

# Why was my meeting cancelled?



1

## **No Actionable Business**

Your time is valued! Your time at meetings should be productive and valuable to the community and to YOU! If there are no actionable business items to address, your monthly meeting will be cancelled.

★ When your meeting is scheduled, we have work to do! Please plan to attend your scheduled meetings. Your participation and expertise helps the Ryan White Program in Miami-Dade County make informed decisions that impact more than 9,000 people living with HIV!

2

## **Insufficient RSVPs**

Without a quorum of members, committees cannot conduct business, and the meeting must be cancelled.

3

## **Not Enough Members at the Meeting**

Members commit to attending scheduled meetings to conduct the necessary business of the Partnership. Please respect the time of your fellow members - RSVP and attend accordingly.

4

## **Mother Nature**

During significant weather events, meetings may be cancelled following the County's guidance. This may not allow time to reschedule your meeting that month.

5

## **Meeting Space Availability**

Reserved meeting spaces may become unavailable for a variety of reasons. This may not allow time to reschedule your meeting that month.

*Thank  
You*

[See you at your next meeting!](#)