

WELCOME

Thank you for attending today's

Strategic Planning Committee Meeting

Please sign in to have your
attendance recorded.



Scan the QR Code for
meeting materials.



Strategic Planning Committee

Tuesday, June 16, 2026

10:00 AM – 12:00 AM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|---|-----------------------|
| I. | Call to Order | Stephanie Stonestreet |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Stephanie Stonestreet |
| IV. | Floor Open to the Public | Angela Machado |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 14, 2026 | All |
| VII. | Reports | Staff |
| | ▪ Membership | |
| | ▪ Partnership | |
| VIII. | Standing Business | All |
| | ▪ None | |
| IX. | New Business | All |
| | ▪ Assessment of the Efficiency of the Administrative Mechanism Survey | |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meeting | Angela Machado |
| | ▪ Tuesday, July 14, 2026, 10:00 AM – 12:00 PM at BSR Corp., 2121 Ponce de Leon Boulevard, 2nd Floor Conference Room, Coral Gables, FL 33134 | |
| XII. | Adjournment | Stephanie Stonestreet |



Scan for Meeting Documents

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For more information about the Strategic Planning Committee, please contact Christina Bontempo,
(305) 445-1076 x106 or cbontempo@behavioralscience.com.

Follow Us: www.PartnershipMiami.org | facebook.com/HIVPartnership | instagram.com/hiv_partnership

Meeting Housekeeping Strategic Planning Committee

Created by Behavioral Science Research

Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ You must sign in to be counted as present.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall treat all persons, issues and business fairly.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.
- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Only Strategic Planning Committee members vote at today's meeting.



Changes Impacting Members This Year

- ▶ No more paper calendars
- ▶ Simplified Committee Application
- ▶ Mentoring Opportunities
- ▶ Partnership, Prevention and JIPRT Meetings being held at Florida Department of Health – Health District Center



Review of Member Responsibilities

All Members

1. RSVP
2. Review meeting materials in advance
3. Attend meetings
4. Complete the Annual Source of Income Form

Other

1. Complete the Assessment of the Administrative Mechanism survey (Partnership members)
2. Complete required training (new members)



Tips to Keep Track of Your Meeting Dates

Find Your Next Meeting Dates

1. “Next Meeting” on each Agenda
2. Meeting Notices
3. Committee pages on PartnershipMiami.org
4. PartnershipMiami.org > Calendars
5. Calendar Invitation (members)

Once you’ve found your dates, add them to your work calendars.



How to Access Meeting Documents

1. Link in Meeting Notice
2. QR Code on Agendas
3. Committee pages on PartnershipMiami.org
4. Link in calendar listing

Documents are posted in PDF format.

A free PDF reader is available at <https://get.adobe.com/reader/>

About the Partnership

- ❑ The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program Planning Council for Miami-Dade County.
- ❑ Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- ❑ The Strategic Planning Committee is one of six Standing Committees of the Partnership.
- ❑ Strategic Planning Committee members also serve on the Joint Integrated Plan Review Team (JIPRT).
- ❑ All Partnership and Standing Committee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- ❑ See staff after the meeting for additional details.



Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, **People** with substance use disorders,
People who are unhoused, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . . 8

Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!

	
Meeting Guide	
Meetings can be fast-paced and confusing! These terms and acronyms can help you follow along. Please raise your hand at any time if you need more information!	
Partnership, PC, or Planning Council	The Miami-Dade HIV/AIDS Partnership - Official Ryan White Program Planning Council in Miami-Dade County
RWP or RWHAP	The Ryan White Program or The Ryan White HIV/AIDS Program (Usually referring to Part A/MAI).
ADAP	AIDS Drug Assistance Program. Provides FDA-approved medications for low-income individuals with HIV who have limited or no coverage from private insurance or Medicaid. Provides insurance coverage for uninsured RWP clients.
BSR	Behavioral Science Research Corp. (aka, Staff).
EHE	Ending the HIV Epidemic: A Plan for America. Four Pillars: 1. Diagnose, 2. Treat, 3. Prevent, 4. Respond.
EMA	Eligible Metropolitan Area (locally, Miami-Dade County).
FDOH or FDOH-MDC	Florida Department of Health in Miami-Dade County.
FPL	Federal Poverty Level. Used to determine RWP eligibility and benefits.
HOPWA	Housing Opportunities for People with AIDS Program. Federal program that provides funding to support housing and housing-related services for people with AIDS and their families. Related terms: STRMU: Short-Term Rental, Mortgage and Utilities Assistance; Project-based: Funds designated units in a building; LTRA: Long-Term Rental Assistance (voucher program); and FMR: Fair Market Rents.
HRSA	The Health Resources and Services Administration. The source of federal RWP grant funds.
Integrated Plan or IP	The Miami-Dade County Integrated HIV Prevention and Care Plan.
JIPRT	The Joint Integrated Plan Review Team (Prevention Committee & Strategic Planning Committee).
MAI	Minority AIDS Initiative. Additional RWP funding to improve access to HIV care and health outcomes for disproportionately affected racial and ethnic minority populations.
NHAS	National HIV/AIDS Strategy. Four Goals: 1. Prevent new HIV infections; 2. Improve HIV-related health outcomes of people with HIV; 3. Reduce HIV-related disparities and health inequities; 4. Achieve integrated, coordinated efforts that address the HIV epidemic among all partners.
PE-Miami or Provide Enterprise	Provide Enterprise® by Groupware Technologies (RWP client database system).
The Recipient, The County, or OMB	The Miami-Dade County Office of Management and Budget. The Recipient of RWP Part A/MAI funds from HRSA.
TTRA	Test and Treat/Rapid Access. Protocol designed to ensure newly diagnosed people or those returning to care will obtain immediate linkage to medical care and treatment.
More terminology at www.aidsnet.org/the-partnership/#getonboard1 .	

Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.PartnershipMiami.org or by scanning the QR code on your agenda.

The screenshot displays the 'Strategic Planning Committee' website. At the top, the title 'Strategic Planning Committee' is prominently displayed in a large, bold, black font. Below it, the text 'Next Meeting: September 9, 2025, at 10:00 a.m.' is shown in a smaller, bold, black font. Underneath this, the address 'Behavioral Science Research Corporation, 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134' is listed in a small, regular black font.

The main content area is divided into several sections. On the left, there is a vertical navigation menu with icons and text for 'AGENDA' (September 9, 2025 (revised)), 'MINUTES' (July 22, 2025), 'PARTNERSHIP REPORT' (Partnership Report of Approved Motions, May 12, 2025), 'BYLAWS' (Click here.), and 'RETURN TO MENU'. The central part of the page features a 'Meeting Documents' section with a list of documents: 'September 9, 2025, Meeting Presentation', 'Assessment of the Administrative Mechanism Report (September 2025 Draft)', and '2027-2031 Integrated Plan Guidance (February 2025 Revision)'. Below this, there are three rows of links: '2024 Annual Report', 'Reference', and 'Getting to the Meeting', each accompanied by a small blue icon of a person.

On the right side of the page, there is a blue box with the text 'Next Strategic Planning Committee Coming Up In...' and a digital clock showing '21 : 54 : 44'. Below this, there is an 'RSVP' button with an envelope icon and a 'Membership' button with a hand icon.



Strategic Planning Committee

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Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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Strategic Planning Committee
Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134
April 14, 2026, Minutes

#	Members	Present	Absent
1	Edwards, Shawneaqua	x	
2	Eldanaf, Amal	x	
3	Gonzalez, Nilda		x
4	Machado, Angela	x	
5	Singh, Hardeep	x	
6	Stonestreet, Stephanie		x
Quorum = 3			

Guests	
Gonzalez De Obando, Tivisay	
McIntyre, Harold*	
Valle-Schwenk, Carla	
Staff	
Bontempo, Christina	
Ladner, Dr. Robert	
* Partnership Chair, voting member	

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to and during the meeting, at <https://partnershipmiami.org/partnership/#strategicplanning1>.

I. Call to Order

Committee Vice Chair, Angela Machado, called the meeting to order at 10:07 a.m. and introduced the discussion topics for the meeting.

II. Introductions

Members, guests, and staff introduced themselves.

III. Meeting Housekeeping

Members took turns reading the *Meeting Housekeeping* PowerPoint slides, which included general reminders, code of conduct, people-first language, information about the Partnership, and meeting participation best practices.

IV. Floor Open to the Public

Ms. Machado opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments, so the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and noted that since the Chair Stephanie Stonestreet was unable to attend, Ms. Machado should be indicated as the lead throughout the document.

Motion to approve the agenda with changes as discussed.

Moved: Hardeep Singh

Seconded: Harold McIntyre

Motion: Passed

VI. Review the Minutes of March 10, 2026

Members reviewed the minutes of March 10, 2026, a correction was noted on page 3 since Ms. Machado's name was misspelled.

Motion to approve the minutes of March 10, 2026, with the correction noted.

Moved: Hardeep Singh

Seconded: Harold McIntyre

Motion: Passed

VII. Reports

▪ Membership

Everyone had a copy of the new committee application and were reminded about the mentoring program. The committee has five vacancies for people with HIV, ideally Ryan White clients.

▪ Partnership

The Partnership has not met since the last Strategic Planning meeting. The next meeting is scheduled for Monday, April 20, 2026, at FDOH-Health District Center. The May Partnership meeting was cancelled.

VIII. Standing Business

▪ 2026 Schedule of Activities

Members reviewed their 2026 Agenda Setting Calendar and voted to adopt it as presented.

Motion to accept the 2026 Agenda Setting Calendar as presented.

Moved: Hardeep Singh

Seconded: Shawneaqua Edwards

Motion: Passed

▪ 2027-2031 Integrated Plan Development

Members had received the draft Goal 2 Objectives and previously provided feedback which was incorporated in the meeting review draft. Members reviewed Objectives 2.1 and 2.2 and suggested several changes to the language. However, it was evident there would not be enough time to complete the review. Since the Goals must be incorporated into the Integrated Plan submission, due June 30, 2026, staff encouraged members to review the revisions which will be included in the complete draft for final review at the next Joint Integrated Plan Review Team meeting in May.

