



**Strategic Planning Committee**  
**Behavioral Science Research Corp.**  
**2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134**  
**March 10, 2026, Minutes**

*Approved April 14, 2026*

#	Members	Present	Absent
1	Edwards, Shawneaqua	x	
2	Gonzalez, Nilda		x
3	Machado, Angela	x	
4	Singh, Hardeep	x	
5	Stonestreet, Stephanie	x	
<b>Quorum = 3</b>			

Guests	
Eldanaf, Amal	Robinson, Joanna
Gonzalez De Obando, Tivisay	Valle-Schwenk, Carla
Hallmon, Rolando	
Staff	
Bontempo, Christina	Ladner, Dr. Robert

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to and during the meeting, at <https://partnershipmiami.org/the-partnership-2/#strategicplanning1>.

**I. Call to Order**

Committee Chair, Stephanie Stonestreet, called the meeting to order at 10:04 a.m. and introduced the discussion topics for the meeting.

**II. Introductions**

Members, guests, and staff introduced themselves.

**III. Meeting Housekeeping**

Members took turns reading the *Meeting Housekeeping* PowerPoint slides, which included general reminders, code of conduct, people-first language, information about the Partnership, and meeting participation best practices.

**IV. Floor Open to the Public**

Committee Vice Chair, Angela Machado, opened the floor to the public with the following statement:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.*

There were no comments, so the floor was then closed.

## V. Review/Approve Agenda

Members reviewed the agenda. Staff asked that the Member Recruitment Presentation and Officer Elections be moved from New Business to just after Reports to ensure those items were addressed in the time allowed.

**Motion to approve the agenda with changes as discussed.**

**Moved: Hardeep Singh**

**Seconded: Shawneaqua Edwards**

**Motion: Passed**

## VI. Review the Minutes of September 9, 2025

Members reviewed the minutes of September 9, 2025, and there were no changes.

**Motion to approve the minutes of September 9, 2025, as presented.**

**Moved: Angela Machado**

**Seconded: Hardeep Singh**

**Motion: Passed**

## VII. Reports

### ▪ **Partnership**

Ms. Stonestreet announced that the Partnership met in February and March and passed several motions related to contingency planning for the Ryan White Part A / MAI program due to changes to ADAP. Members had a copy of the report in their packet, and it was posted online.

The Partnership also approved the recommendation for Yvette Gonzalez as the Part D Representative on the Partnership and approved a new committee application and on-boarding and mentorship process.

### ▪ **Membership**

Ms. Stonestreet announced that there are still a considerable number of vacancies on the committee and the Partnership, which will be further discussed under the Member Recruitment Presentation.

## VIII. New Business (Part 1)

### ▪ **Member Recruitment Presentation**

Joanna Robinson and Rolando Hallmon, members of the Community Coalition Roundtable, introduced the new two-page committee application and the new on-boarding and mentorship process, developed by the Roundtable. It was noted that input from people with HIV, particularly Ryan White Program clients, is an essential component of Partnership activities and that the committee currently has no voting members from the affected community.

Additional activities underway related to recruitment include rebranding the Partnership with a new logo and developing flyers or other promotional materials with the new logo. Members suggested inviting other committee chairs to attend a Community Coalition Roundtable meeting to encourage officers to share broader participation by people with HIV.

### ▪ **Officer Elections**

The Committee reviewed the memo regarding officer elections in their meeting packets. Nominees were Ms. Stonestreet for Chair and Ms. Machado for Vice Chair. There were no other nominees.

Although Ms. Machado has served two years as Vice Chair, she offered to remain in the seat as there are no other Partnership member candidates. Members were asked to consider a waiver to the Bylaws requirement, “Section 5.3.A.: Elected officers of the Partnership, standing committees, subcommittees, and workgroups shall serve a one (1) year term. No elected officer may serve more than two (2) consecutive one-year terms.” for election of Strategic Planning Committee Vice Chair for the 2026 election.

