



Station 19: Priority Setting and Resource Allocation and You

June 4, 2025

Presentation created by Behavioral Science Research Corp.





Get on Board!

Member Enrichment Training Series



Training sessions are designed to promote understanding of the Ryan White Program planning council (Partnership) and service system.



Your presenters are Marlen Meizoso and Christina Bontempo, Partnership Staff who have more than 40 years combined experience with the Partnership and the Ryan White Program.



Please chat questions or comments to us throughout today's presentation.



This presentation will be posted online at www.aidsnet.org/the-partnership/#getonboard1.



Contact us at (305) 445-1076.



Today's Objectives

- ▶ To answer these questions:
 - What is Priority Setting and Resource Allocation (PSRA)?
 - What is the Annual Needs Assessment?
 - Why is being a part of PSRA important to me as a Ryan White Program client, Ryan White Program subrecipient, or Miami-Dade HIV/AIDS Partnership member?

Key Terms

- **PSRA:** Priority Setting and Resource Allocations – Our main topic today!
- **Ryan White Program Planning Council:** The Miami-Dade HIV/AIDS Partnership.
- **RWP:** The Ryan White Program
- **Annual Needs Assessment or Needs Assessment:** A required activity of Ryan White Program Planning Councils for determining RWP Part A and Minority AIDS Initiative priority setting and resource allocations.
- **HRSA:** The Health Services and Resources Administration – The governing body that distributes and oversees RWP funding.
- **The County or the Recipient:** Miami-Dade County Office of Management and Budget Grants Administration – The local administrative body that receives RWP funds.

Key Participants

- The Planning Council
 - Care and Treatment Committee Members
 - Miami-Dade HIV/AIDS Partnership Members
 - All Members!
- Ryan White Program clients.
- Ryan White Program Subrecipients (aka Service Providers)

PSRA

Priority Setting and Resource Allocations



The most important legislative responsibility of Planning Councils!



Informed by data presented throughout the Annual Needs Assessment.



PSRA should involve all Partnership and committee members.

PS: Priority Setting



The process of ranking Ryan White Program services based on extensive data and community input.



Let's look at the service categories . . .

Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds

Policy Clarification Notice (PCN) #16-02 (Revised 10/22/18)
Replaces Policy #10-02

Scope of Coverage: Health Resources and Services Administration (HRSA) Ryan White HIV/AIDS Program (RWHAP) Parts A, B, C, and D, and Part F where funding supports direct care and treatment services.

Purpose of PCN

This policy clarification notice (PCN) replaces the HRSA HIV/AIDS Bureau (HAB) PCN 10-02: Eligible Individuals & Allowable Uses of Funds. This PCN defines and provides program guidance for each of the Core Medical and Support Services named in statute and defines individuals who are eligible to receive these HRSA RWHAP services.

Background

The Office of Management and Budget (OMB) has consolidated, in 2 CFR Part 200, the uniform grants administrative requirements, cost principles, and audit requirements for all organization types (state and local governments, non-profit and educational institutions, and hospitals) receiving federal awards. These requirements, known as the "Uniform Guidance," are applicable to recipients and subrecipients of federal funds. The OMB Uniform Guidance has been codified by the Department of Health and Human Services (HHS) in [45 CFR Part 75—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards](#). HRSA RWHAP grant and cooperative agreement recipients and subrecipients should be thoroughly familiar with 45 CFR Part 75. Recipients are required to monitor the activities of its subrecipient to ensure the subaward is used for authorized purposes in compliance with applicable statute, regulations, policies, program requirements and the terms and conditions of the award (see [45 CFR §§ 75.351-352](#)).

[45 CFR Part 75, Subpart E—Cost Principles](#) must be used in determining allowable costs that may be charged to a HRSA RWHAP award. Costs must be necessary and reasonable to carry out approved project activities, allocable to the funded project, and allowable under the Cost Principles, or otherwise authorized by the RWHAP statute. The treatment of costs must be consistent with recipient or subrecipient policies and procedures that apply uniformly to both federally-financed and other non-federally funded activities.

HRSA HAB has developed program policies that incorporate both HHS regulations

Policy Clarification Notice #16-02 Allowable Services

This is the ultimate guide for what services can be funded.