IX. New Business

▪ Draft 2026 Planning Survey

This item was not covered due to meeting time constraints.

X. Announcements and Open Discussion

There were no announcements.

XI. Next Meeting

Ms. Machado announced the next scheduled meeting of the Joint Integrated Plan Review Team will be held on Tuesday, May 19, 2026, at the Florida Department of Health-Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125.

XII. Adjournment

Ms. Machado adjourned the meeting at 12:00 p.m.



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MAKE A DIFFERENCE IN HIV CARE IN MIAMI-DADE COUNTY!

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.



YOUR VOICE. YOUR COMMUNITY. REAL IMPACT.



Influence how more than
\$27 MILLION
in Ryan White funds
are used



Help improve HIV care
and support services for
9,000+ PEOPLE
living with HIV



Advise Miami-Dade County
leaders on HIV-related
issues and policies



Build leadership, policy
and community
engagement skills

OPEN SEATS ON THE PARTNERSHIP



5 RYAN WHITE CLIENT SEATS

For Ryan White Program Clients
who are not affiliated or employed
by a Ryan White Part A funded
service provider.



5 COMMUNITY & PROFESSIONAL SEATS

For people with HIV, service providers,
and community stakeholders with
experience, skills, and a commitment
to our community.



Your voice is needed. Your community counts.
Join us in making an impact!

BECOME A MEMBER IN 3 EASY STEPS

1

CONFIRM ELIGIBILITY

See requirements
to the right.

2

CONTACT US

Email us to learn more
and request an
application.

3

ENGAGE & SERVE

Meet with the Membership
Committee and start
making a difference!



For more information, contact:

mdcpartnership@behavioralscience.com

DO YOU QUALIFY?

If you answer "YES" to these
questions, you could qualify
for membership!



Are you a resident of
Miami-Dade County?



Are you a registered
voter in Miami-Dade County?
Note: Some seats for people with
HIV are exempt from this
requirement.



Can you volunteer
three to five hours
per month for
Partnership activities?



**THANK YOU
FOR YOUR SERVICE
TO PEOPLE WITH HIV!**
Be sure to bring a Ryan White
client to your next meeting!

COMMUNITY OPPORTUNITIES

Work with a dedicated team of volunteers on these Partnership committees

PEOPLE WITH HIV ARE ENCOURAGED TO JOIN!

CARE & TREATMENT COMMITTEE



8

OPEN
SEATS



4

PEOPLE
WITH HIV



4

GENERAL
MEMBERS

Allocate Ryan White funds, set priorities for
health and support services, and improve
care for people with HIV.

HOUSING COMMITTEE



7

OPEN
SEATS



1

PEOPLE
WITH HIV



6

GENERAL
MEMBERS

Work with the City of Miami Housing Opportunities
for Persons with AIDS Program to address
housing challenges for people with HIV.

MEDICAL CARE SUBCOMMITTEE



8

OPEN
SEATS



5

PEOPLE
WITH HIV



3

EXPERTISE-
SPECIFIC SEATS*

Oversee updates to medical treatment guidelines
and the Ryan White Prescription Drug Formulary.

*Examples: Physician, Pharmacist, Mental Health Professional

PREVENTION COMMITTEE



4

OPEN
SEATS



4

PEOPLE
WITH HIV

Develop and monitor local Ending the HIV Epidemic
activities and mobilize community action on the
latest HIV prevention initiatives.

STRATEGIC PLANNING COMMITTEE



10

OPEN
SEATS



5

PEOPLE
WITH HIV



5

GENERAL
MEMBERS

Develop and monitor the official HIV Prevention and
Care Integrated Plan and the State of HIV report.

COMMUNITY COALITION



4

OPEN
SEATS



4

PEOPLE
WITH HIV

Recruit and train new members, share meals
and testimonials, and strengthen community
engagement.



For more information, contact:

mdcpartnership@behavioralscience.com



Your voice matters.

Help shape the future of HIV care and prevention
in Miami-Dade County.





Partnership Report to Committees and Subcommittee June 1, 2026, Meeting

Revised June 3, 2026

Supporting documents related to motions in this report are available online **at the new URL:** partnershipmiami.org/partnership/#pshipreports1, or from Behavioral Science Research Corp. (BSR) staff at mdcpartnership@behavioralscience.com.

Visit www.partnershipmiami.org/calendars/ for details on future meetings.

Care and Treatment Committee

1. Motion to table the removal Biktarvy from the Ryan White Part A Prescription Drug Formulary, retroactive to March 1, 2026, for reconsideration by the Care and Treatment Committee, pending final ADAP funding legislation.
 2. Motion to accept the FY 2026 Ryan White Program Service Descriptions as presented for:
 - Mental Health Services and Substance Abuse Outpatient Care and Substance Abuse Services (Residential),
 - Oral Health Care Service Description,
 - AIDS Pharmaceutical Assistance (Local Pharmaceutical Assistance Program-LPAP),
 - Outpatient Ambulatory Health,
 - Emergency Financial Assistance,
 - Food Bank Services,
 - Medical Transportation,
 - Health Insurance,
 - Outreach, and
 - Medical Case Management, including Treatment Adherence.
 3. Motion to accept the FY 2026 Ryan White Program Oral Health Care Standards as presented.
 4. Motion to accept the FY 2026 Ryan White Program Letter of Medical Necessity for Continuous Glucose Monitors as presented; and the FY 2026 Ryan White Program Nutritional Assessment for Extension of Occurrences of Food Bank Services as presented.
 5. Motion to allocate 100% (\$387,372) of the FY 2026-27 Ryan White Part A Carryover request to Food Bank Services.
 6. Motion to allocate \$1,382,476 in FY 2026-27 Ryan White MAI carryover requests as 50% (\$691,238) to Medical Case Management and 50% (\$691,238) to Outpatient/Ambulatory Health Services.
-

