

**Miami-Dade HIV/AIDS Partnership Meeting
Florida Department of Health - Health District Center
1350 NW 14th Street, Conference Room 401B, Miami, FL 33125
March 2, 2026, Minutes**

Approved April 20, 2026

#	Partnership Members	Present	Absent	Guests
1	Burks, Laurie Ann		x	Bigler, Erin
2	Chassi, Kai		x	Eldanaf, Amal
3	Dougherty, James	x		Erbstein, Silvana
4	Duberli, Francesco	x		Francis, Rosemonde
5	Forrest, David		x	Gonzalez De Obando, Tivisay
6	Gonzalez, Nilda		x	Gonzalez, Yvette
7	Henriquez, Maria	x		Hallmon, Rolando
8	Jones, Keddrick		x	Nicolas, Tia
9	Machado, Angela	x		Singh, Hardeep
10	McIntyre, Harold	x		Stonestreet, Stephanie
11	Medina, Jesús E.		x	Valle-Schwenk, Carla
12	Muñoz, Virginia	x		Villamizar, Kira
13	Robinson, Joanna	x		Wall, Daniel T.
14	Romero, Javier	x		Wynn, Joey
15	Sarria, Manuel	x		
16	Shmuels, Diego	x		
17	Tazoe, Roberto	x		
18	Tramel-McIntyre, Alecia	x		
19	Vacant Representative of the Affected Community			
20	Vacant Representative of the Affected Community			
21	Vacant Representative of the Affected Community			
22	Vacant Representative of the Affected Community			
23	Vacant Representative of the Affected Community			
24	Vacant Hospital or Health Care Planning Agency Representative			
25	Vacant Housing, Homeless or Social Service Provider			
26	Vacant Mental Health Provider Representative			
27	Vacant Other Federal HIV Program Grantee Representative (SAMHSA)			
28	Vacant Ryan White Program Part D Representative			
29	Vacant Other Federal HIV Program Grantee (Part F)			
30	Vacant MDC Government Representative (Non-RWP)			
Quorum = 7				Staff
				Bontempo, Christina
				Ladner, Robert
Ex-Officio Representatives				Smith, Terrence A., Esq.*
Representative from the Office of the Miami-Dade County (MDC) Mayor				*Via phone for the purpose of ensuring proper elections protocols.
Representative from the MDC Board of County Commissioners				
Representative from the MDC School Board				

Note: All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at www.partnershipmiami.org/the-partnership-2/.

I. Call to Order

In the absence of the Chair and Vice Chair, member Joanna Robinson called the meeting to order at 10:18 a.m. and announced the topics on the agenda.

II. Introductions

Ms. Robinson asked for introductions by members and guests. Those arriving late also introduced themselves. Ms. Robinson ceded gavel to the officers upon their arrival.

III. Housekeeping/Meeting Rules

The Chair, Alecia Tramel-McIntyre, lead the housekeeping rules, including disclaimer, code of conduct, language matters, and resource persons.

IV. Floor Open to the Public

Vice Chair, Harold McIntyre, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and there were no changes.

Motion to approve the agenda as presented.

Moved: Manuel Sarria

Seconded: James Dougherty

Motion: Passed

VI. Review/Approve Minutes of February 2, 2026

Members reviewed the minutes of February 2, 2026, and there were no changes.

Motion to approve the minutes of February 2, 2026, as presented.

Moved: Harold McIntyre

Seconded: Virginia Muñoz

Motion: Passed

VII. Reports

A. Membership

Staff announced that there are still significant vacancies on the Partnership and committees . Additional details will be shared as part of the Community Coalition Roundtable report.

B. Committee Reports

The motions below were brought to the Partnership for review. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members, and included in the materials posted online. Details regarding the motions were included in the report and are noted *in italics* prior to the motions.

▪ Care and Treatment Committee

Maria Henriquez put forward the motions from the Care and Treatment Committee.

The Committee continued its work on contingency planning to focus funding on essential core services. Members considered prior expenditures made during the Needs Assessment, current expenditures, and estimated utilization. Allocations are presented as percentages of the “Ceiling” budget, though the final

awards are not known. Additional adjustments will likely be needed once the final award is received and in response to the implementation of ADAP changes.

Motion to recommend as contingency planning under the Part A budget, the revised allocations by percentages indicated on the *Miami Dade County Ryan White Program FY 2026-27 Part A Funding Ceiling Budget Edits For Contingency Planning.*

Moved: Maria Henriquez

Seconded: Joanna Robinson

Motion: Passed

Motion to recommend as contingency planning under the MAI budget, the revised allocations by percentages indicated on the *Miami Dade County Ryan White Program FY 2026-27 Minority AIDS Initiative (MAI) Funding Ceiling Budget Edits For Contingency Planning.*

Moved: Maria Henriquez

Seconded: James Dougherty

Motion: Passed

Note: Dr. Diego Shmuels arrived after the motion for the MAI budget and therefore no voting conflicts were announced requiring the motion be amended.

▪ **Community Coalition Roundtable**

Ms. Robinson put forward the motions from the Community Coalition Roundtable.