Core Services

Defined in PCN #16-02

These **ARE** currently funded by Part A

1. Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals
2. Local AIDS Pharmaceutical Assistance Program (LPAP)
3. Medical Case Management, including Treatment Adherence Services
4. Mental Health Services
5. Oral Health Care
6. Outpatient/Ambulatory Health Services
7. Substance Abuse Outpatient Care

These are currently **NOT** funded by Part A

1. AIDS Drug Assistance Program (ADAP) Treatments
2. Early Intervention Services (EIS)
3. Home and Community-Based Health Services
4. Home Health Care
5. Hospice Services
6. Medical Nutrition Therapy

Support Services

Defined in PCN #16-02

These **ARE** currently funded by Part A

1. Emergency Financial Assistance
2. Medical Transportation
3. Other Professional Services, e.g., Legal Services and Permanency Planning
4. Outreach Services
5. Substance Abuse Services (residential)
6. Food Bank (FUNDED) / *Home Delivered Meals (NOT FUNDED)*

These are currently **NOT** funded by Part A

1. Child Care Services
2. Health Education/Risk Reduction
3. Housing
4. Linguistic Services
5. Non-Medical Case Management Services
6. Psychosocial Support Services
7. Referral for Health Care and Support Services
8. Rehabilitation Services
9. Respite Care

RA: Resource Allocations



The process of determining how much money (resources) is designated (allocated) for each funded service



Allocations are expressed by dollar amounts or the percentage of the total

PSRA



In funding resources, at least 75% must go to core services, and not more than 25% to support services.



Exclusion to the percent breakdown requires a waiver.



Let's look at a budget/allocations worksheet . . .

SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2022 EXPENDITURES	FY 2022 %	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
AIDS PHARMACEUTICAL ASSISTANCE [C]	\$3,954.10	0.02%	\$	%
EMERGENCY FINANCIAL ASSISTANCE [S]	\$0.00	0.00%	\$	%
FOOD BANK*/HOME DELIVERED MEALS [S]	\$2,540,864.00	12.07%	\$	%
HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE	\$297,151.61	1.41%	\$	%
MEDICAL TRANSPORTATION [S]	\$153,904.90	0.73%	\$	%
MENTAL HEALTH SERVICES [C]	\$63,570.00	0.30%	\$	%
ORAL HEALTH CARE [C]	\$3,273,644.50	15.55%	\$	%
OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND	\$67,581.00	0.32%	\$	%
OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$8,063,884.64	38.30%	\$	%
OUTREACH SERVICES [S]	\$114,924.86	0.55%	\$	%
SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$4,401.00	0.02%	\$	%
SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$1,053,590.00	5.00%	\$	%

Snapshot of the Allocations Worksheet

PSRA Directives

- **Directives to the Recipient**
 - ▶ **Guidance** to the Recipient on how best to meet priorities.
 - ▶ This **guidance** may address populations to be served, geographic areas to be served, and/or service models or strategies to be utilized.

Decisions are Informed by Data

- ▶ Needs assessment findings: (Epi profile, estimates of unmet need and the unaware, assessments of needs and resources, and provider capacity and capabilities)
- ▶ Service and cost utilization
- ▶ Other funding



Needs Assessment Tools

To make data-based PSRA decisions, we need data!

- Dashboard Cards
- Epidemiologic Profile
- Estimate of Unmet Need
- Provider Capacity and Capability
- Other Funding
- Co-occurring Conditions
- Utilization and Cost

Needs Assessment Tools: Dashboard Cards

- ▶ A history of each RWP service for last 5-years.
- ▶ Priority ranking, allocations, expenditures, utilization, and other funding streams.