Joint Integrated Plan Review Team (JIPRT)
(Strategic Planning Committee and Prevention Committee)

7. Motion to approve the final draft of the 2027-2031 Miami-Dade County Integrated Prevention and Care Plan in its substantially complete form, subject to final administrative edits.
8. Motion to approve the Letter of Concurrence as presented and to authorize the Partnership Chair to sign the letter.

Membership

9. Motion to appoint Rolando Hallmon to the Housing Committee.

New Business

10. Motion to authorize Harold McIntyre to sign the Health Resources & Services Administration (HRSA), HIV/AIDS Bureau (HAB), Division of Metropolitan HIV/AIDS Program Ryan White HIV/AIDS Program Part A Final Unobligated Balance Report and Final Carryover Request form.
 11. Motion to approve Rolando Hallmon to represent the Partnership at the 2026 Ryan White Conference.
 12. Motion to move the August Partnership meeting to Tuesday, August 11, 2026.
-



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Introduction to the Assessment of the Efficiency of the Administrative Mechanism (AEAM)

A HRSA Requirement for RWHAP Planning Councils

June 16, 2026

Presentation created by Behavioral Science Research Corp.



ROLES

HRSA

Requires Ryan White HIV/AIDS Program Planning Councils and the Recipient to conduct the assessment and report their findings.

Partnership

AEAM is a major annual activity of the Strategic Planning Committee.

All Partnership members are required to complete the AEAM survey.

