr. Diego Shmuels

Seconded: Maria Henriquez

Motion: Passed

Staff advised that Mr. McIntyre's signature was required on the official Carryover Request form and asked the Chair to entertain a motion to allow him to sign the form as Partnership Chair.

Motion to authorize Harold McIntyre to sign the Health Resources & Services Administration (HRSA), HIV/AIDS Bureau (HAB), Division of Metropolitan HIV/AIDS Program Ryan White HIV/AIDS Program Part A Final Unobligated Balance Report and Final Carryover Request form.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

▪ **Joint Integrated Plan Review Team (JIPRT): Strategic Planning and Prevention Committees**

Virginia Muñoz put forward the JIPRT motions.

The Strategic Planning and Prevention Committees completed a read-through of the Integrated Plan Sections 1, 2, 4, 6, and 7. The revised draft and Sections 3 and 5 were posted separately for additional feedback. The draft was updated with the understanding that there will be final formatting and editing completed prior to the June 30, 2026, submission date.

Motion to approve the final draft of the 2027-2031 Miami-Dade County Integrated Prevention and Care Plan in its substantially complete form, subject to final administrative edits.

Moved: Virginia Muñoz

Seconded: Dr. Diego Shmuels

Motion: Passed

The Letter of Concurrence, which is included as Section 7 of the Plan, requires the signature of the Partnership Chair.

Motion to approve the Letter of Concurrence as presented and to authorize the Partnership Chair to sign the letter.

Moved: Virginia Muñoz

Seconded: Dr. Diego Shmuels

Motion: Passed

C. Grantee/Recipient Reports

Members received the Top Line Summary Report and copies of the referenced expenditure and utilization reports.

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

Carla Valle Schwenk reported on the items detailed in the Top Line Summary Report. The Ryan White Program Part A/MAI closeout of FY 2025 expenditures and utilization is complete. The Part A/MAI program served 9,194 clients in FY 2025, a slight decrease from the previous year. The County is preparing a Request for Proposals (RFP) for Ryan White Part A/MAI services to begin March 1, 2027. The RFP will be released soon, and proposals will be submitted online. The State of Florida Needs Assessment survey is still open and additional responses are requested. Members asked if the survey could be translated to Haitian Creole and Ms. Valle-Schwenk stated the County may be able to provide a translation and providers are encouraged to conduct the survey verbally then input the replies for the clients.

Daniel T. Wall reported on the State of Florida proposed budget related to the AIDS Drug Assistance Program (ADAP). The State is expected to restore ADAP to cover eligible clients with income up to 400% of the Federal Poverty Level. Statewide, no more than 21,000 clients will be covered; currently about 18,000 clients are enrolled. Restrictions on Descovy® and Biktarvy® will be eliminated and will be added back to the ADAP Formulary. High Impact Prevention (HIP) funding was not restored in the budget. The pending legislation is expected to make it more difficult for the State Department of Health to make sweeping changes without notice. Appropriations are expected to be sufficient to fund ADAP with additional drug rebates. Mr. Wall encouraged everyone to continue to contact legislators in support of ADAP funding.

Mr. McIntyre thanked all the advocates who campaigned to have the ADAP cuts restored.

▪ **Ryan White Part B**

Mr. McIntyre called for a motion to table the item until the next meeting since the representative was not present to give the report.

Motion to table the Ryan White Part B report.

Moved: Dr. Diego Shmuels

Seconded: Virginia Muñoz

Motion: Passed

▪ **General Revenue (GR) at SFAN**

Angela Machado reported on the utilization and expenditures detailed in the Top Line Summary and advised that this is the final month of the GR Fiscal Year. There has not been any communication from the State Department of Health regarding funding delays for the coming Fiscal Year.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero reported that 7,304 clients were served in May 2026; a decrease of approximately 200 clients since April. Clients who received a 90-day supply of Biktarvy® may run out of medication before the July 1 reinstatement of Biktarvy® to the ADAP Formulary. The health insurance grace period for self-insurance has ended. Lower cost plans are under review. More people may need to access Ryan White Program services since ADAP is no longer covering health insurance costs. As reported by Mr. Wall, the ADAP Formulary is expected to be reinstated to provide the same medications that were available prior to the funding cuts. The exact dates for the legislative changes and messages from the State Department of Health are unknown.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Mr. McIntyre called for a motion to table the item until the next meeting since the representative was not present to give the report.

Discussion: Several Housing Committee meetings have recently been canceled and members expressed concerns that the community is not able to keep up with changes to HOPWA or to provide feedback on contingency planning around proposed HOPWA changes. It was requested that if there is not going to be a Housing Committee meeting, that the HOPWA representative provide a written update on the status of HOPWA funding and programmatic changes.

Motion to table the HOPWA report.

Moved: Dr. Diego Shmuels

Seconded: Manuel Sarria

Motion: Passed

D. Approval of Reports

Mr. McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Dr. Diego Shmuels

Seconded: Yvette Gonzalez

Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

▪ 2026 Ryan White Conference – Partnership Member Attendance

The County is able to send another Ryan White Program client representative from the Partnership to the Ryan White Conference. The recommendation is to send Rolando Hallmon since he is a Past Chair of the Partnership and is the current Chair of the Community Coalition Roundtable. Mr. McIntyre called for a motion.

Motion to approve Rolando Hallmon to represent the Partnership at the 2026 Ryan White Conference.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

Ms. Valle-Schwenk advised that the County is also able to send two Ryan White Program Peer Navigators to the conference, which, along with the three Partnership members, represents a strong showing of people with HIV representing Miami-Dade County.

▪ July and August Meetings

Staff reviewed the upcoming July and August Partnership meeting dates. Although the July meeting falls on the Monday after the July 4 holiday weekend, members, by a show of hands, did not see a conflict with keeping the date as scheduled.

The August meeting date scheduled for August 4, 2026, will need to be moved since staff and several members will be travelling to the Ryan White Conference on that date. Staff requested moving the meeting to Tuesday, August 11, 2026, to allow one day to prepare for the meeting. There is also a possibility the meeting will not need to be held if there are no actionable business items to bring to the board, specifically if funding allocations are completed at the July meeting.

Motion to move the August Partnership meeting to Tuesday, August 11, 2026.

Moved: Dr. Diego Shmuels

Seconded: Angela Machado

Motion: Passed

X. Announcements and Open Discussion

Staff announced the next Get on Board training is June 3, 2026, regarding Annual Needs Assessment.

Staff also advised members that BSR Corp. is recognizing Marlen Meizoso for 20 years of service, and fully 22 years working with the Partnership, and asked everyone to sign a card in her honor.

XI. Next Meeting

Ms. Robinson announced the next meetings are scheduled as shown on the calendar distributed to members, (Thursday, July 2, 2026, Report for Action Meeting Briefing via Teams; and Monday, July 6, 2026, for the Partnership meeting).

Staff explained that the Partnership could not meet at the Florida Department of Health – Health District Center this month due to a construction project and advised that the July meeting will be held there unless otherwise noticed.

XII. Adjournment

Mr. McIntyre thanked everyone for participating and adjourned the meeting at 11:48 a.m.