Example

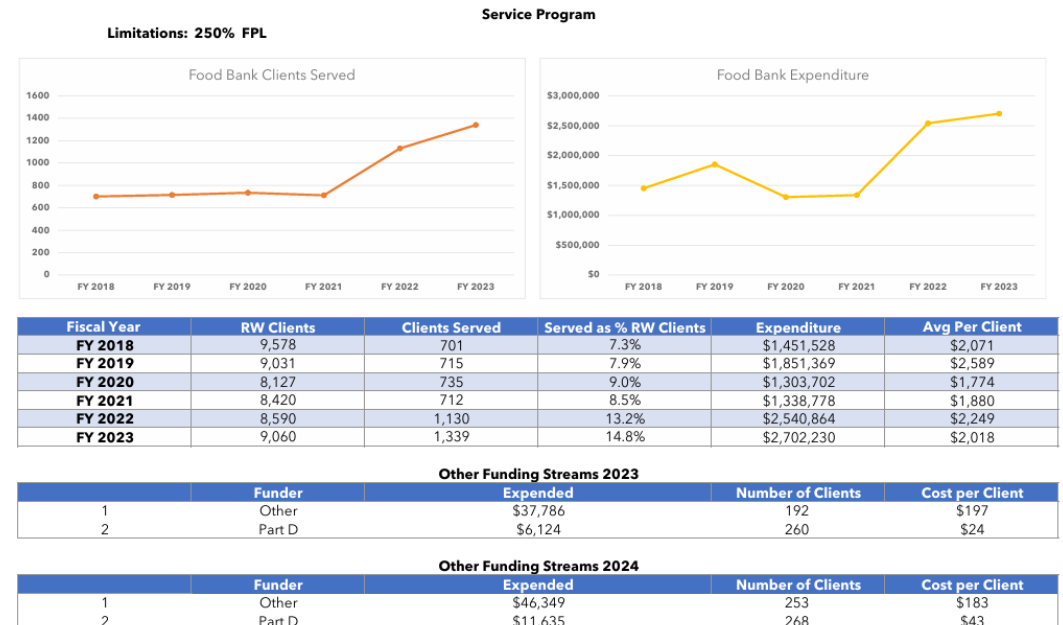
SUPPORT SERVICE: FOOD BANK

Ranking, Allocation, and Direct Services Expenditure History

Fiscal Year	Final Expenditure	Category Expense as %
FY 2018	\$21,934,627.17	6.6%
FY 2019	\$22,984,844.87	8.1%
FY 2020	\$17,660,128.37	7.4%
FY 2021	\$19,018,258.46	7.0%
FY 2022	\$22,372,383.35	11.4%
FY 2023	\$23,801,341.37	11.4%

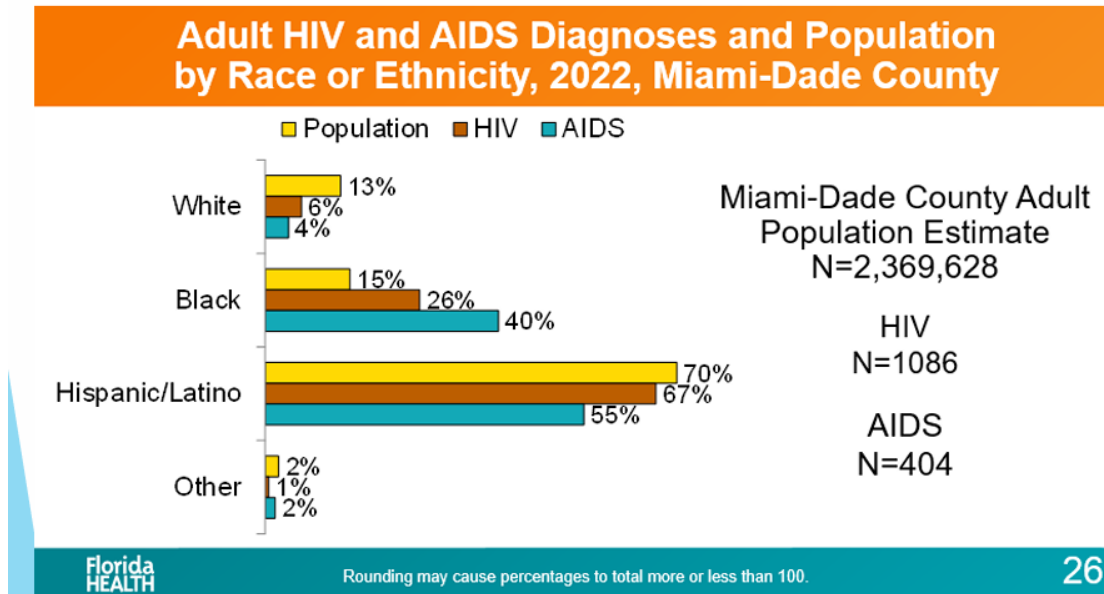
Fiscal Year	Ranking	Final Allocation	Final Expenditure	% Spent
FY 2018	9	\$1,451,588.00	\$1,451,528.00	100.00%
FY 2019	7	\$1,851,588.00	\$1,851,369.00	99.99%
FY 2020	8	\$1,303,799.00	\$1,303,702.40	99.99%
FY 2021	5	\$1,385,995.00	\$1,338,778.40	96.59%
FY 2022	8	\$2,660,108.00	\$2,540,864.00	95.52%
FY 2023	7	\$2,702,342.00	\$2,702,229.90	100.00%

Notes:
FY 2023 expenditures and client counts are the highest in last six years; current expenditures have almost doubled since FY 2018.