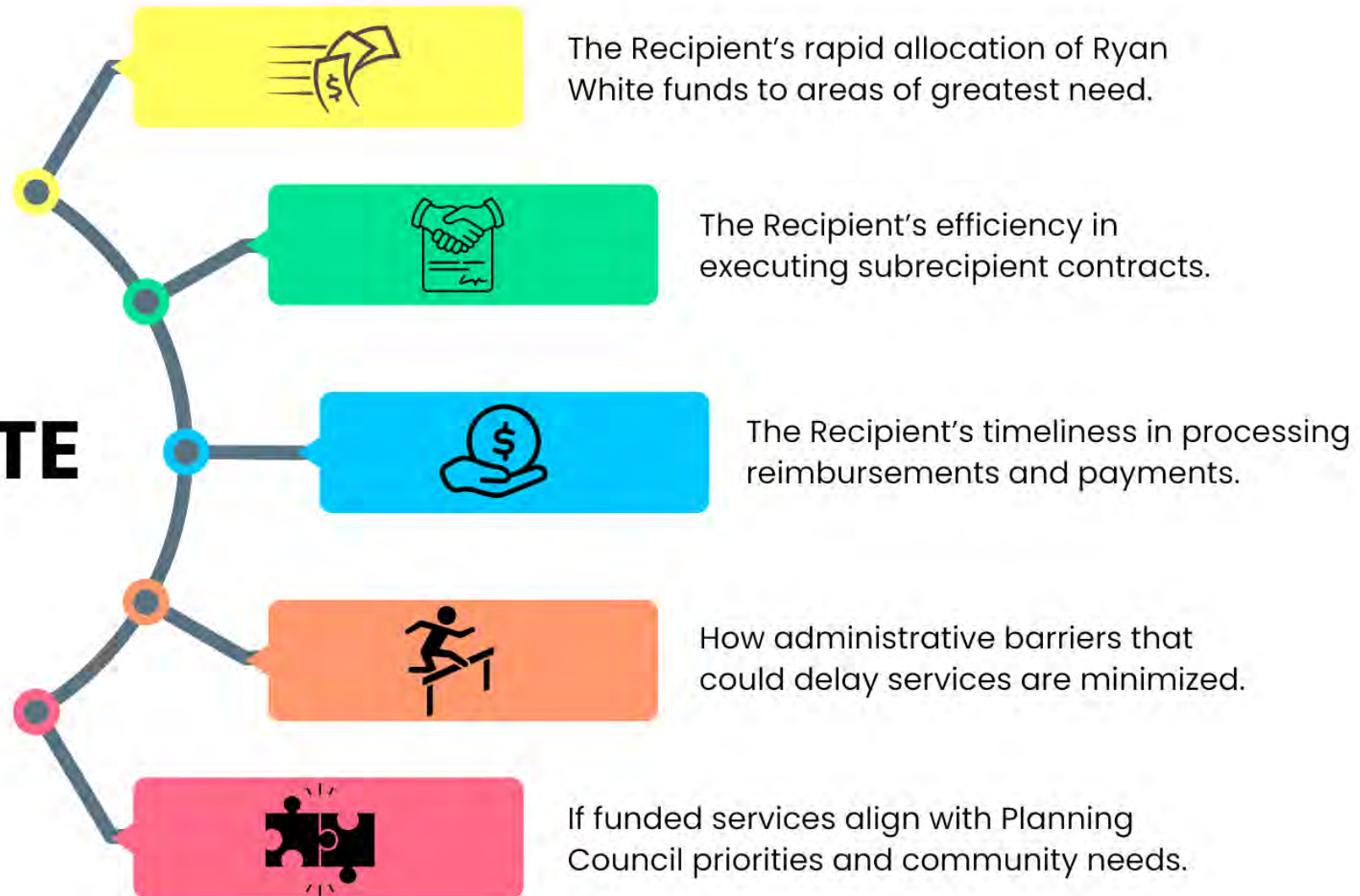
Subrecipients

All RWHAP subrecipients are required to complete the AEAM survey.

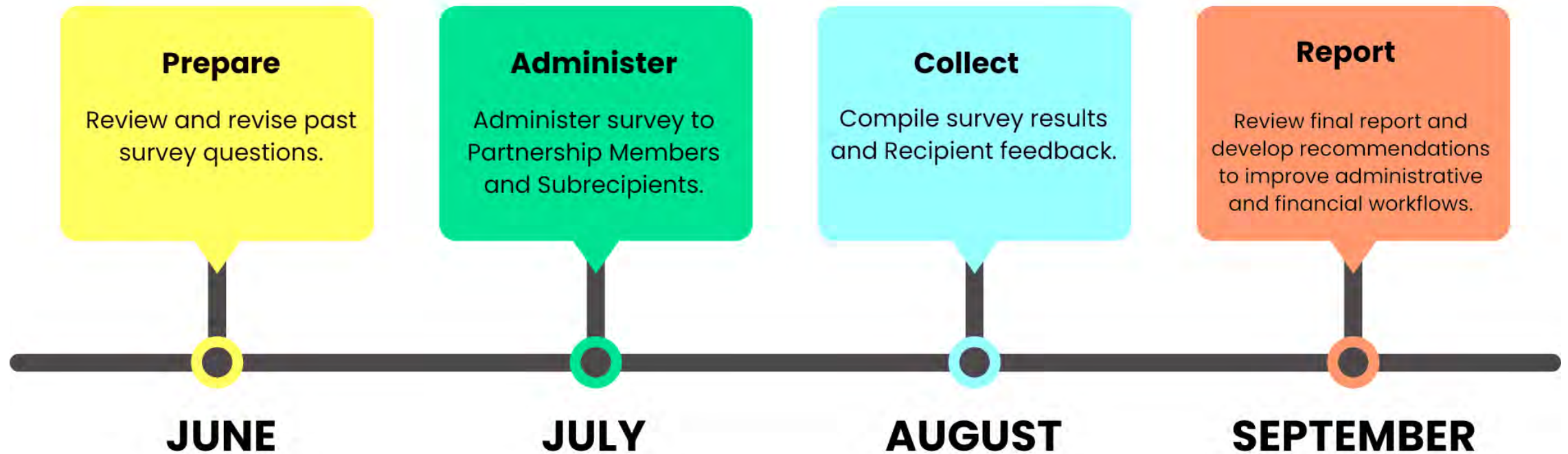
Recipient

The Recipient is asked to provide feedback and consider recommendations to improve administrative and financial workflows.

EVALUATE



PROCESS





Assessment of the Efficiency of the Administrative Mechanism Notes for 2026 Survey Development

June 16, 2026, Strategic Planning Committee

Notable Survey Changes:

1. According to the HRSA Part A Manual, September 2025, each Ryan White Planning Council (the Partnership), shall: “Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the EMA/TGA, and assess the effectiveness of the services offered in meeting the identified needs, if/as needed.” Since the manual refers to the activity as the *Assessment of the Efficiency of the Administrative Mechanism* (AEAM), this survey has been retitled from the Assessment of the Recipient Administrative Mechanism, to reflect the manual language.
2. Beginning in 2023, the choice “Not applicable” was included on all statements. Where the option was not included in previous years, the corresponding row or column will be blank.
3. Subrecipient Survey: In 2024, respondents were asked how many years they have been with their organization. In 2025 this query was refined to ask how many years the respondents have worked in the Ryan White Program. Only 2025 results and later will be reported.