**Motion to waive to the Bylaws requirement, “Section 5.3.A.: Elected officers of the Partnership, standing committees, subcommittees, and workgroups shall serve a one (1) year term. No elected officer may serve more than two (2) consecutive one-year terms.” for election of the Strategic Planning Committee Vice Chair for the 2026 election.**

**Moved: Hardeep Singh**

**Seconded: Shawneaqua Edwards**

**Motion: Passed**

With no additional nominees, Ms. Stonestreet requested a motion to elect the 2026 nominees.

**Motion to re-elect Stephanie Stonestreet as Chair and Angela Machado as Vice Chair of the Strategic Planning Committee.**

**Moved: Shawneaqua Edwards**

**Seconded: Hardeep Singh**

**Motion: Passed**

## **IX. Standing Business**

### **▪ 2027-2031 Integrated Plan Development**

Staff reacquainted members with the new Monitoring and Reporting System (MRS) database. It was noted that all measurements must have a data source to be included in the database.

Members began reviewing Goal 2: Improve HIV-Related Health Outcomes For people with HIV. The suggested edits were to ensure Activities are written as actions and that Measurements are supported by a data source.

Members made the following updates:

- Objective 2.1: Ensure that all new RWP clients are linked to comprehensive HIV care and treatment within seven (7) days of enrollment and no later than 30 days.
  - Change to, “Ensure that 100% of new RWP clients are linked to comprehensive HIV care and treatment.”
- Activity 2.1.1: Ensure all new RWP clients receive ARV medication (as a measure of linkage to care).
  - Change to, “Follow the local rapid start protocols (TTRA, etc.) to ensure all new RWP clients receive ARV medication (as a measure of linkage to care).”
- Activity 2.1.2: Retain a minimum of 75% of newly enrolled RWP clients in medical case management for a minimum of six months (180 days) after enrollment in the RWP Program.
  - Change to, “Provide ongoing MCM services to newly enrolled clients to improve health outcomes.”

- Add Activity 2.1.3: Provide initial behavioral health services to newly enrolled clients to improve health outcomes. Add Measurements:
  - 2.1.3.1: Number of newly enrolled RWP clients;
  - 2.1.3.2: Number of newly enrolled RWP clients who received a mental health visit or assessment within 30 days of enrollment reporting period; and
  - 2.1.2.3: Percent of newly enrolled RWP clients who received a mental health visit or assessment within 30 days of enrollment.
  
- Activity 2.2.1: Improve VL suppression.
  - Change to, “Provide treatment adherence counseling to 100% of clients enrolled in MCM to maintain or improve VL suppression.”
  
- Cumulative Total/Most Recent Measurement
  - The field should be titled, “Cumulative Total,” throughout regardless of whether data is represented as a percentage or a number. All formulas should be reviewed to ensure the total column is populating properly.

Members discussed the limitations of data, particularly that Ryan White Program client data is the only monthly retention in care and linkage to care data readily available. It was noted that data is up to date as long as Medical Case Managers enter the data, otherwise it cannot be billed.

Data will be presented to the Joint Integrated Plan Review Team (JIPRT) on a semi-annual basis, and more frequent data can be reviewed as needed.

It was evident there would not be enough time to complete the review. Members agreed to review the remaining Objectives and to submit recommended edits in advance or bring them to the next meeting.

## **X. New Business (Part 2)**

### **▪ Annual Source of Income Filing Staff**

Members were reminded to complete their annual Source of Income form and copies were included in their packet to be returned at the end of the meeting.

### **▪ 2026 Schedule of Activities**

This item was tabled due to meeting time constraints.

## **XI. Announcements and Open Discussion**

There were no announcements.

## **XII. Next Meetings**

Ms. Machado announced the next scheduled meeting date is Tuesday, April 14, 2026, at BSR Corp.

## **XIII. Adjournment**

Ms. Stonestreet adjourned the meeting at 12:00 p.m.