



Committee Reports to the Miami-Dade HIV/AIDS Partnership for the April 20, 2026, Meeting

This report contains six (6) motions and an overview of each committee's activities for the meeting date(s) indicated. Members are encouraged to review materials in advance.

The complete report is posted online at <https://partnershipmiami.org/the-partnership-2/#partnership1>.

Partnership members will receive a copy of this report and supporting documents at the meeting.

- Referenced documents/attachments will be included immediately following the corresponding motion(s), with page numbers indicated.
- Documents longer than 20 pages will be made available at the meeting as shared reference copies.

For additional information, contact mdcpartnership@behavioalscience.com.

EXECUTIVE COMMITTEE *2 MOTIONS*

MARCH 25, 2026

Activities

- Held Officer Training highlighting responsibilities of Officers and best practices for effective meetings.
- Reviewed 3rd Quarter Planning Council Expenditures.
- Reviewed and approved final changes to the *Miami-Dade HIV/AIDS Partnership Ryan White Planning Council Policies and Procedures Manual*
- Reviewed and approved the *BSR Staff Support Services for the Miami-Dade HIV/AIDS Partnership – Draft Scope of Work Deliverables for FY 2026*.
- Scheduled annual *Bylaws* review to begin in May.

Policies and Procedures Manual	
1	Background
	<p>The Committee has been working on edits for the several months. Of note, the Membership Application and On-Boarding Process sections were updated to reflect the changes approved last month; Meetings was updated to include details on meeting cancellation policies; Parking was updated to reflect various meeting locations; references to aidsnet.org were changed to PartnershipMiami.org; and clarifying language and general edits were made throughout as needed.</p> <p style="text-align: center;">See shared reference copies available at this meeting. Anyone wishing to see the red-lined version may request it from Staff.</p>
	Motion
	1. Motion as accept the Policy and Procedure Manual as presented.

Staff Support FY 2026-27 Scope of Work Deliverables	
2	Background
	<p>The Committee reviewed and approved the Staff Support FY 2026-27 Scope of Work Deliverables, included as an addendum to BSR's Staff Support contract.</p> <p style="text-align: center;">See pages 3-5 of this report.</p>
	Motion
	2. Motion to accept the Staff Support FY 2026-2027 Scope of Work Deliverables as presented.

This concludes the Executive Committee Report.

BEHAVIORAL SCIENCE RESEARCH CORPORATION (BSR)

**STAFF SUPPORT SERVICES FOR THE MIAMI-DADE HIV/AIDS PARTNERSHIP
DRAFT SCOPE OF WORK DELIVERABLES FOR FY 2026**

TABLE IX-C Partnership Staff Support Core Workplan Elements				
#	Task	Planned Frequency <i>(monthly, biannually, quarterly, annually)</i>	Deadline <i>(deadline is last day of month unless otherwise indicated)</i>	Status <i>(Not started, As needed, Ongoing, Completed)</i>
1	Prepare/draft/distribute correspondence for the Partnership (A.1)	Ongoing	Through February 2027	Ongoing
2	Facilitate process of identifying, recruiting, and nominating new Partnership members, especially members of the Affected Community, and on-boarding all duly appointed new members (A.1)	Monthly	Through February 2027	Ongoing
3	Assist Recipient in collecting and submitting financial disclosures for Partnership and Committee members (Source of Income statements) for members (C.4.a)	Annually	On or about July 1 st each year	In process
4	Assist Executive Committee with updating Bylaws and Policies and Procedures (A.1)	Annually, as needed	Through February 2027	As needed
5	Review Scope of Work and Budget for Partnership Staff Support with Executive Committee	Annually (Scope) Quarterly (Budget)	January 2026 (Scope) Quarterly (Budget)	In process

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6	Coordinate logistics and provide clerical support (public meeting notices, monthly meeting calendar, clerical support, agenda, minutes, meeting materials, respond to requests for information, etc.) for Partnership, Committee, Subcommittee and Workgroup meetings (A.2, A.3, A.4, A.5, A.6): <ul style="list-style-type: none"> • Partnership • Executive Committee • Care and Treatment Committee • Medical Care Subcommittee • Strategic Planning Committee • Prevention Committee (FDOH) • Joint Integrated Plan Review Team (JIPRT, combined Strategic Planning and Prevention Committees) • Housing Committee • Community Coalition Roundtable 	Monthly	Through February 2027	Ongoing
7	Assist Partnership in receiving, tracking, and resolving formal grievances or informal complaints against the Partnership (A.8)	As needed	Through February 2027	As needed
8	Assist Recipient with reports, data, and Partnership-related sections of reports, as needed, including annual progress reports and competitive grant application (B.1)	As needed	Through February 2027	As needed
9	Provide RWP client data, community data, and strategic planning toward identifying trends in client and community needs and service gaps among people with HIV in Miami-Dade County (“Needs Assessment”) (B.2)	Annually	September 2026	Not started