Needs Assessment Tools: Epidemiologic Profile or Epi Profile

Sample EPI Data Using a Bar Graph



- Describes the HIV Epidemic in the Miami-Dade service area.
- Focuses on the social and demographic groups most affected by HIV and HIV transmission.
- Estimates the number and characteristics of persons with HIV who know their status but are not in care (unmet need) and those who are unaware of their HIV status.



Needs Assessment Tools: Estimate of Unmet Need

- ▶ Proportion of individuals with HIV who are aware of their HIV status but are not receiving regular primary health care.
- ▶ Used to determine necessary increases in funding across service categories.

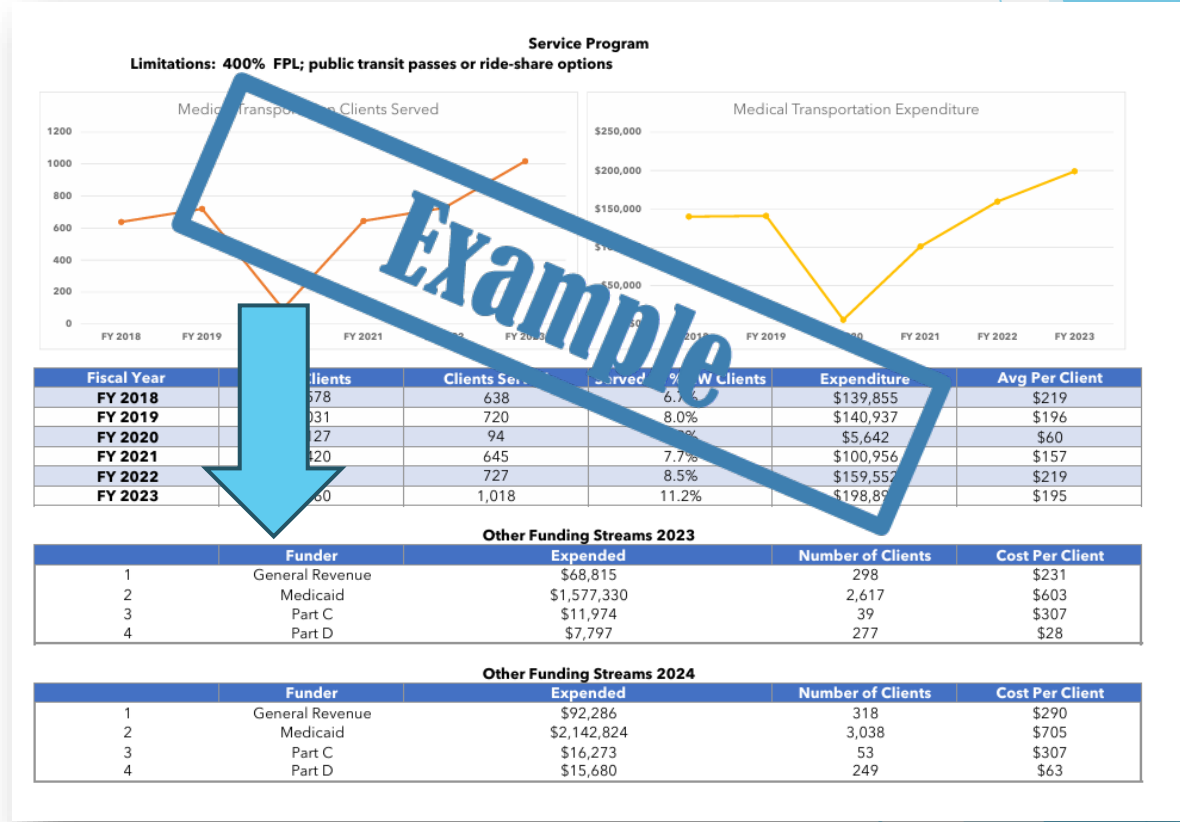


Needs Assessment Tools: Provider Capacity and Capability

- Understanding where services are located, how many agencies are providing each service, how many clients are being served and where more or different services are needed.
- Determined through utilization review, surveys, and community input.
- **2025 Provider Capacity Survey available now!**

Needs Assessment Tools: Other Funding

- ▶ RWP is the Payor of Last Resort!
- ▶ Understanding other programs and funding sources ensures you're making the most educated decisions on how to allocate RWP funds.
- ▶ Knowing where other funds are available helps you find resources outside of the RWP.