The Partnership AEAM Survey:

1. Evaluates how well the Recipient responds to the funding priorities and directives set by the Partnership;
 2. Evaluates whether the Recipient disburses Part A and MAI funds to subrecipients in a timely manner consistent with Partnership recommendations;
 3. Evaluates the level or understanding of regular reports (Expenditures, Utilization, and Top Line Summary);
 4. Evaluates the overall performance of the Recipient and the administrative subrecipient;
 5. Allows for open-ended comments and suggestions for each statement;
 6. Requires respondents to “explain your concern and suggest a solution to the problem” for ratings of “Disagree” or “Strongly Disagree;” and
 7. Includes an optional general comments field, “Additional comments or suggestions regarding the Recipient, BSR, and/or other matters.”
-

The Subrecipient AEAM Survey:

1. Evaluates whether the Recipient disburses Part A and Minority AIDS Initiative (MAI) funds to Ryan White Program service providers (subrecipients) in a timely manner, consistent with Partnership recommendations;
2. Evaluates how the Recipient manages contracts with Ryan White Program Part A/MAI subrecipients;
3. Evaluates the overall performance of the Recipient and the contracted subrecipient for planning council staff support and clinical quality management services;
4. Evaluates Groupware Technologies, LLC's (GTL) Provide[®] Enterprise Miami (PE Miami) data management system;
5. Evaluates the factors leading to delayed contract execution (if applicable);
6. Evaluates the impacts of delayed contract execution (if applicable);
7. Allows for open-ended comments and suggestions for each statement;
8. Requires respondents to "explain your concern and suggest a solution to the problem" for ratings of "Disagree" or "Strongly Disagree;" and
9. Includes an optional general comments field, "Additional comments or suggestions regarding the Recipient, BSR, PE Miami, Groupware Technologies, and/or other matters."

Data Management System statements:

1. In 2020, statements were removed while the ACMS data management system was in the process of being replaced by the PE Miami.
2. Going forward, data management responses are solely related to the PE Miami data management system.

Fiscal Year 2025-2026

Please complete no later than July 24, 2026.

All Miami-Dade HIV/AIDS Partnership members are asked to complete is assessment.

This assessment refers to activities from March 1, 2025, through February 28, 2026, of the Ryan White HIV/AIDS Program Recipient - the Miami-Dade County Office of Management and Budget-Grants Coordination.

The AEAM is a major activity of the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

The final report will be distributed to all respondents and the Health Resources and Services Administration (HRSA).

Notes:

- Responses are tallied and reported without identifying information.
- Your responses will be saved if you need to complete the survey in more than one session.
- A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.
- The AEAM is a HRSA-mandated activity for Ryan White Program Planning Councils.

Thank you!

* 1. Please enter your First and Last Name (Your name is required for tracking responses and will not be included in the final report.)

Name

Reporting

March 1, 2025, through February 28, 2026

* 2. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Reporting

* 3. **Please explain your concern**, for a "Disagree" or "Strongly disagree" response to the statement: The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program:

* 4. **Please suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program:

Reporting

* 5.

The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Reporting

* 6. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.*

Reporting

March 1, 2025, through February 28, 2026

* 7.

I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Reporting

* 8. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.*

Priority Setting and Resource Allocations

March 1, 2025, through February 28, 2026

* 9.

The Recipient followed the Partnership's recommendations for service priorities and resource allocations.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Priority Setting and Resource Allocations

* 10. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient followed the Partnership's recommendations for service priorities and resource allocations.*

Priority Setting and Resource Allocations

March 1, 2025, through February 28, 2026

* 11. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Priority Setting and Resource Allocations

* 12. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.*

Sweeps / Reallocations

March 1, 2025, through February 28, 2026

* 13. The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Sweeps / Reallocations

* 14. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).*

Resource Allocations (Demographics)

March 1, 2025, through February 28, 2026

* 15. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Resource Allocations (Demographics)

* 16. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.*

Resource Allocations (Geographic Need)

March 1, 2025, through February 28, 2026

* 17. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Resource Allocations (Geographic Need)

* 18. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.*

Administration

March 1, 2025, through February 28, 2026

* 19. The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Administration

* 20. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.*

Administration

March 1, 2025, through February 28, 2026

* 21. The Recipient's staff was courteous and respectful.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Administration

* 22. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*

Administration

March 1, 2025, through February 28, 2026

* 23. Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Administration

* 24. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.*

A large, empty rectangular box with a thin black border, intended for the respondent to provide an explanation and a solution. A small diagonal line icon is visible in the bottom right corner of the box.

25. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, and/or other matters.

A large, empty rectangular box with a thin black border, intended for optional additional comments or suggestions. A small diagonal line icon is visible in the bottom right corner of the box.

Fiscal Year 2025-2026

This survey link is specific to your organization.

Please complete no later than May 30, 2025.

The assessment refers to activities from March 1, 2025, through February 28, 2026, of the Ryan White HIV/AIDS Program Recipient - the Miami-Dade County Office of Management and Budget-Grants Coordination.

The AEAM is a major activity of the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

All Ryan White Program Part A/MAI-funded subrecipients must complete the survey.

More than one person can contribute responses. It is strongly recommended to complete the survey as a group, including input from medical case managers, MCM supervisors, contract managers, and billing managers when completing the survey. Topics include contract negotiation and execution, compliance, technical assistance, staff communication, and Provide Enterprise® Miami.

The final report will be distributed to all respondents and the Health Resources and Services Administration (HRSA).

Notes:

- Responses are tallied and reported without identifying information.
- Your responses will be saved if you need to complete the survey in more than one session.
- A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.
- The AEAM is a HRSA-mandated activity for Ryan White Program Planning Councils.

Thank you!

* 1. Please enter your Organization's Name

Organization

* 2. Primary Respondent: Please enter the First and Last Name and Title of the primary person completing this survey. (This is required for tracking responses and will not be included in the final report.)

