

MIAMI-DADE COUNTY ADVISORY BOARD TRAINING



All members of Miami-Dade County advisory boards are subject to mandatory training, including a review of the Sunshine Law, the Public Records Act, and the County's Conflict of Interest/Code of Ethics Ordinance.

NO COST TRAININGS ARE HELD VIRTUALLY.

**Registration
Required in
Advance!**

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SESSIONS ARE

**Third Wednesday of Each
Month**

**from 8:00 am - 9:30 am or
12:00 p.m.-1:30 pm**

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Steps to Follow to Register:

1. Go to COE Registration system at: https://w85exp.miamidade.gov/coetrainingpayweb/COE_Login.jsp

2. Create an Account.

Remember when completing the online registration please enter **Miami-Dade HIV/AIDS Partnership** in the **company/agency field** regardless of the committee or subcommittee you joined and enter the **secretary** as **Christina Bontempo**. This will ensure your registration is properly routed and we receive you completed the training.

3. Sign up for the Advisory Board Course date of choice.

4. Confirmation of the registration and the Zoom link will be sent 24-48 hours in advance of the event date. Make sure to check your SPAM folder if you do not see the link.

Any questions or concerns regarding trainings, contact Miami-Dade Commission on Ethics and Public Trust at **305-579-2594** or **email:ethics@miamidade.gov**.