Needs Assessment Tools: Co-Occurring Conditions (COC)

Example

Treatment Costs By Co-Occurring Conditions

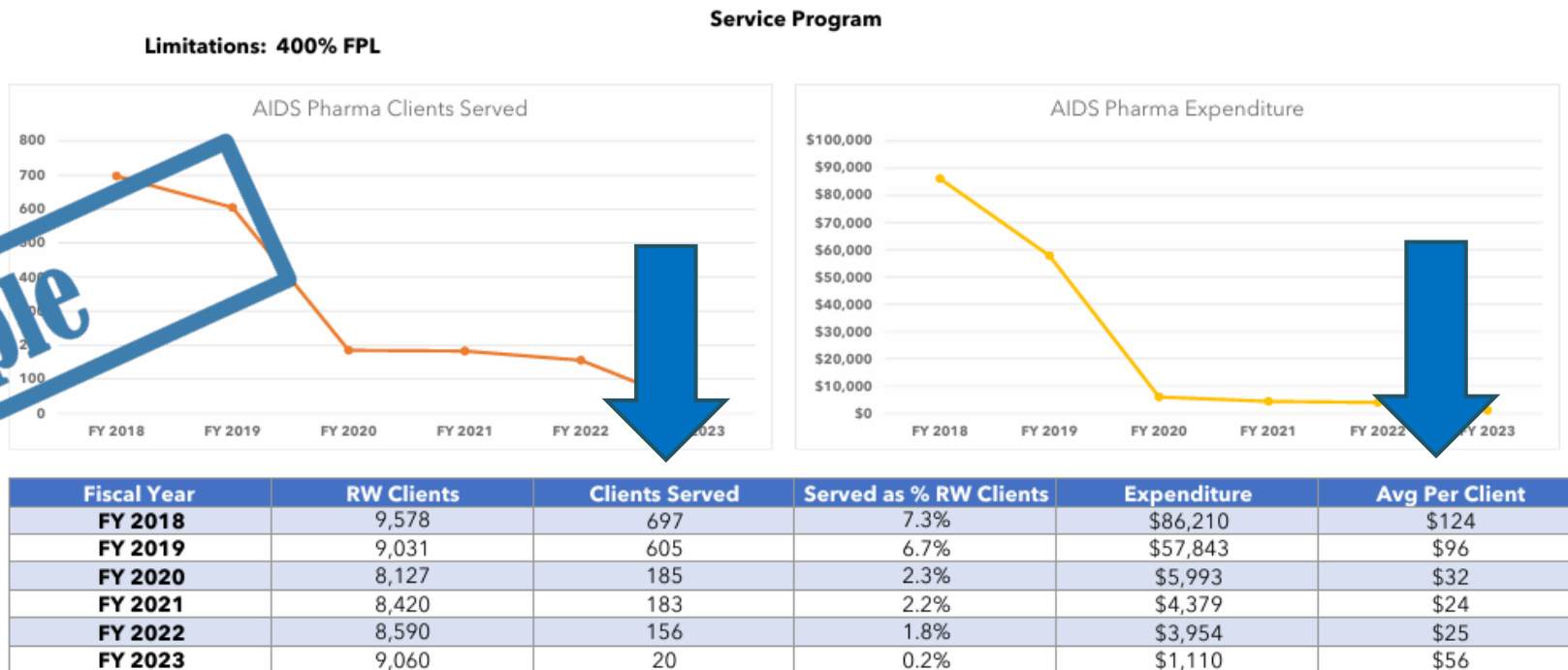
Co-Occurring Condition	FY 2023 RWP Clients w/ Co-Occurring Condition		Total Tx Cost (from PE Billed Service Detail Data)	Avg. Tx Cost per Client
	# of RW clients with COC	% of RW clients		
All RWP Clients	9,060	100%	\$24,526,789	\$2,690
<136% FPL	4,400	49%	\$13,346,305	\$3,033
Only RWP	4,033	45%	\$13,399,068	\$3,322
AIDS diagnosis	2,114	23%	\$5,609,624	\$2,654
STI	2,315	26%	\$8,004,243	\$3,458
Hepatitis B or C	1,880	21%	\$6,163,033	\$3,278
Substance Use	1,886	21%	\$6,072,071	\$3,220
Mental Illness	436	5%	\$2,214,030	\$5,078
Homeless/UH	583	6%	\$2,805,973	\$4,813