The Committee received a Partnership Membership application from Yvette Gonzalez for the Ryan White Program Part D Representative vacancy. Ms. Gonzalez shared her expertise and expressed her interest in serving on the Board. Members completed score sheets and moved to recommend her appointment.

Motion to recommend to Mayor Daniella Levine Cava the appointment of Yvette Gonzalez to the Miami-Dade HIV/AIDS Partnership as the Ryan White Program Part D Representative.

Moved: Joanna Robinson

Seconded: Harold McIntyre

Motion: Passed

The Committee reviewed a simplified two-page Committee membership application and approved it as presented. The application was reviewed and approved for legal sufficiency.

Motion to adopt the revised Committee Membership Application.

Moved: Joanna Robinson

Seconded: Angela Machado

Motion: Passed

The Committee discussed a process to promote engagement and retention of new members by ensuring they feel prepared for their membership responsibilities and have a connection to one or more Partnership committee members.

Motion to adopt the On-Boarding and Mentorship Process.

Moved: Joanna Robinson

Seconded: Harold McIntyre

Motion: Passed

C. Grantee/Recipient Reports

Members received the Top Line Summary Report and copies of the referenced expenditure and utilization reports.

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

Carla Valle Schwenk advised attendees on the FY 2025 Part A/MAI contracts, the FY 2026 Part A/MAI and Ending the HIV Epidemic (EHE) contract extensions, the Health Resources and Services Administration (HRSA) EHE site visit, the Miami-Dade County Ryan White Program Public Outreach Campaign, and the 2026 ADAP changes, as detailed in the Top Line Summary Report.

Also noted:

- The partial Part A/MAI award was received and the remainder is expected soon from HRSA.
- Administrative findings from the HRSA EHE site visit will be shared with the Partnership when the final report is received.
- A Special Enrollment Period for clients losing Affordable Care Act insurance through ADAP will be open through April.
- Legal challenges around ADAP changes are still pending.
- The National Ryan White Conference is in August and the Partnership Chair and one other designated member are budgeted to attend.

▪ **Ryan White Part B**

Kira Villamizar noted the top three expenditures and service utilization categories in January 2026, as detailed in the Top Line Summary Report.

▪ **General Revenue (GR) at SFAN**

Angela Machado reported on the GR top three expenditures and service utilization categories in January 2026, as detailed in the Top Line Summary Report. She noted that the Salvation Army and nursing home beds are at capacity.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero noted ADAP data for January 2026, including the number of clients served, the cost of pharmacy expenditures, and the cost of Affordable Care Act (ACA) premium expenditures, as detailed in the Top Line Summary Report. The data are already reflecting the changes in ADAP funding.

Members discussed the challenges facing clients, including conflicts of having insurance coverage when qualifying for patient assistance programs, and how to otherwise pay for medications without insurance. Clients are urged to not stop taking medications and to contact their Ryan White Program Medical Case Manager for assistance in obtaining medications. It was also noted that any prescriptions submitted prior to the March 1, 2026, cutoff date should be filled and paid for by ADAP.

The list of persons who received letters from FDOH-Tallahassee was requested and has not been received; however, the Recipient has contacted Ryan White Program Medical Case Managers to advise them of their clients being impacted.

As noted in the Part A/MAI report, legal challenges around ADAP changes are still pending.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Roberto Tazoe reported that critical funding for HOPWA will continue through September, after which the program is not sustainable at the current housing rates and for long-term housing. The Partnership's Housing Committee will be tasked with defining an exit strategy for persons who may lose HOPWA housing, coordinating with other programs, and planning for the future.

D. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Dr. Diego Shmuels

Seconded: Harold McIntyre

Motion: Passed

VIII. Standing Business

▪ Officer Elections

Staff received nominations from Harold McIntyre and Joanna Robinson for the Chair of the Partnership. No other nominees were put forward. A ballot was distributed, completed, and tallied. Staff announced that Mr. McIntyre was elected as the Chair. Ms. Robinson agreed to accept the nomination for Vice Chair. A ballot had not been prepared for Vice Chair. As there were no additional nominees, members put forward a motion to elect Ms. Robinson as Vice Chair.

Motion to elect Joanna Robinson as Vice Chair of the Miami-Dade HIV/AIDS Partnership.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

Note: Assistance County Attorney, Terrence A. Smith, offered guidance on the election procedures via phone.

▪ Passing the Gavel

Staff presented Ms. Tramel-McIntyre with an appreciation plaque recognizing her as Chair from 2023-2026, and members acknowledged her for her service. Ms. Tramel-McIntyre welcomed the new officers and passed the gavel to Mr. McIntyre.

IX. New Business

There was no new business.

X. Announcements and Open Discussion

There were no announcements.

XI. Next Meeting

The next meetings are scheduled as Friday, April 3, 2026, Report for Action Meeting Briefing via Teams; and Monday, April 6, 2026, for the Partnership meeting at the Florida Department of Health – Health District Center, Room 410.

XII. Adjournment

Mr. McIntyre thanked everyone for participating and adjourned the meeting at 11:25 a.m.