You can include up to two additional people in the next section.

First and last name of
primary person
completing this survey

Title of primary person
completing this survey

* 3. Primary Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more

4. OPTIONAL Second Respondent: Please enter the First and Last Name and Title of the second respondent completing the survey.

First and last name of
second respondent
completing survey

Title of second
respondent completing
survey

5. Second Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more

6. OPTIONAL Third Respondent: Please enter the First and Last Name and Title of the third respondent completing the survey.

First and last name of
third respondent
completing survey

Title of third
respondent completing
survey

7. Third Respondent: How many years have you worked with the Ryan White Program?

- ☐ 0 to 3 years
- ☐ 4-9 years
- ☐ 10 years or more

Contract Negotiation

March 1, 2025, through February 28, 2026

* 8. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) conducted a fair contract negotiation process with our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Contract Negotiation

* 9. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) conducted a fair contract negotiation process with our organization.*

Award Notification

March 1, 2025, through February 28, 2026

* 10. The Recipient sent award notifications/letters to our organization in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Award Notification

* 11. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient sent award notifications/letters to our organization in a timely manner.*

Contract Execution

March 1, 2025, through February 28, 2026

* 12. The Recipient executed our organization's contract in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Contract Execution

* 13. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient executed our organization's contract in a timely manner.*

Contract Execution

March 1, 2025, through February 28, 2026

* 14. Were there internal factors within your organization that led to delayed contract execution?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.

Contract Execution

* 15. Please select up to three internal factors that led to delayed contract execution. You can also include other internal factors in the comment box.

- ☐ Difficulty obtaining the necessary paperwork.
- ☐ Difficulty obtaining the necessary signatures.
- ☐ Limited time due to other contract execution demands.
- ☐ Limited time due to program monitoring schedule.
- ☐ Delayed by Board of Directors process(es).
- ☐ Delayed by our internal document routing process(es).

Other internal factors

Contract Execution

March 1, 2025, through February 28, 2026

* 16. Were there external factors with the Recipient that led to delays in contract execution?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.

Contract Execution

* 17. Please select up to three external factors that led to delayed contract execution. You can also include other external factors in the comment box.

- ☐ Delayed by the lateness of the Notice of Award.
- ☐ Delayed due to a contract language revision.
- ☐ Delayed due to multiple contract language revisions.
- ☐ Delayed in obtaining approval for the allocated amounts assigned to our agency.
- ☐ Delayed by Recipient for unknown reasons.

Other external factors

Contract Execution

March 1, 2025, through February 28, 2026

* 18. Did delays in contract execution cause service disruptions and/or organizational disruptions?

- ☐ Yes
- ☐ No
- ☐ N/A - Our contract was executed on time.

Contract Execution

* 19. Please select up to three service disruptions and/or organizational disruptions resulting from delayed contract execution. You can also include additional feedback in the comment box.

- ☐ Delayed services to existing clients.
- ☐ Inability to expand services for existing clients.
- ☐ Inability to accommodate new clients.
- ☐ Delayed payroll.
- ☐ Unable to hire additional staff.
- ☐ Delayed billing (accounts payable).
- ☐ Interrupted cashflow.
- ☐ Unable to complete facilities upgrades with reserve funding.

Other service disruptions and/or organizational disruptions

Reimbursements

March 1, 2025, through February 28, 2026

* 20. There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Reimbursements

* 21. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.*

Utilization and Expenditures

March 1, 2025, through February 28, 2026

* 22. The Recipient contacted our organization to review utilization and expenditures that were not on target.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Utilization and Expenditures

* 23. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient contacted our organization to review utilization and expenditures that were not on target.*

Utilization and Reimbursements

March 1, 2025, through February 28, 2026

* 24. The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Utilization and Reimbursements

* 25. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.*

Payment of Invoices

March 1, 2025, through February 28, 2026

* 26. After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Payment of Invoices

* 27. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.*

Payment of Invoices

March 1, 2025, through February 28, 2026

* 28. The Recipient clearly explained any holds or disallowances on reimbursement requests.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Payment of Invoices

* 29. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient clearly explained any holds or disallowances on reimbursement requests.*

Communication

March 1, 2025, through February 28, 2026

* 30. The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Communication

* 31. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).*

Communication

March 1, 2025, through February 28, 2026

* 32. Communication between the Recipient and our organization has been timely.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Communication

* 33. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been timely.*

Communication

March 1, 2025, through February 28, 2026

* 34. Communication between the Recipient and our organization has been effective.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Communication

* 35. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been effective.*

Communication

March 1, 2025, through February 28, 2026

* 36. The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization’s budget during the contract year.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Communication

* 37. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization’s budget during the contract year.*

Communication

March 1, 2025, through February 28, 2026

* 38. The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Communication

* 39. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).*

Compliance

March 1, 2025, through February 28, 2026

* 40. When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Compliance

* 41. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.*

Technical Assistance

March 1, 2025, through February 28, 2026

* 42. When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Technical Assistance

* 43. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.*

Technical Assistance

March 1, 2025, through February 28, 2026

* 44. In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Technical Assistance

* 45. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.*

Technical Assistance

March 1, 2025, through February 28, 2026

* 46. The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Technical Assistance

* 47. Please **explain your concern** *and suggest a solution* for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.*

Staff

March 1, 2025, through February 28, 2026

* 48. The Recipient's staff was courteous and respectful.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Staff

* 49. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*

Staff

March 1, 2025, through February 28, 2026

* 50. Behavioral Science Research Corp. (BSR), the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Staff

* 51. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *BSR, the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.*

Provide Enterprise® Miami

March 1, 2025, through February 28, 2026

* 52. The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Provide Enterprise® Miami

* 53. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.*

Provide Enterprise® Miami

March 1, 2025, through February 28, 2026

* 54. The PE Miami client database system is easy to use.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable.