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10	Assist the Prevention Committee (as allowable) and Strategic Planning Committee with their work in drafting and updating the 2027 - 2030 Integrated Plan, including data production (B.3)	Ongoing	Through February 2027	Ongoing
11	Assist the Strategic Planning Committee and Partnership with the Assessment of the Administrative Mechanism (B.4)	Annually	August 2026	Not started
12	Assist the Strategic Planning Committee and the Partnership in the annual “State of the HIV/AIDS Epidemic in Miami-Dade County” report (B.4)	Annually	July 2026	Not started
13	Assist the Partnership and its various committees and subcommittee with reviewing and updating the Part A/MAI Program service definitions (B.5)	Annually, or more often as needed	February 2027	Ongoing
14	Conduct new member orientation training and periodic updates, including Get On Board and Report for Action training (C.2)	Ongoing	Through February 2027	Ongoing
15	Develop and maintain the Partnership’s website and social media accounts (C.3)	Ongoing	Through February 2027	Ongoing

CARE AND TREATMENT COMMITTEE *3 MOTIONS*
MARCH 12, 2026

Activities

- Heard reports from Parts A, B, ADAP, and General Revenue; and an update on Medical Care Subcommittee activities.
- Heard a member testimonial and reviewed the new Mentoring and On-Boarding procedures and the revised Committee Membership Application as presented by members of the Community Coalition Roundtable.
- Continued contingency planning for the Ryan White Program Fiscal Year starting March 1, 2026, in response to changes in the ADAP program.

FY 2026-27 Contingency Planning in Response to ADAP Funding Cuts	
3-5	Background
	<p>The Committee continued its work on contingency planning in response to ADAP funding cuts, including consideration of recommendations from the Medical Care Subcommittee. The Subcommittee focused contingency planning on changes to the Oral Health Care Formulary. The Subcommittee reviewed utilization data and recommendations from former Oral Health Care Workgroup members. Based on their review, to sustain some oral health services, the Subcommittee made cost containment recommendations addressing the current annual client expenditure cap and implants.</p> <p>The current annual oral health care expenditure cap is \$6,500 per client per year. A range of \$1,500 to \$2,000 for the cap was discussed. The lower cap (\$1,500) is closer to the average cost per client last year. The higher cap (\$2,000) would allow clients to access dentures, which are a more costly item. The cap level will be selected depending on what the expenditure level is at the time of implementation.</p> <p>Since funding levels are expected to be lower than past years, the Committee recommends an allowance for an expenditure cap override for those clients whose treatment may require treatment exceeding the annual cap, subject to funding availability.</p>
	Motions
	<p>3. Motion, as part of the contingency planning to address ADAP changes, to remove implants from the Ryan White Oral Health Care formulary.</p>
	<p>4. Motion, as part of contingency planning, to reduce the oral health care cap to between \$1,500-\$2,000, depending on the rate of expenditures at the time of implementation.</p>
	<p>5. Motion, as part of contingency planning and subject to availability of funds, for urgent or emergency circumstances that an annual expenditures cap override be developed by the Office of Management and Budget and that Oral Health Care subrecipients will provide information on whether or not the service is an emergency; if it affects function; the consequences of delay in treatment; and a treatment plan of care.</p>

This concludes the Care and Treatment Committee Report.

STRATEGIC PLANNING COMMITTEE
MARCH 10, 2026, AND APRIL 14, 2026

Activities

- Re-elected Stephanie Stonestreet as Chair and Angela Machado as Vice Chair.
- Approved Amal Eldanaf as a new member.
- Reviewed the new Mentoring and On-Boarding procedures and the revised Committee Membership Application as presented by members of the Community Coalition Roundtable.
- Approved their 2026 Calendar of Activities.
- Continued 2027-2031 Integrated Plan development.

HOUSING COMMITTEE
MARCH 19, 2026

Activities

- Heard an update about the HOPWA Program including shortfalls in the tenant-based rental assistance (TBRA) program.
- Heard a member testimonial and reviewed the new Mentoring and On-Boarding procedures and the revised Committee Membership Application as presented by members of the Community Coalition Roundtable.
- Discussed contingency planning to address shortfalls.

PREVENTION COMMITTEE
MARCH 26, 2026

Activities

- Approved Giselle Gallo, Xema Quirino, and Jamie Marques as new members.
- Reviewed the new Mentoring and On-Boarding procedures and the revised Committee Membership Application as presented by members of the Community Coalition Roundtable.
- Changed their next meeting date to April 30, 2026.
- Heard updates and calls to action from the Florida Department of Health in Miami-Dade County HIV Prevention Workgroups.
- Completed 2027-2031 Integrated Plan Goal 1 review.

COMMUNITY COALITION ROUNDTABLE

The Roundtable did not meet in March; members attended other standing committee meetings to promote the new Mentoring and On-Boarding procedures and the revised Committee Membership Application, and to learn about other committee activities.

APPROVAL OF REPORTS *1 MOTION*

This motion should be put forward following Grantee/Recipient Top Line Summaries.

Approval of Reports	
6	Motion
	Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.