- ▶ A resource of health- and social determinants of health-related complications of HIV treatment and treatment adherence.
- ▶ Includes a review of mental health needs, substance use, housing instability, AIDS diagnoses, poverty levels, and more.

Needs Assessment Tools: Utilization and Cost

- ▶ How many people are we serving?
- ▶ How much does it cost to serve each person in each service category?
- ▶ An excellent tool for calculating future funding!

Example





PSRA: Reallocations (Sweeps)

- ▶ **Reallocation of Funds: Also called SWEEPS.**
- ▶ Members are asked at the **beginning** of the grant year to reallocate funds to match the exact amount of the award received.
- ▶ **Periodically**, throughout the program year, members are asked to reallocate funds to ensure funds are most efficiently spent on needed services.

Care and Treatment Committee

Next Meeting: Annual Needs Assessment – June 12, 2025, at 10:00 a.m.

Care Resource Community Health Centers, Midtown Miami, 3510 Biscayne Boulevard, 1st Floor Community Room, Miami, FL 33137



AGENDA

June 12, 2025



MINUTES

May 8, 2025



PARTNERSHIP REPORT

Partnership Report of Approved Motions, May 12, 2025



BYLAWS


[Click here.](#)




RETURN TO MENU

Meeting Documents

- Medical Care Subcommittee Report
- Annual Needs Assessment
 - [Needs Assessment Training – Planning Council Member Responsibilities \(Revised\)](#)
 - [Priority Setting Process](#)

Reference 

Getting to the Meeting 

Next Care & Treatment Meeting
Coming Up In ...

008 : 21 : 43 : 08
Day Hrs Min Sec




Stay Involved!


- Attend Care and Treatment Committee and Partnership meetings to provide input on decisions on PSRA.
- Meeting dates and materials are posted online at www.aidsnet.org/the-partnership#caretreatment2
- The Partnership's website has a dedicated page for Needs Assessment at www.aidsnet.org/the-partnership#needsassessment1
- Check the site often for updates!
- Save the dates and RSVP for meetings!

Why is Your Participation Important?

Decisions made during PSRA impact the lives of more than 9,000 people living with HIV in Miami-Dade County who receive Ryan White Program services.



If you are a **person who receives RWP services**, you will be helping to make decisions that directly impact the services you receive, you will gain a broader understanding of available services, you will work with others toward improving the service system, and you will be able to help other people navigate the complexities of local HIV care.



If you are a **provider of services**, you will gain a better understanding of and have direct input on available funding, how funding decisions are made, limitations of funding and services, and recommendations for improvements.

Get Involved!



Attend Needs Assessment meetings!



Share your experiences!



Join the Care and Treatment Committee!



Join the Partnership!



Spread the word!



Please RSVP!

Join Us For 2025 Needs Assessment!



MIAMI-DADE
HIV/AIDS PARTNERSHIP

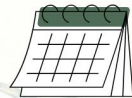
2025 NEEDS ASSESSMENT

The annual activity of the planning council and a federal requirement.

Join the Care and Treatment Committee for the 2025
Needs Assessment meetings.

*Be a decision-maker for Ryan White Program service
priorities and funding!*

*Your participation helps more than 9,000 people living with
HIV in Miami-Dade County!*



- June 12, 2025
- July 10, 2025
- August 14, 2025
- September 11, 2025

10 A.M.
TO 1 P.M.



Meetings are held at:
Care Resource Health Centers,
3510 Biscayne Blvd,
1st Floor Training Room,
Miami, FL 33137

Must RSVP at 305-445-1076 or
marlen@behavioralscience.com

For more information:
www.aidsnet.org

Contact Us!

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Christina Bontempo, Project Manager/Community Liaison

Lead Staff for Partnership meetings.

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Thank You