Comments: Strengths, weaknesses & suggestions (optional)

Provide Enterprise® Miami

* 55. Please **explain your concern** *and* **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system is easy to use.*

Provide Enterprise® Miami

March 1, 2025, through February 28, 2026

* 56. The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Provide Enterprise® Miami

57. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.*

Provide Enterprise® Miami

March 1, 2025, through February 28, 2026

* 58. The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neither agree nor disagree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Provide Enterprise® Miami

59. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.*

Additional Comments - Optional

60. Please offer additional comments or suggestions regarding the Recipient, BSR, PE Miami, Groupware Technologies, and/or other matters.



Strategic Planning Committee

Tuesday, June 16, 2026

10:00 AM – 12:00 AM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|---|-----------------------|
| I. | Call to Order | Stephanie Stonestreet |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Stephanie Stonestreet |
| IV. | Floor Open to the Public | Angela Machado |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 14, 2026 | All |
| VII. | Reports | Staff |
| | ▪ Membership | |
| | ▪ Partnership | |
| VIII. | Standing Business | All |
| | ▪ None | |
| IX. | New Business | All |
| | ▪ Assessment of the Efficiency of the Administrative Mechanism Survey | |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meeting | Angela Machado |
| | ▪ Tuesday, July 14, 2026, 10:00 AM – 12:00 PM at BSR Corp., 2121 Ponce de Leon Boulevard, 2nd Floor Conference Room, Coral Gables, FL 33134 | |
| XII. | Adjournment | Stephanie Stonestreet |



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For more information about the Strategic Planning Committee, please contact Christina Bontempo,
(305) 445-1076 x106 or cbontempo@behavioralscience.com.

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2026 Agenda Setting Calendar
Strategic Planning Committee and Joint Integrated Plan Review Team
 As of June 10, 2026

Date Time Location	Integrated Planning	Assessment of the Efficiency of the Administrative Mechanism (AEAM)	Annual Report	Other
Thursday, April 14 10:00 a.m.-12:00 p.m. BSR Corp.	2027-2031 Integrated Plan development.			- Complete Source of Income Forms (as needed). - Regular reports
Tuesday, May 19 10:00 a.m.-1:00 p.m. FDOH, Health District Center	Joint Integrated Plan Review Team Meeting Final 2027-2031 Integrated Plan review			- Regular reports
Tuesday, June 16 10:00 a.m.-12:00 p.m. BSR Corp.		- Follow up on last survey results. - Survey review and updates.		- Regular reports
Tuesday, July 14 10:00 a.m.-12:00 p.m. BSR Corp.		- <i>Staff: Distribute and collect surveys; due date to be determined.</i>	1st draft review.	- Regular reports
Tuesday, August 18 10:00 a.m.-1:00 p.m. FDOH, Health District Center	Joint Integrated Plan Review Team Meeting 2022-2026 Integrated Plan progress reports	<i>Staff: Final survey collection.</i>	Edited draft posted for comment.	- Regular reports

Date Time Location	Integrated Planning	Assessment of the Efficiency of the Administrative Mechanism (AEAM)	Annual Report	Other
Tuesday, September 15 10:00 a.m.-12:00 p.m. BSR Corp.	Review JIPRT feedback	- Staff: Produce FY 2025 AAM Report and submit to the Recipient and Groupware Technologies (draft without comments will be posted online for review). - Final AAM report review. (Activity is completed pending Partnership approval, October 5).	2nd draft review. (Draft may be finalized at this meeting. Activity is completed pending Partnership approval, October 5).	- Regular reports
Tuesday, October 13 10:00 a.m.-12:00 p.m. BSR Corp.	Save the date. Committee will meet if there are actionable business items.			
Tuesday, November 17 10:00 a.m.-1:00 p.m. FDOH, Health District Center	Joint Integrated Plan Review Team Meeting - 2022-2026 Integrated Plan Progress Reports - 2027-2031 Integrated Plan Targets and Baselines review - Workgroup formation (if needed)			- Regular reports - Officer nominations
December 2026	No Meeting			
Locations	- Committee Meetings: Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240 or 2nd Floor Conference Room, Coral Gables, FL 33134 - Joint Integrated Plan Review Team Meetings: Florida Department of Health – Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125			
Notes	- RSVP online or to cbontempo@behavioralscience.com; - Meeting materials are available at https://partnershipmiami.org/the-partnership-2/#strategicplanning1.			



Strategic Planning Committee

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